

AIC NOTICE 2025-01: PROVIDING INSURANCE SERVICES TO ALBERTANS WHILE WORKING INTERNATIONALLY

Purpose

This notice provides guidance to Alberta insurance agents, brokers, and independent adjusters when they are working outside of Canada and want to continue providing insurance services to Alberta consumers.

AIC Guidance

The Alberta Insurance Council (AIC) does not require you to be in the country to work as an Alberta insurance agent or independent adjuster. However, while you are allowed to provide insurance services as an Alberta insurance agent or independent adjuster while working internationally, you are still subject to Alberta license requirements and must maintain your license in good standing with the AIC while providing insurance or adjusting services to Alberta consumers.

Note that this only applies to licensing requirements with the AIC; your employer may have different requirements and policies regarding out of country work. License holders are expected to follow their employer's policies when working out of country, including circumstances in which their employer does not allow out of country work.

As a license holder, you are also required to keep your contact information (i.e. phone number, email address, mailing address) up to date in [CIPR](#), regardless of where you are working. The AIC uses the contact information in the system to provide you with important information that impacts your license, and it is your responsibility to ensure that information is always kept up to date.

Contact information

If you have any questions regarding this Notice, please contact AIC Licensing at licensing@abcouncil.ab.ca.