



Notice to Exam Candidates

The Alberta Insurance Council (AIC) and the insurance industry have been deemed essential services and as such, the AIC will resume the scheduling of exams beginning on Monday, May 4th.

Please note the following changes to examination schedules below:

Monday to Thursday - LLOP (No exams will be scheduled on Statutory Holidays)

- 9:00 AM – 10:15 PM - Life Insurance
- 10:45 AM – 12:00 PM - Segregated Funds and Annuities
- 1:00 PM – 2:15 PM - Accident and Sickness Insurance
- 2:45 PM – 4:00 PM - Ethics and Professional Practice

Friday - General Level 1, 2, 3 & Adjusters Level 1 (No exams will be scheduled on Statutory Holidays)

- 8:30 AM – 10:30 AM
- 11:00 AM – 1:00 PM
- 2:00 PM – 4:00 PM

For the safety of the staff, exam candidates, and proctors each examination sitting will be restricted to 10 candidates.

Please be advised that there is a risk of contagion if you are near an infected individual or an object an infected individual has touched. The AIC will take all reasonable precautions to reduce the possibility of anyone becoming infected as result of attending an exam. However, the AIC will not be held responsible for any examinee becoming infected with a coronavirus as a result of taking the exam.

By registering for an examination, all Examination Candidates hereby agree to adhere to Alberta Health and the Alberta Insurance Council protocols as follows:

- All examination candidates will wear a face covering or face mask
- All examination candidates will always maintain a distance of at least 2 meters (6 feet) from other exam candidates
- All examination candidates will use hand sanitizer immediately before entering the examination
- All examination candidates are required to complete a declaration that they are healthy and a waiver releasing the Alberta Insurance Council from any liability regarding possible transmission of pathogens
- If you are exhibiting any symptoms of COVID-19 infection such as a temperature, cough, runny nose, sore throat, nasal congestion or aches and pains leading up to the date of your exam, please contact an AIC office by phone (Calgary 403-233-2929; Edmonton 780-421-4148) or by email at exams@abcouncil.ab.ca to reschedule your examination.



- If you are displaying ANY signs of illness such as cough, runny nose, temperature, etc., you will be required to leave the examination room immediately. Your examination will be rescheduled without penalty.
- Please maintain consideration for the health & wellness of your fellow exam candidates.

Alberta Insurance Council thanks you for your consideration and understanding during these difficult times.