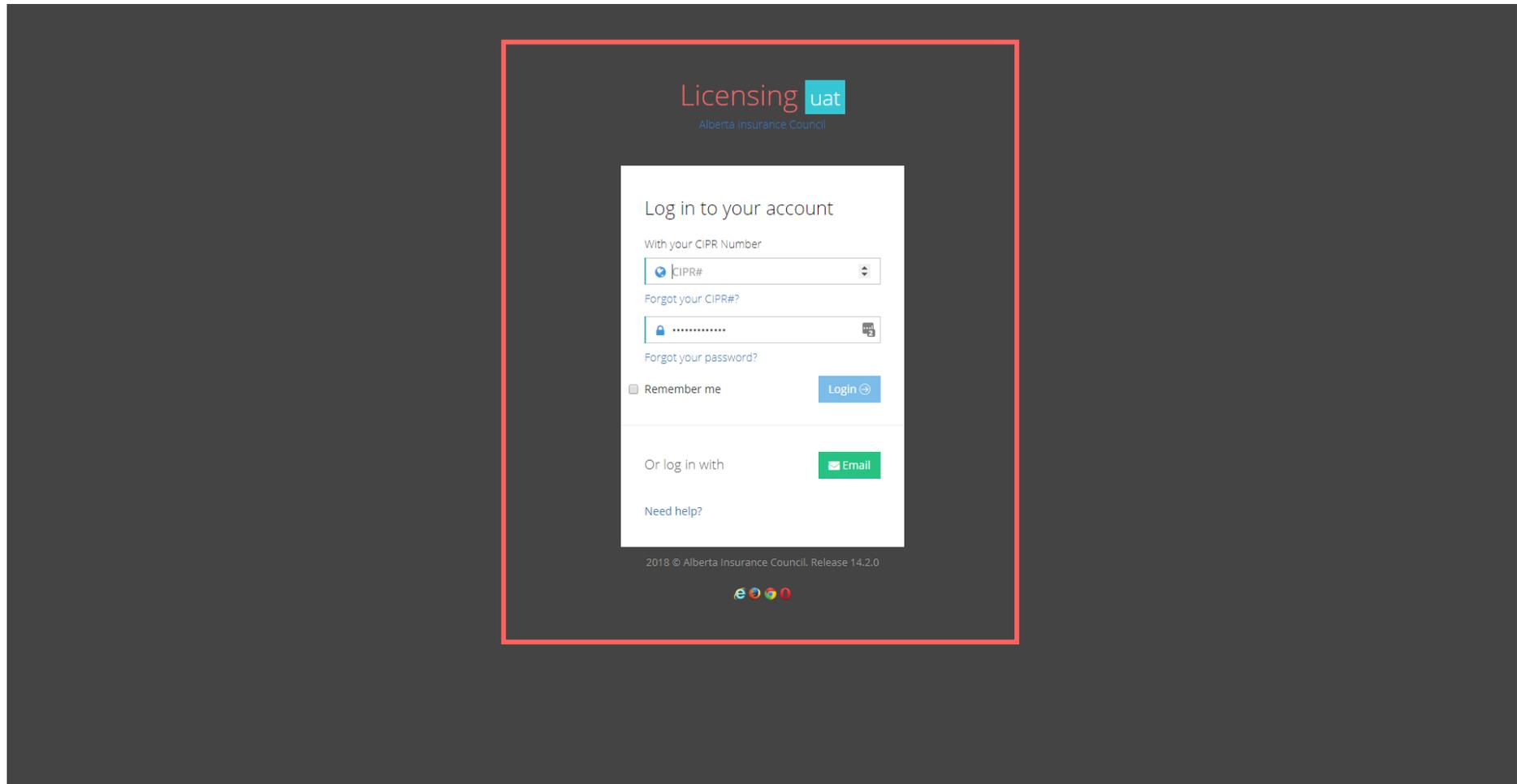
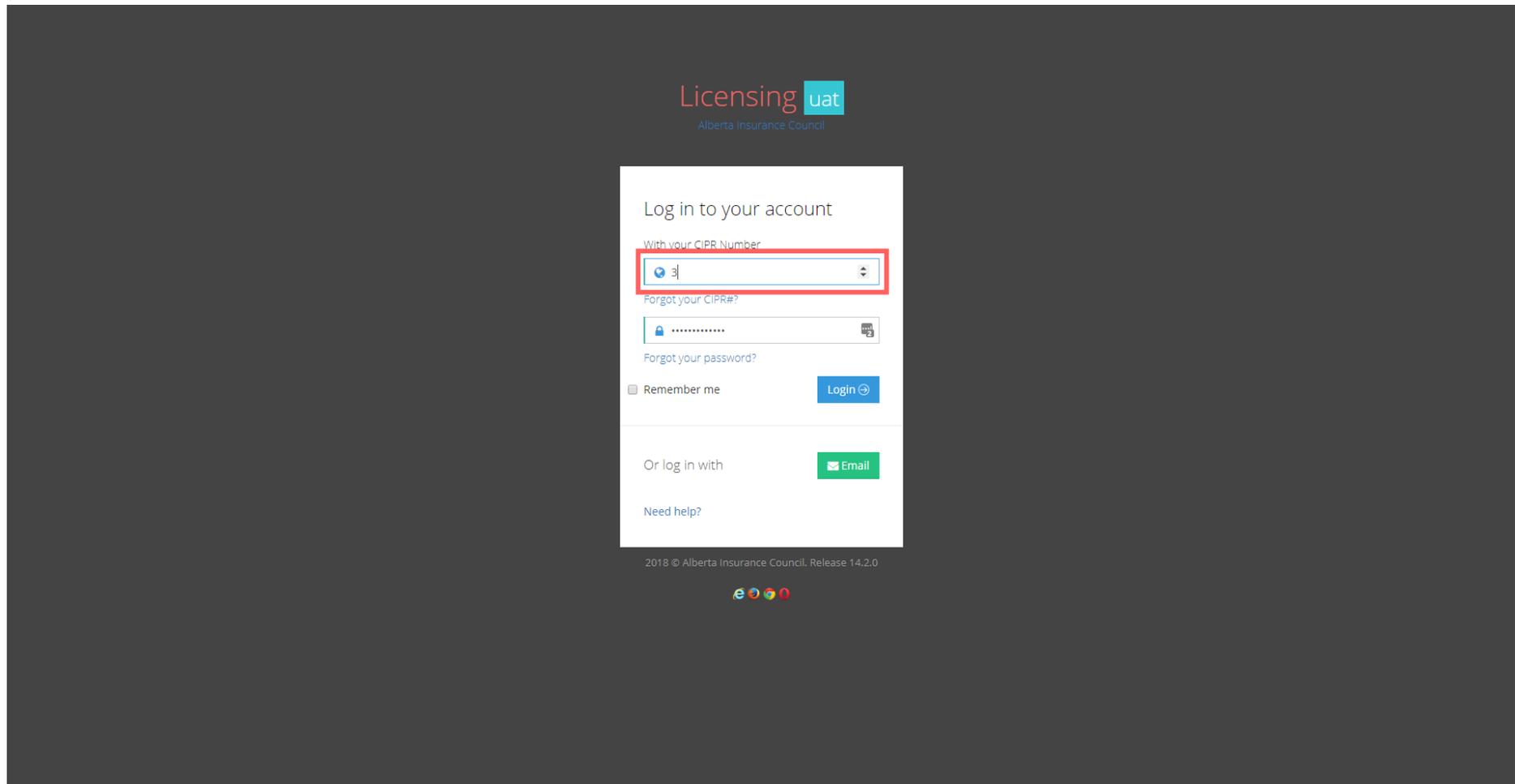


 Open <https://licensing.abcouncil.ab.ca/#/login/with/cipr> in your favorite browser





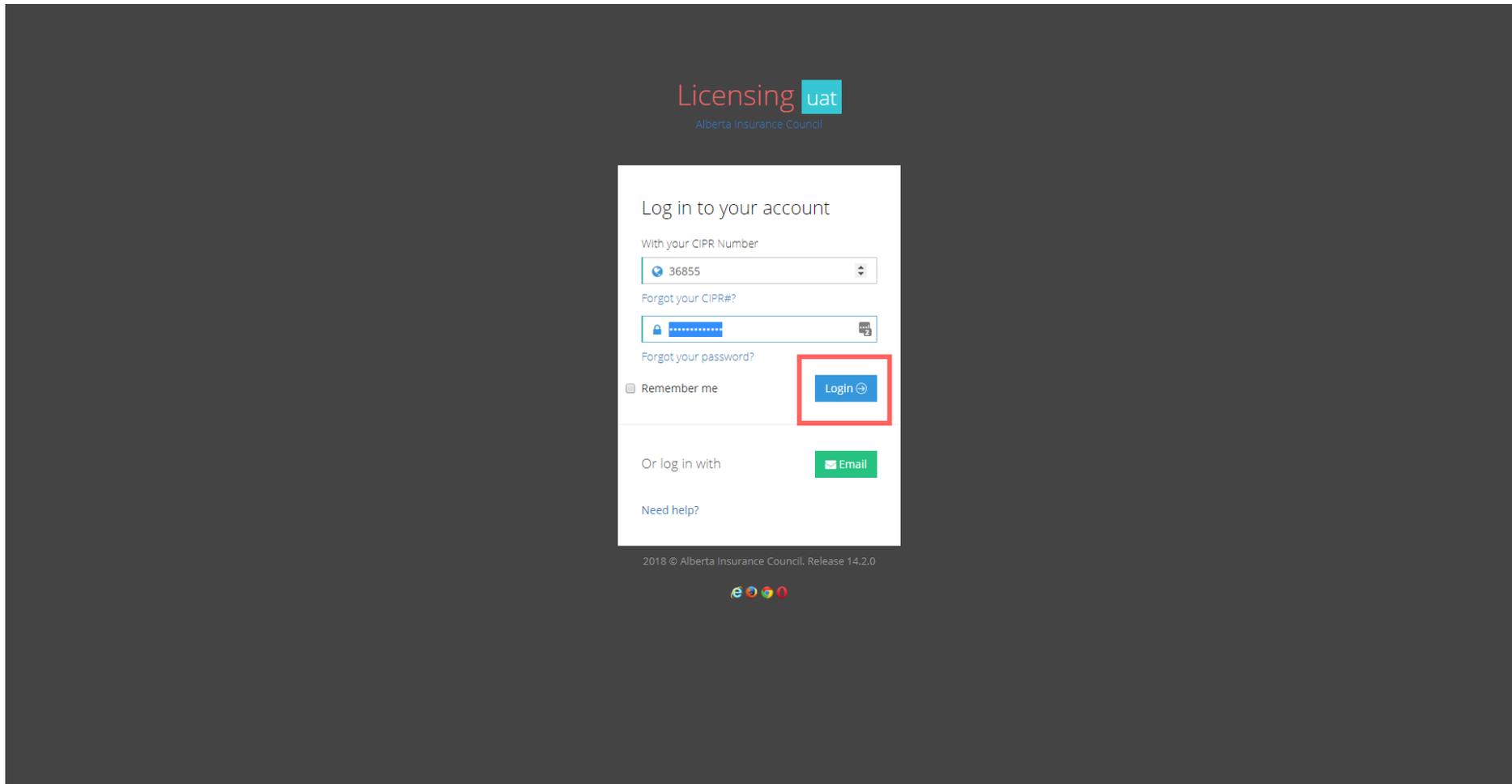
Enter your CIPR#



The screenshot shows the 'Licensing uat' login page for the Alberta Insurance Council. The page title is 'Log in to your account'. Below the title, there are two main login options: 'With your CIPR Number' and 'Or log in with Email'. The 'With your CIPR Number' section includes a text input field for the CIPR number, which is highlighted with a red rectangular box. Below this field is a link for 'Forgot your CIPR#?'. The password field is obscured with dots and has a 'Forgot your password?' link below it. There is a 'Remember me' checkbox and a blue 'Login' button. The 'Or log in with Email' section has a green 'Email' button. At the bottom of the page, there is a copyright notice: '2018 © Alberta Insurance Council. Release 14.2.0' and a small logo with the letters 'e', 'i', 'c', 'o'.

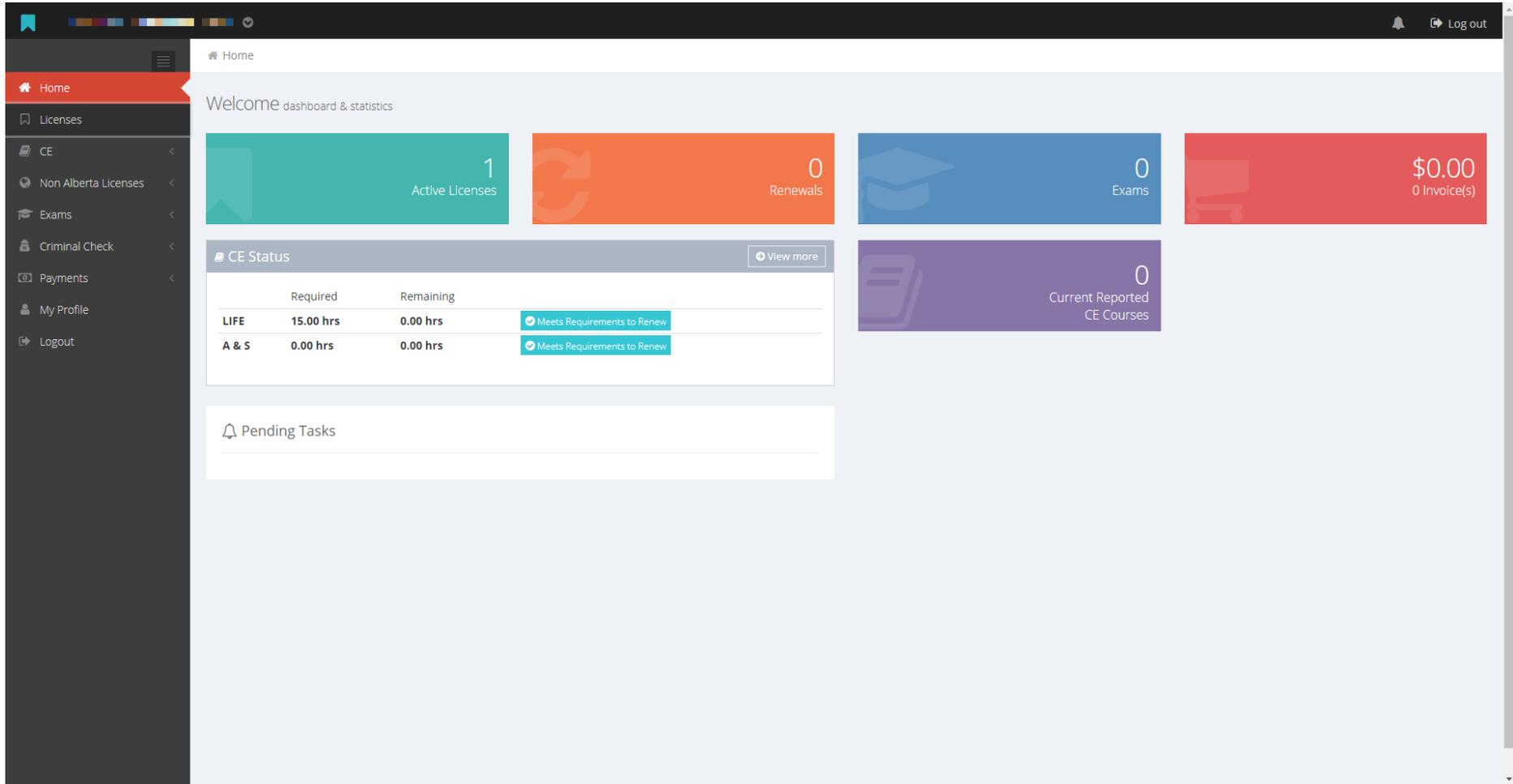


Enter your Password, Click Login





Click *Licenses*



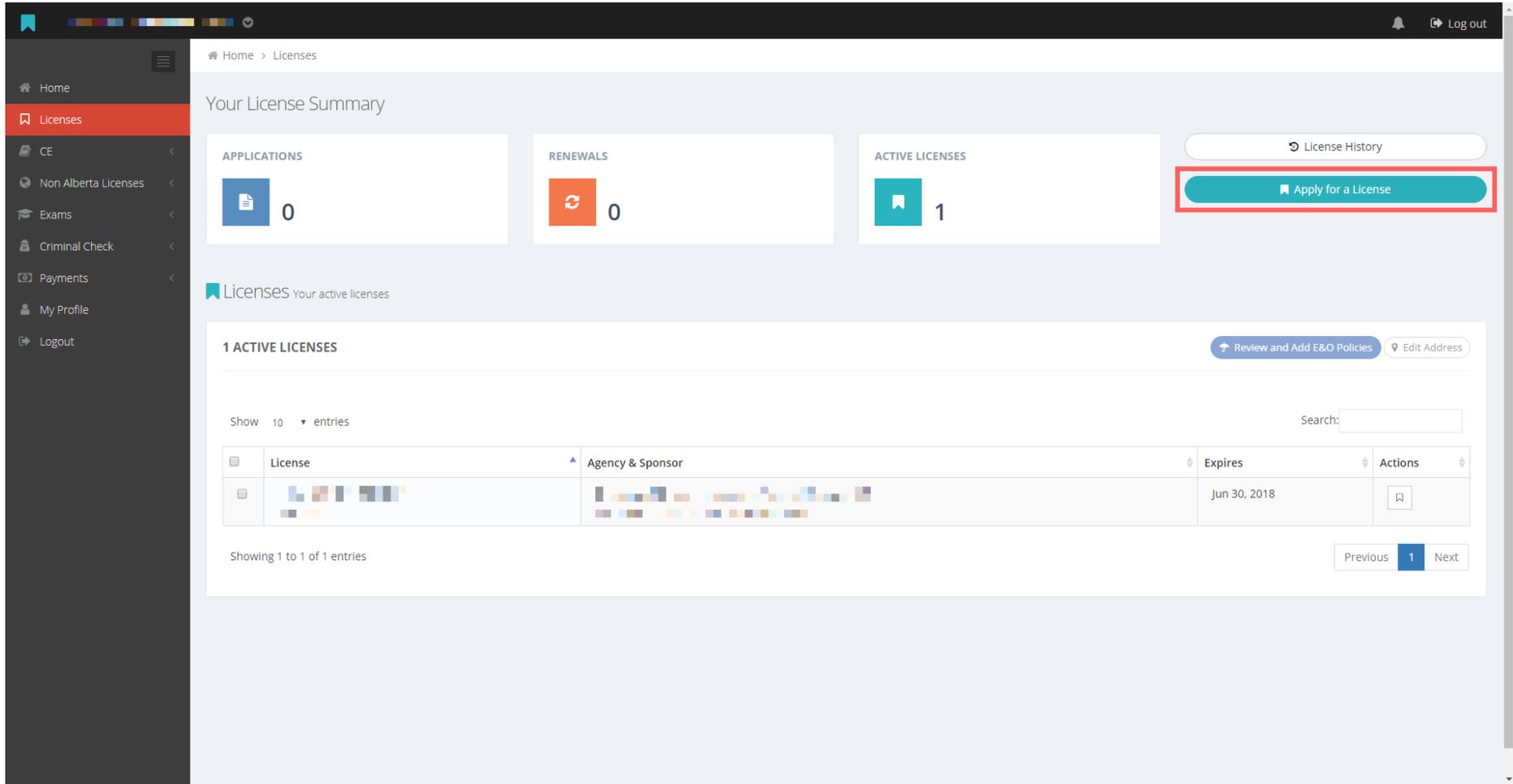
The screenshot shows a user dashboard with a dark sidebar on the left and a main content area. The sidebar contains navigation links: Home, Licenses, CE, Non Alberta Licenses, Exams, Criminal Check, Payments, My Profile, and Logout. The main content area has a 'Home' breadcrumb and a 'Welcome dashboard & statistics' heading. It features five summary cards: Active Licenses (1), Renewals (0), Exams (0), Invoice(s) (\$0.00), and Current Reported CE Courses (0). Below these is a 'CE Status' table with columns for Required, Remaining, and a status indicator.

	Required	Remaining	
LIFE	15.00 hrs	0.00 hrs	Meets Requirements to Renew
A & S	0.00 hrs	0.00 hrs	Meets Requirements to Renew

Below the table is a 'Pending Tasks' section with a bell icon and a list area.



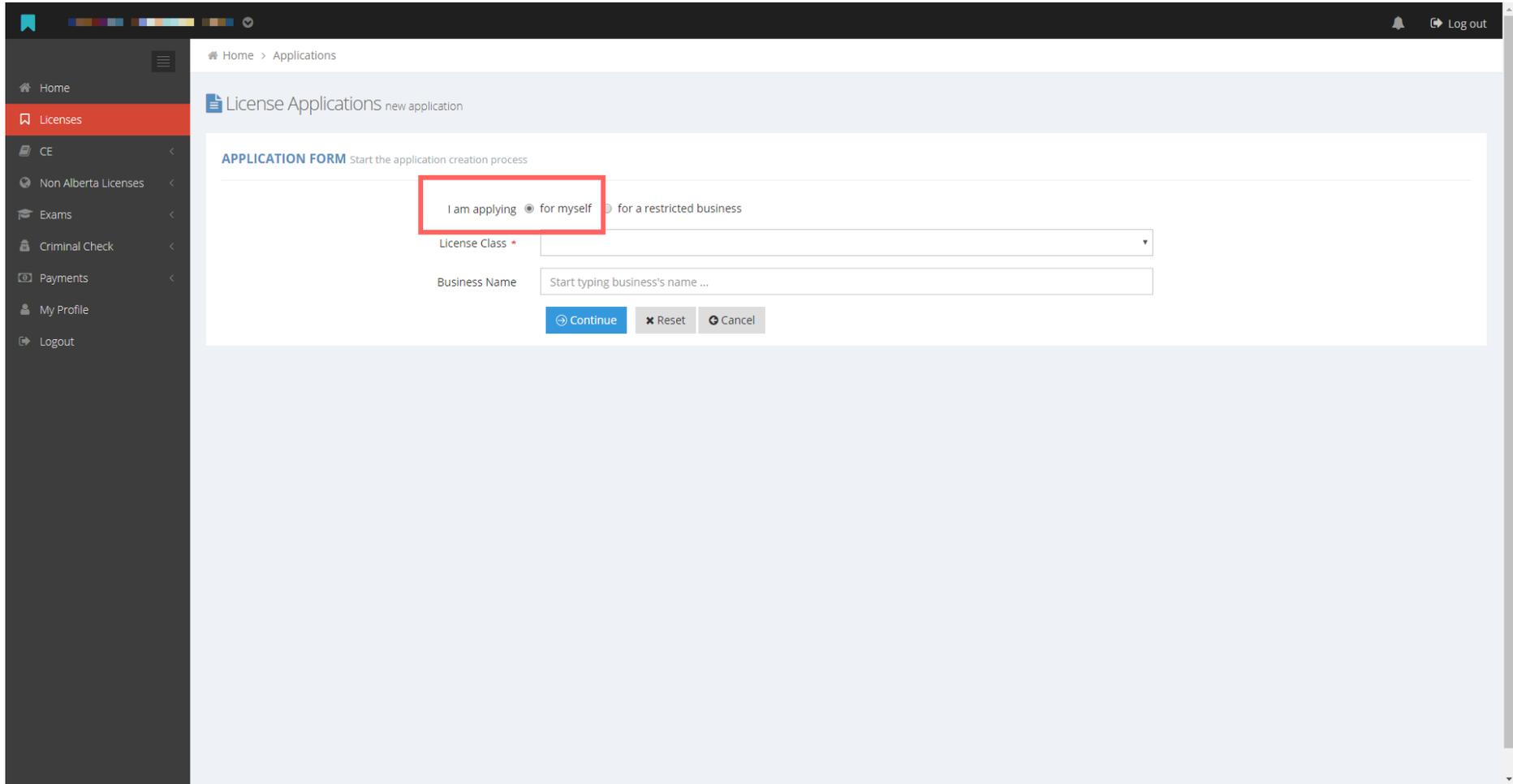
Click Apply for a License



The screenshot displays the 'Licenses' page in the user interface. The left sidebar contains navigation links: Home, Licenses (highlighted), CE, Non Alberta Licenses, Exams, Criminal Check, Payments, My Profile, and Logout. The main content area is titled 'Your License Summary' and features three summary cards: 'APPLICATIONS' with 0, 'RENEWALS' with 0, and 'ACTIVE LICENSSES' with 1. A 'License History' button is located above the 'ACTIVE LICENSSES' card, and the 'Apply for a License' button is highlighted with a red border. Below the summary cards, the 'Licenses Your active licenses' section shows '1 ACTIVE LICENSSES' with options to 'Review and Add E&O Policies' and 'Edit Address'. A search bar and a table with one entry are also present. The table has columns for License, Agency & Sponsor, Expires, and Actions. The entry shows an expiration date of 'Jun 30, 2018'. At the bottom of the table, it says 'Showing 1 to 1 of 1 entries' and includes 'Previous', '1', and 'Next' navigation buttons.



Click I am applying for myself

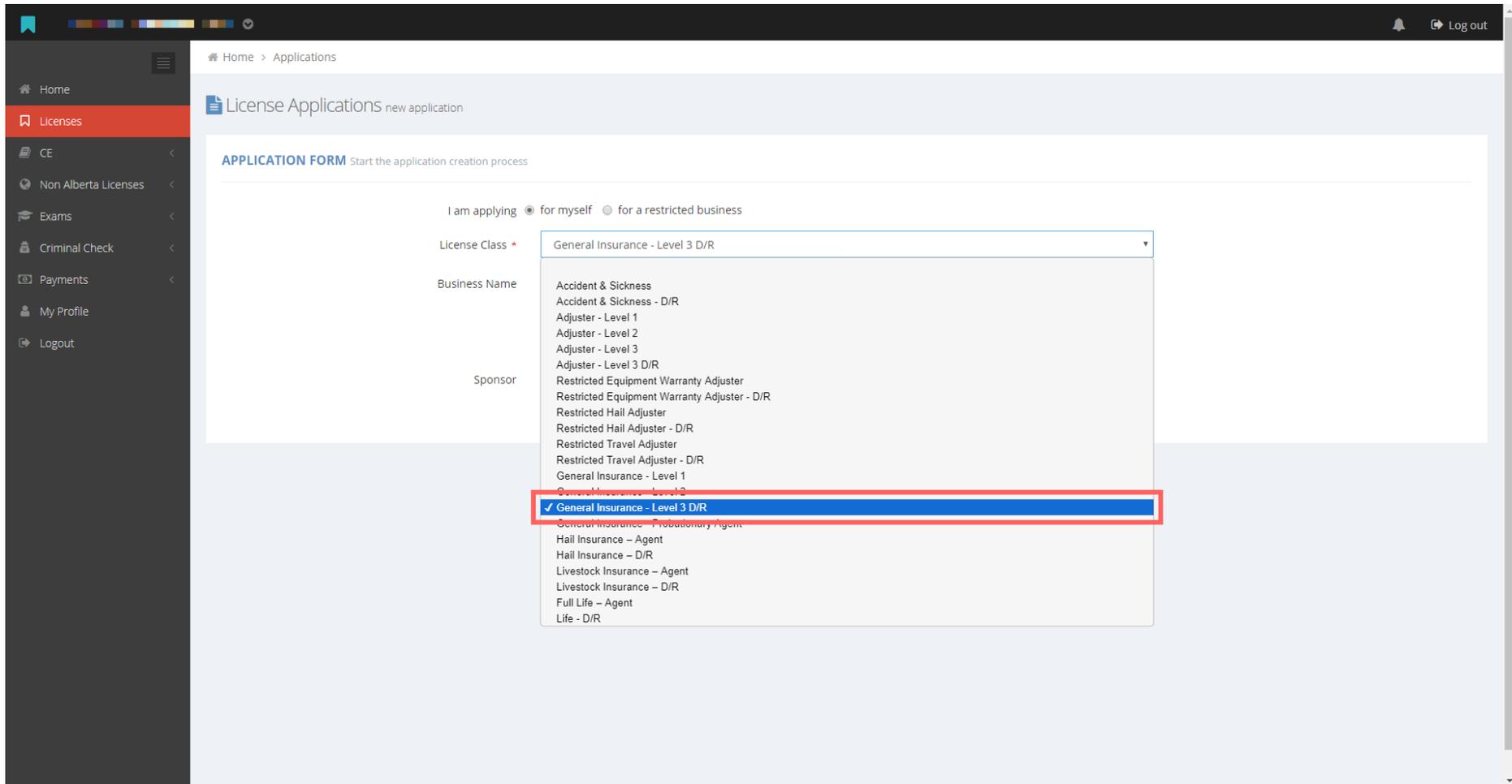


The screenshot shows a web application interface for 'License Applications'. The breadcrumb trail is 'Home > Applications'. The page title is 'License Applications new application'. The main heading is 'APPLICATION FORM Start the application creation process'. The form contains the following elements:

- A radio button group with three options: 'I am applying for myself' (highlighted with a red box), 'for a restricted business', and an unlabeled option.
- A 'License Class' dropdown menu.
- A 'Business Name' text input field with the placeholder text 'Start typing business's name ...'.
- Three buttons at the bottom: 'Continue' (blue), 'Reset' (grey), and 'Cancel' (grey).



Select the license Class you are applying for i.e General D/R, Life D/R, Accident & Sickness D/R etc...



Home > Applications

License Applications new application

**APPLICATION FORM** Start the application creation process

I am applying  for myself  for a restricted business

License Class

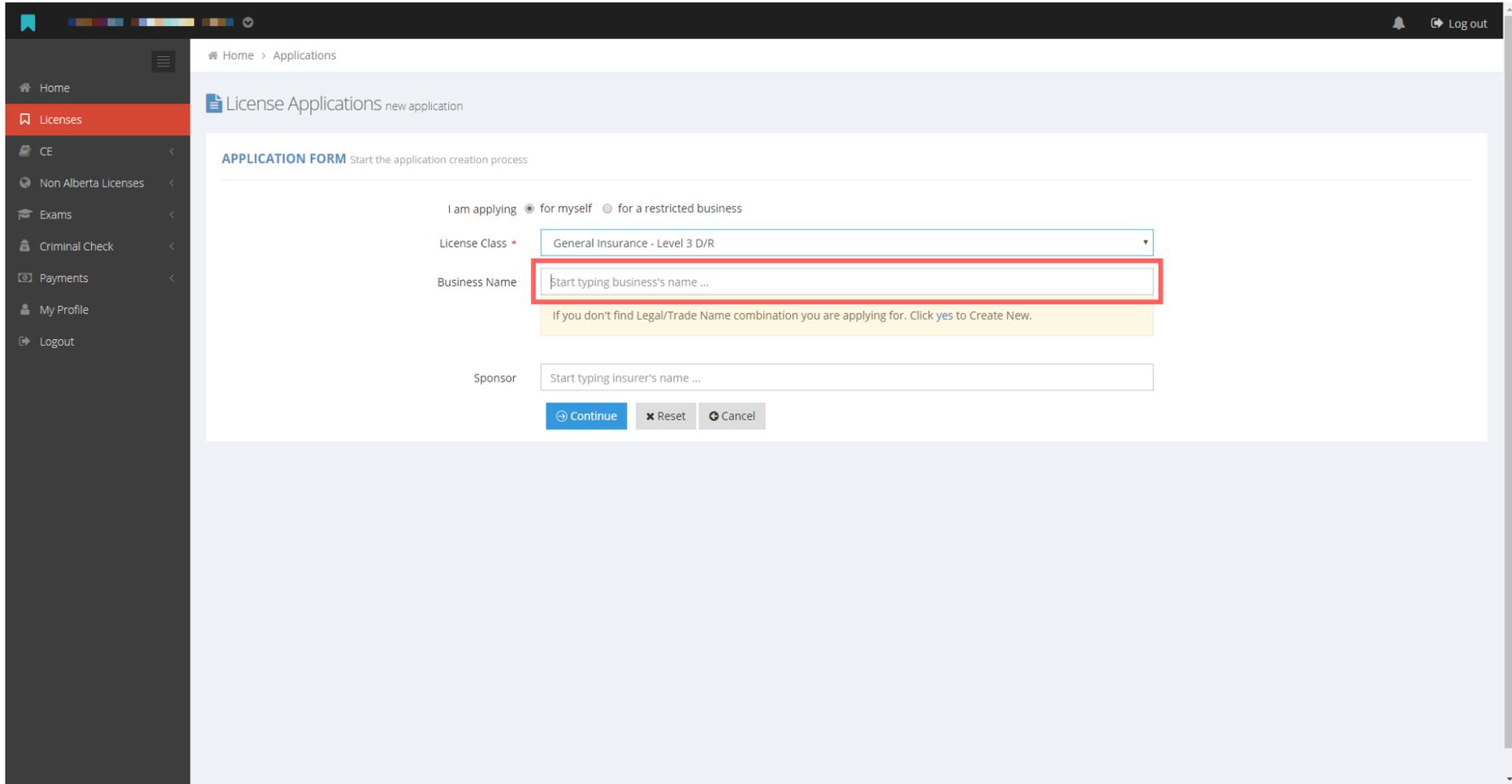
Business Name

Sponsor

- Accident & Sickness
- Accident & Sickness - D/R
- Adjuster - Level 1
- Adjuster - Level 2
- Adjuster - Level 3
- Adjuster - Level 3 D/R
- Restricted Equipment Warranty Adjuster
- Restricted Equipment Warranty Adjuster - D/R
- Restricted Hail Adjuster
- Restricted Hail Adjuster - D/R
- Restricted Travel Adjuster
- Restricted Travel Adjuster - D/R
- General Insurance - Level 1
- General Insurance - Level 3 D/R
- General Insurance - Probationary Agent
- Hail Insurance - Agent
- Hail Insurance - D/R
- Livestock Insurance - Agent
- Livestock Insurance - D/R
- Full Life - Agent
- Life - D/R



Click 'Start' typing business's name ... Enter your business name



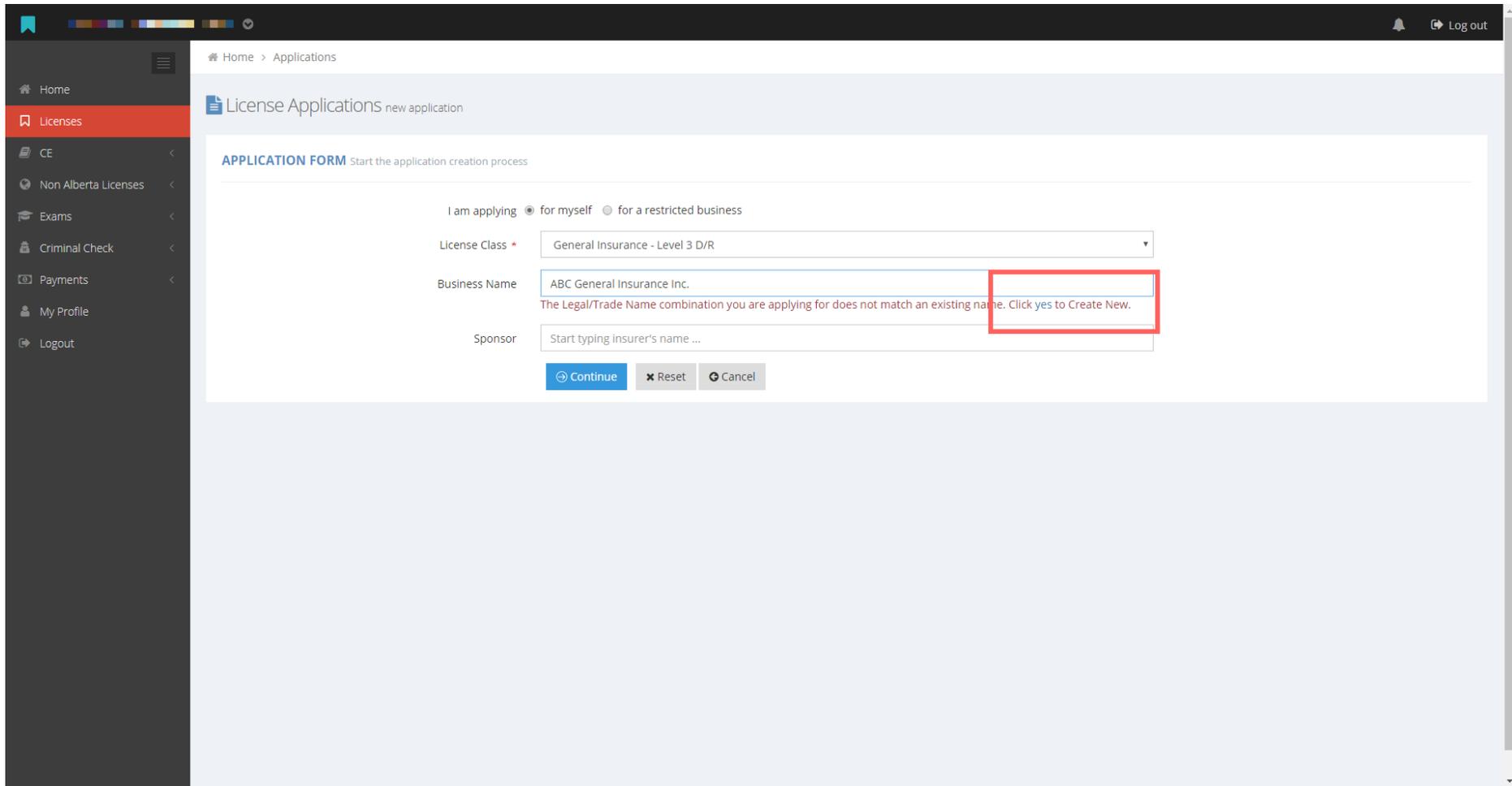
The screenshot shows the 'License Applications' page with a sidebar on the left containing navigation links: Home, Licenses, CE, Non Alberta Licenses, Exams, Criminal Check, Payments, My Profile, and Logout. The main content area is titled 'APPLICATION FORM' and includes the following fields and options:

- I am applying:** Radio buttons for 'for myself' (selected) and 'for a restricted business'.
- License Class:** A dropdown menu currently showing 'General Insurance - Level 3 D/R'.
- Business Name:** A text input field containing the placeholder text 'Start typing business's name ...'. This field is highlighted with a red rectangular box.
- Sponsor:** A text input field containing the placeholder text 'Start typing insurer's name ...'.

Below the input fields are three buttons: 'Continue' (blue), 'Reset' (grey), and 'Cancel' (grey). A yellow tooltip message is visible below the Business Name field, stating: 'If you don't find Legal/Trade Name combination you are applying for. Click yes to Create New.'



If it does not appear in the drop down, Click 'yes' to create the new business name



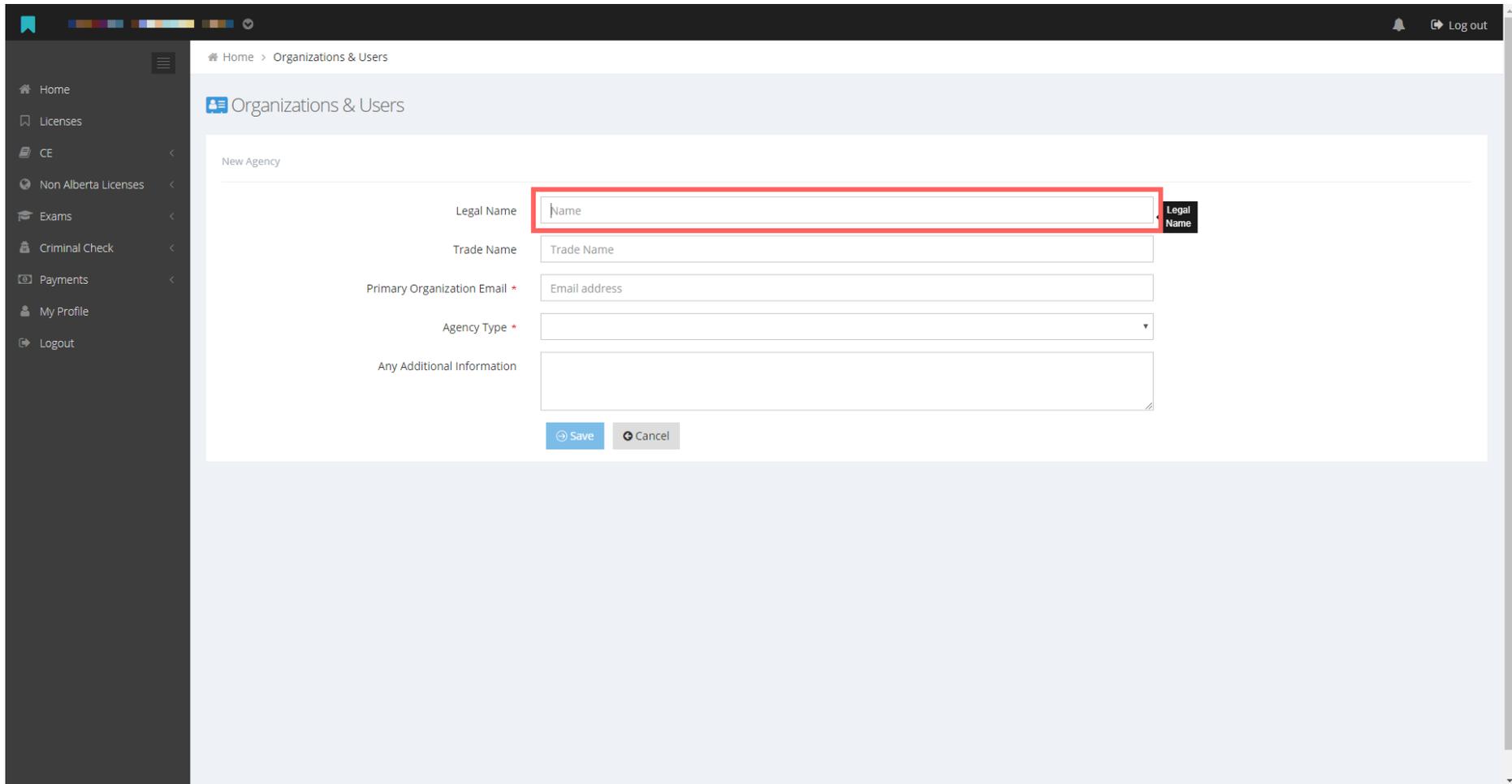
The screenshot shows the 'License Applications' page in the user interface. The main heading is 'APPLICATION FORM' with the subtext 'Start the application creation process'. The form includes several fields and options:

- I am applying:** Radio buttons for 'for myself' (selected) and 'for a restricted business'.
- License Class:** A dropdown menu currently showing 'General Insurance - Level 3 D/R'.
- Business Name:** A text input field containing 'ABC General Insurance Inc.'. Below this field, a red-bordered box highlights a message: 'The Legal/Trade Name combination you are applying for does not match an existing name. Click yes to Create New.'
- Sponsor:** A text input field with the placeholder text 'Start typing insurer's name ...'.

At the bottom of the form, there are three buttons: 'Continue' (blue), 'Reset' (grey), and 'Cancel' (grey).



## Enter your Legal name



Home > Organizations & Users

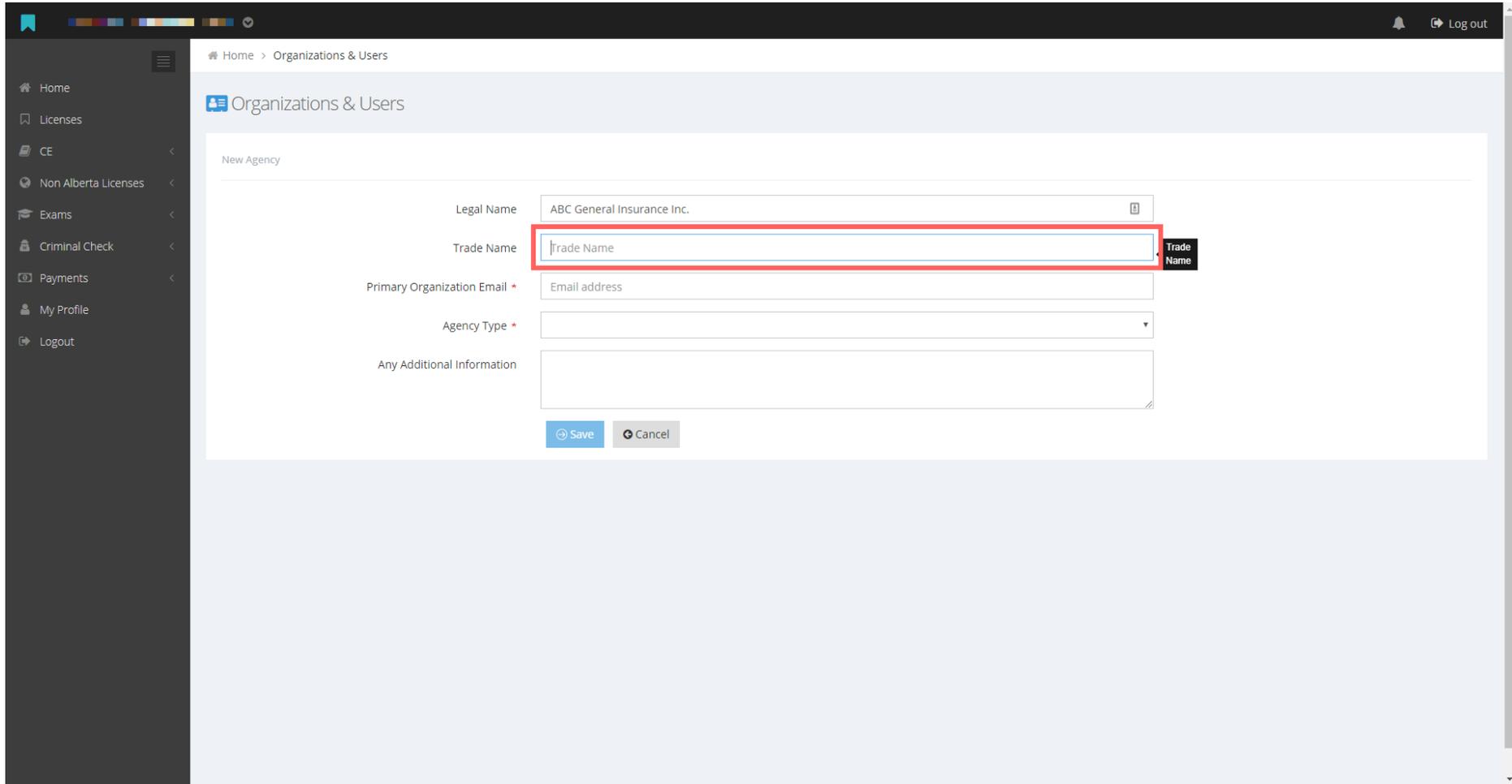
Organizations & Users

New Agency

Legal Name	<input type="text" value="Name"/>	Legal Name
Trade Name	<input type="text" value="Trade Name"/>	
Primary Organization Email *	<input type="text" value="Email address"/>	
Agency Type *	<input type="text"/>	
Any Additional Information	<input type="text"/>	



Type in a trade/operating name if any



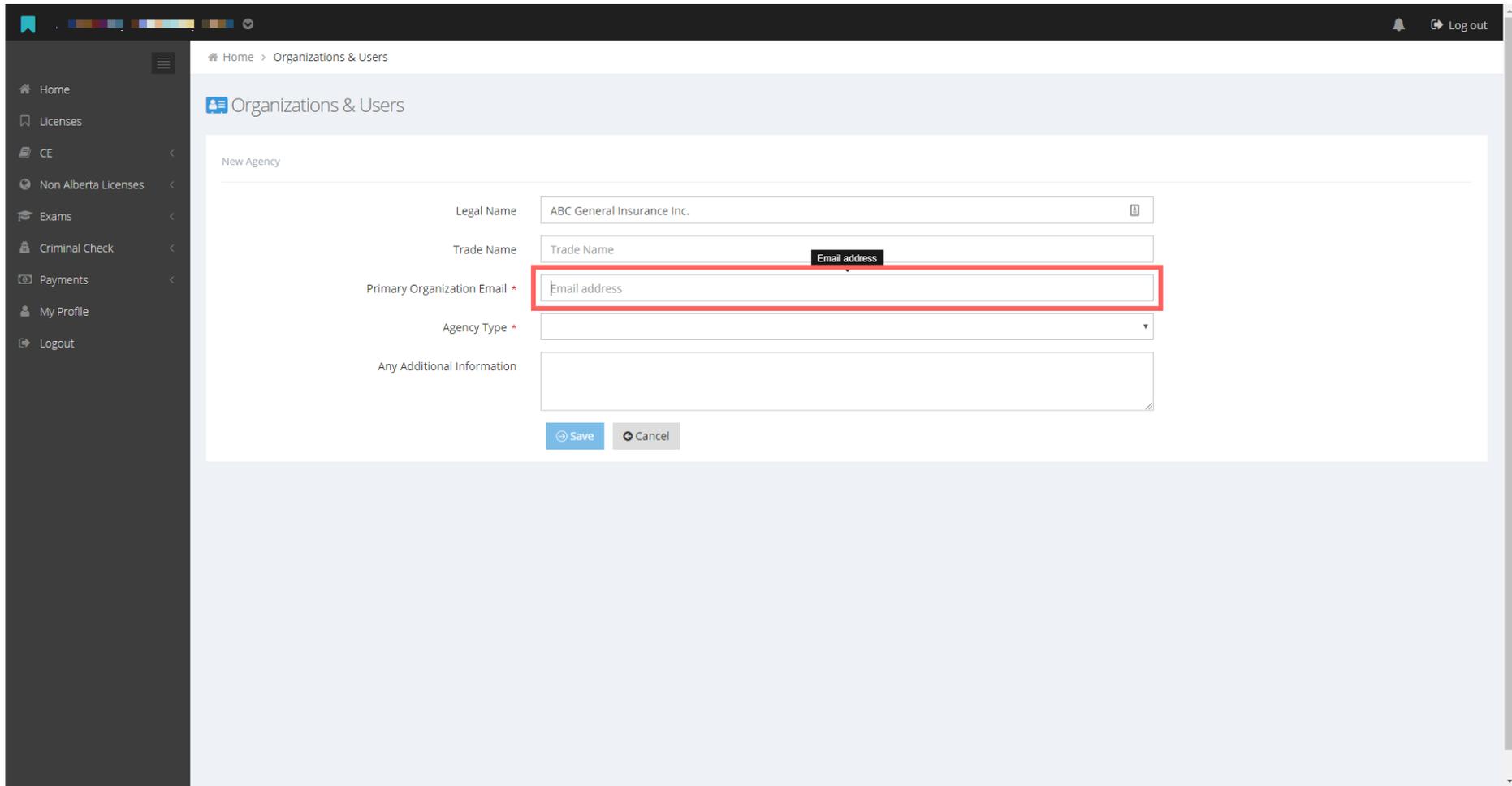
The screenshot shows a web application interface for creating a new agency. The breadcrumb trail is 'Home > Organizations & Users'. The main heading is 'Organizations & Users'. The form is titled 'New Agency' and contains the following fields:

- Legal Name:** ABC General Insurance Inc.
- Trade Name:** Trade Name (highlighted with a red box and a tooltip)
- Primary Organization Email:** Email address
- Agency Type:** (Dropdown menu)
- Any Additional Information:** (Text area)

At the bottom of the form are 'Save' and 'Cancel' buttons. The 'Save' button is blue, and the 'Cancel' button is grey.



## Enter an email address



Home > Organizations & Users

Organizations & Users

New Agency

Legal Name: ABC General Insurance Inc.

Trade Name: Trade Name

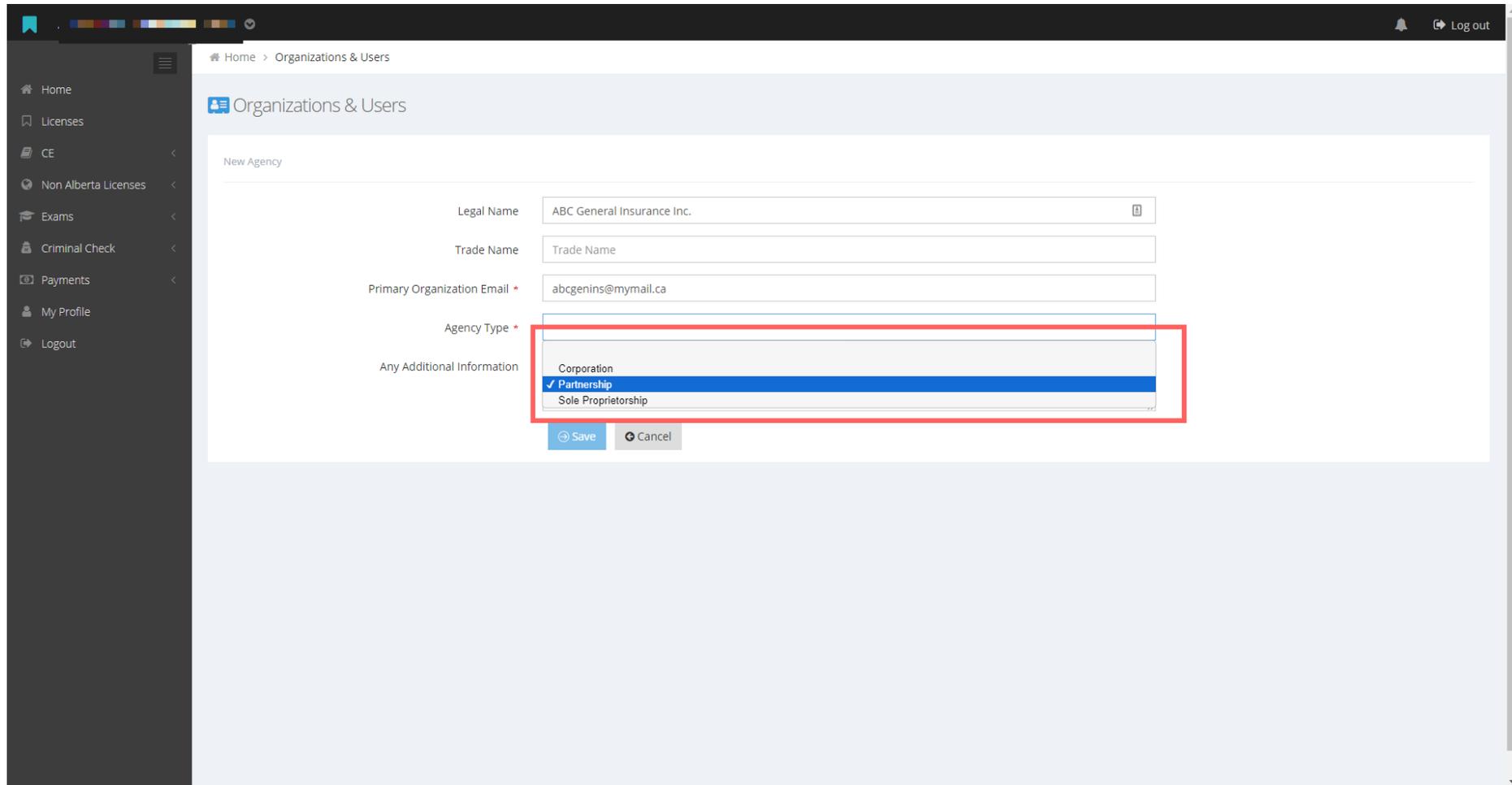
Primary Organization Email:

Agency Type:

Any Additional Information:

Save Cancel

 Select the Agency Type i.e Corporation, Partnership or Sole Proprietorship



Home > Organizations & Users

### Organizations & Users

New Agency

Legal Name: ABC General Insurance Inc.

Trade Name: Trade Name

Primary Organization Email: abcgensins@mymail.ca

Agency Type:

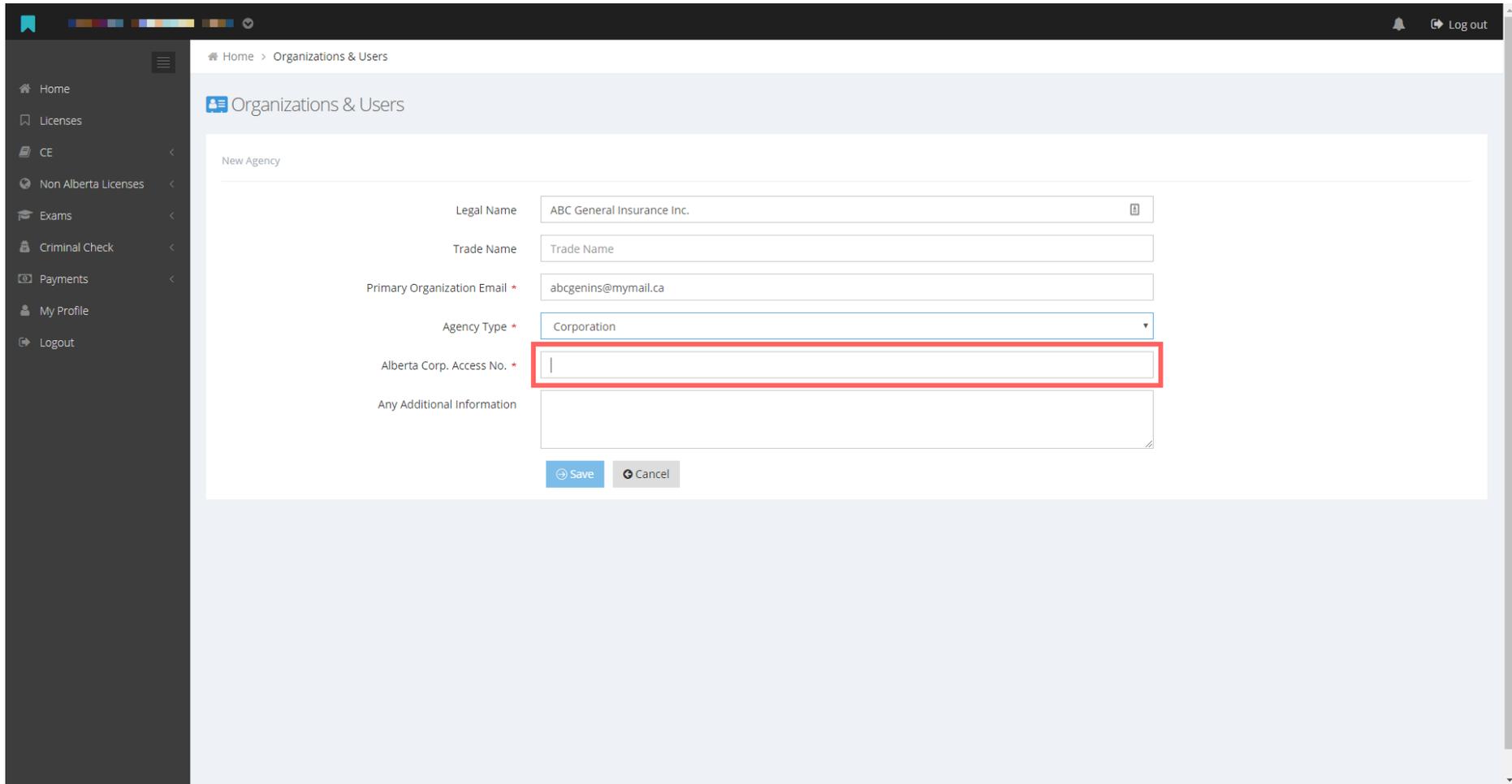
- Corporation
- Partnership
- Sole Proprietorship

Any Additional Information

Save Cancel



Enter your Alberta Corporate Access No. if required (Tip: If you are applying for a partnership you will need a Corporate Access No.)



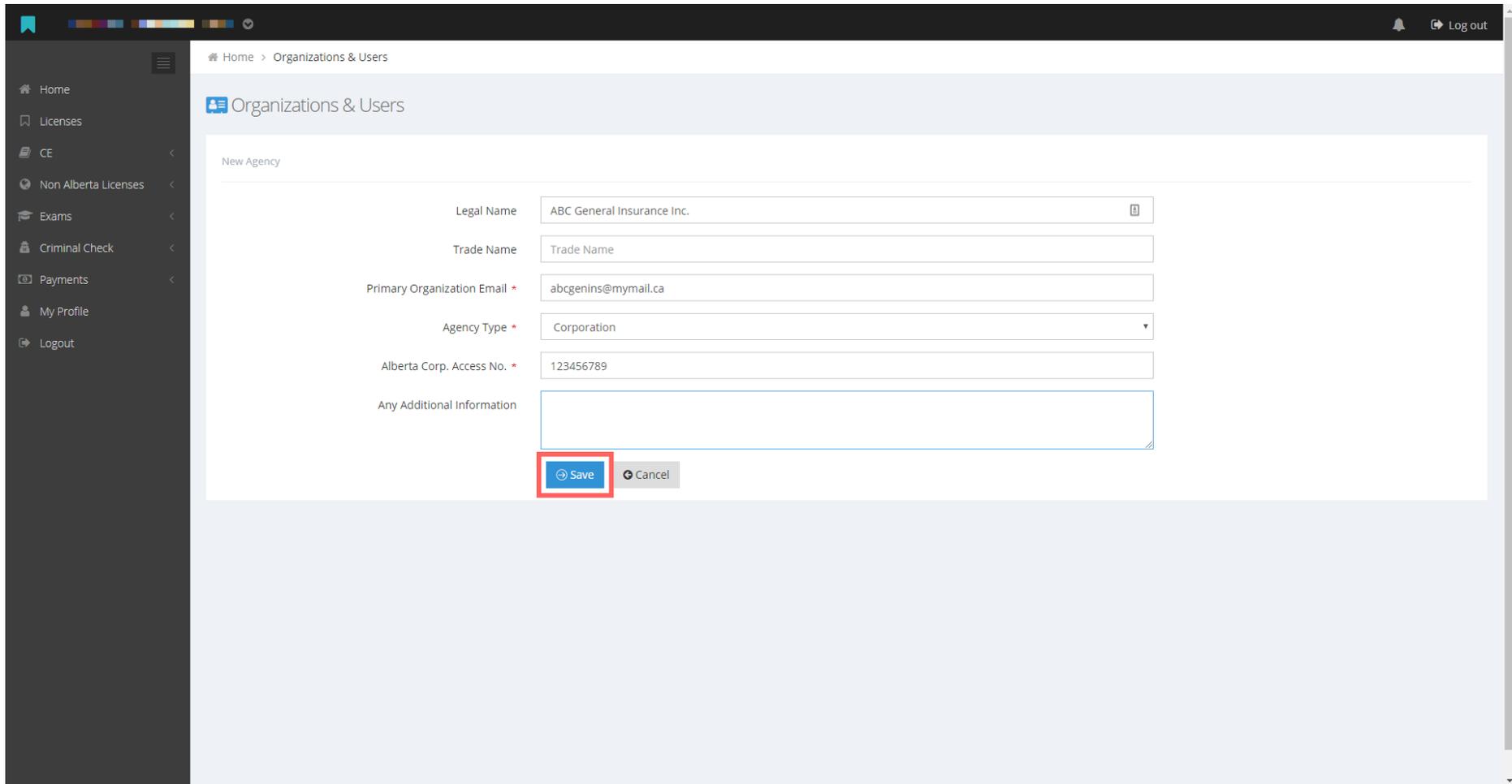
The screenshot shows a web application interface for creating a new agency. The page title is "Organizations & Users" and the sub-section is "New Agency". The form contains the following fields:

- Legal Name: ABC General Insurance Inc.
- Trade Name: Trade Name
- Primary Organization Email: abcgensins@mymail.ca
- Agency Type: Corporation
- Alberta Corp. Access No.: (This field is highlighted with a red box and is currently empty.)
- Any Additional Information: (This field is empty.)

At the bottom of the form, there are "Save" and "Cancel" buttons.



Click **Save**



Home > Organizations & Users

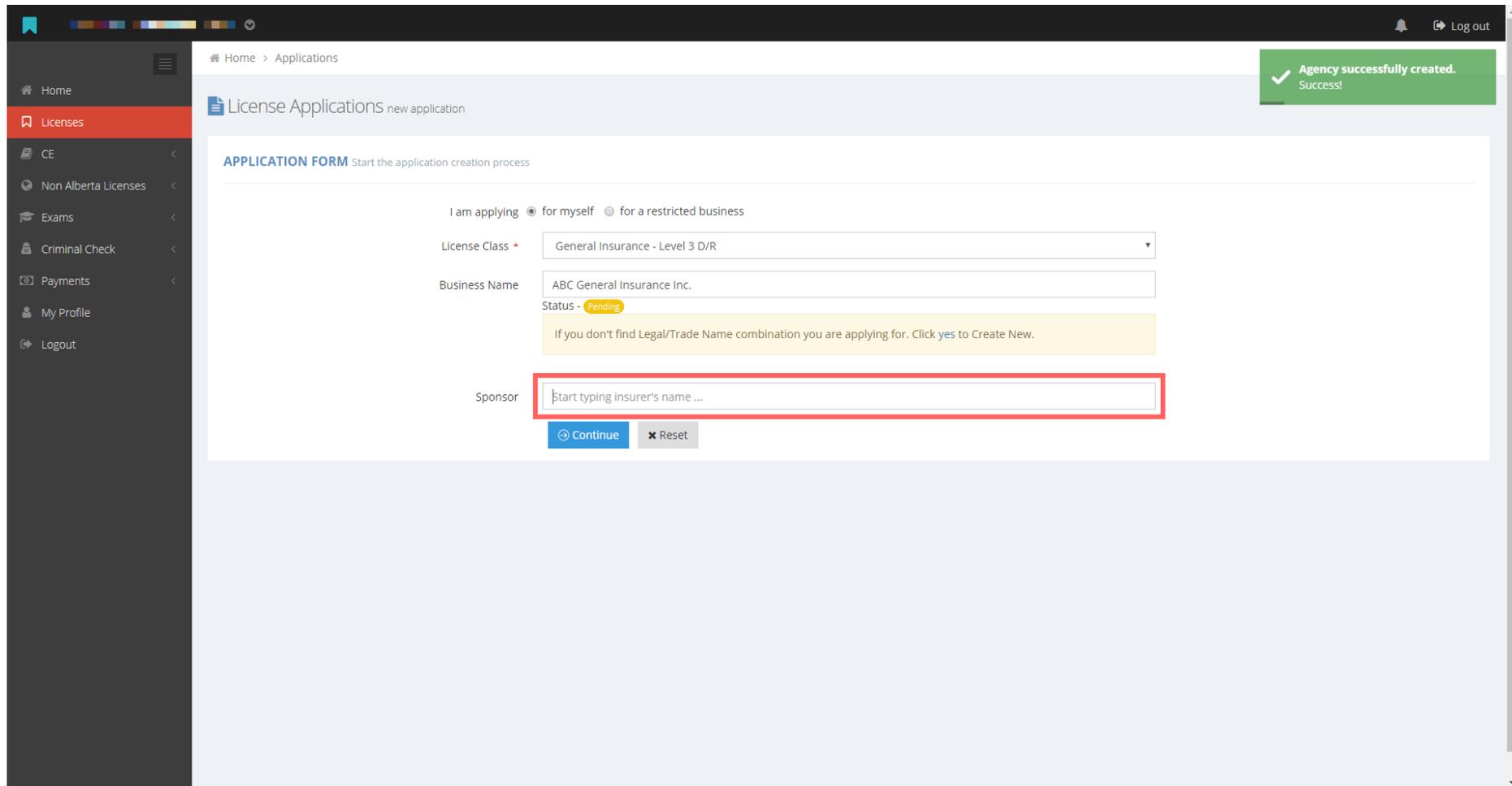
## Organizations & Users

### New Agency

Legal Name	<input type="text" value="ABC General Insurance Inc."/>
Trade Name	<input type="text" value="Trade Name"/>
Primary Organization Email *	<input type="text" value="abcgenins@mymail.ca"/>
Agency Type *	<input type="text" value="Corporation"/>
Alberta Corp. Access No. *	<input type="text" value="123456789"/>
Any Additional Information	<input type="text"/>



## Enter your Sponsor/insurer's name



Home > Applications

License Applications new application

**Agency successfully created.**  
Success!

**APPLICATION FORM** Start the application creation process

I am applying  for myself  for a restricted business

License Class

Business Name

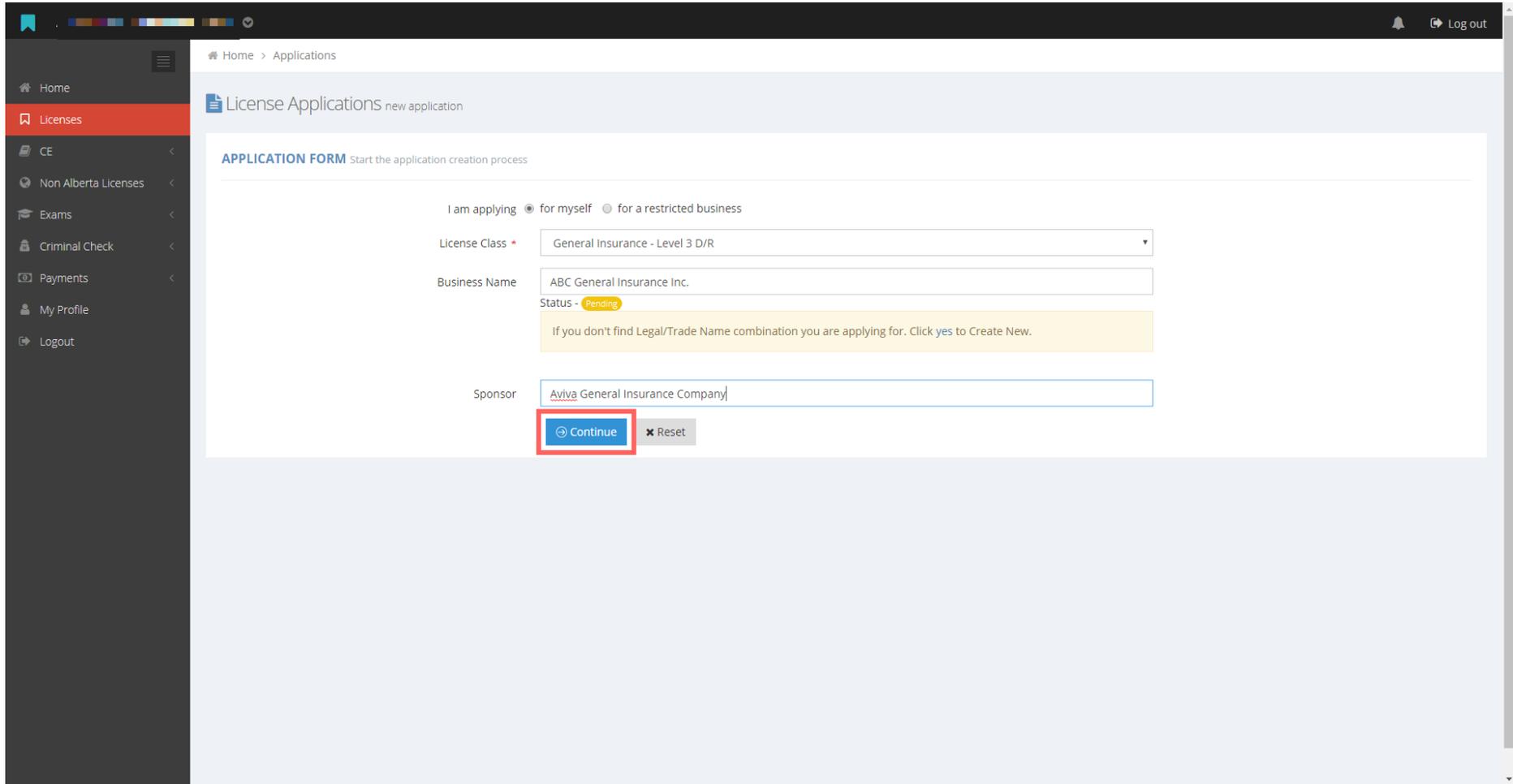
Status - Pending

If you don't find Legal/Trade Name combination you are applying for. Click [yes](#) to Create New.

Sponsor



Click *Continue*



The screenshot shows a web application interface for creating a new license application. The page title is "License Applications" with a sub-header "new application". The main heading is "APPLICATION FORM" with the instruction "Start the application creation process".

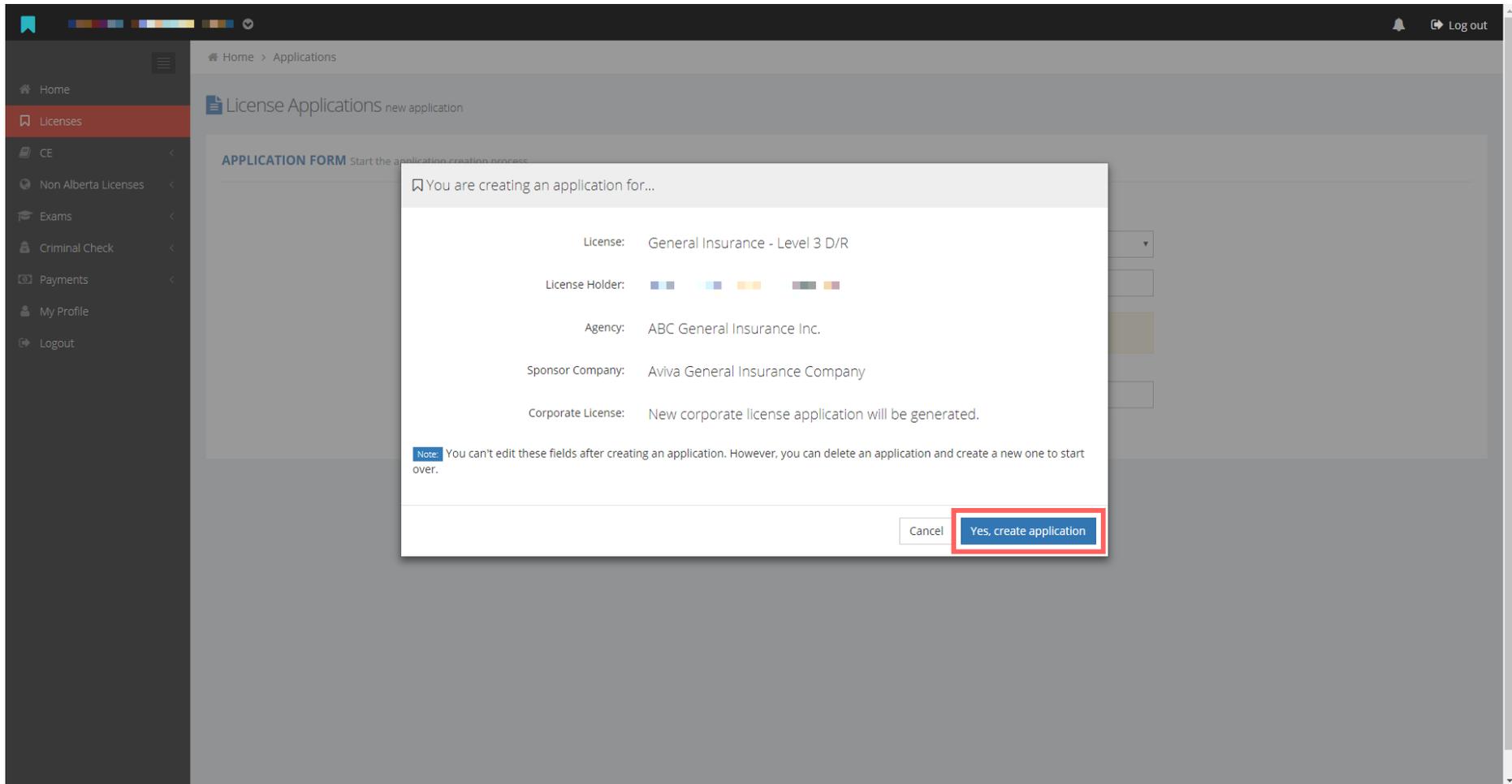
The form includes the following fields and options:

- I am applying:** Radio buttons for "for myself" (selected) and "for a restricted business".
- License Class:** A dropdown menu showing "General Insurance - Level 3 D/R".
- Business Name:** A text input field containing "ABC General Insurance Inc.".
- Status:** A yellow badge indicating "Pending".
- Sponsor:** A text input field containing "Aviva General Insurance Company".

At the bottom of the form, there are two buttons: a blue "Continue" button with a right-pointing arrow, which is highlighted with a red box, and a grey "Reset" button with a right-pointing arrow.



Click *Yes, create application*



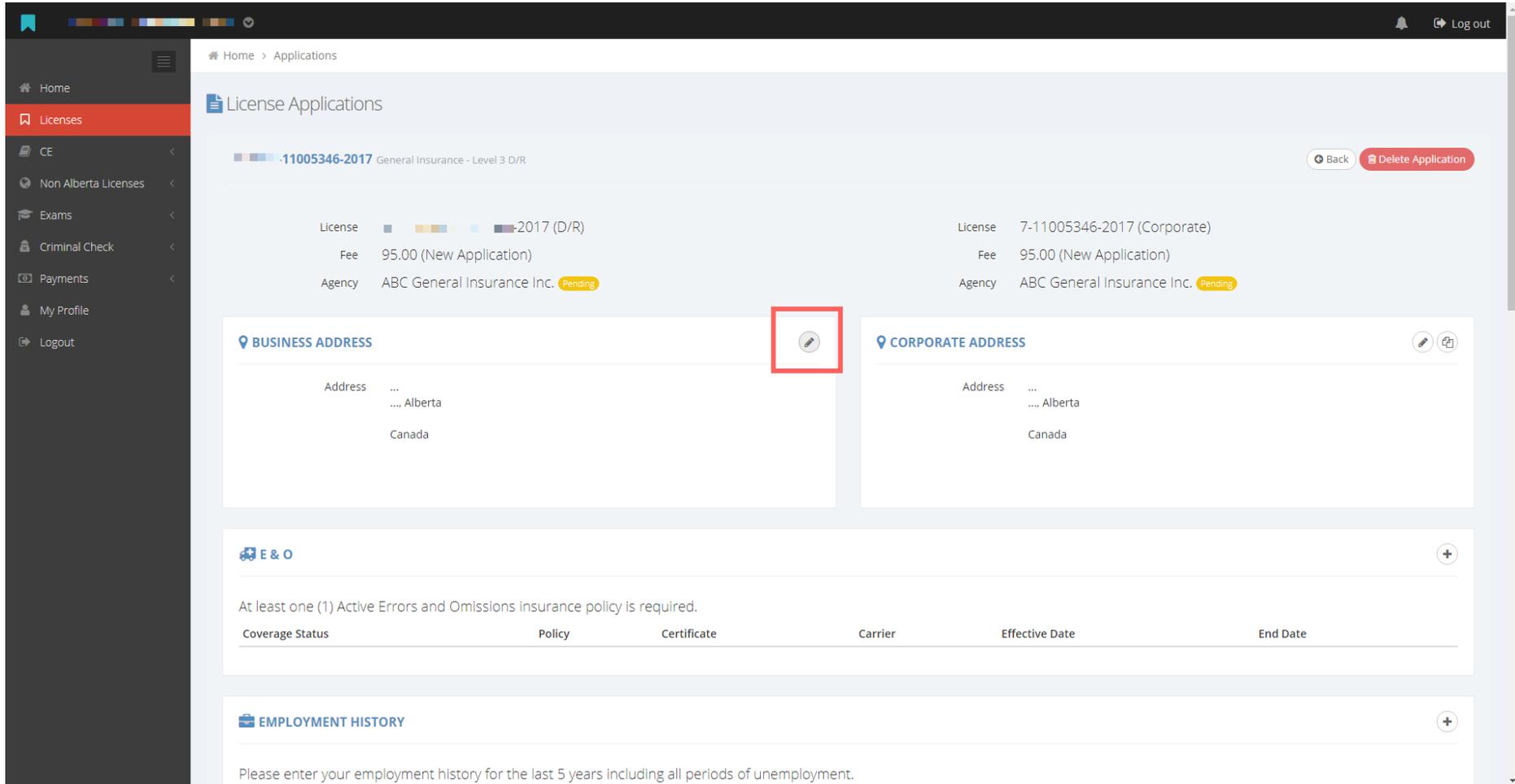
The screenshot shows a web application interface for creating a license application. A modal dialog box is open in the center, titled "You are creating an application for...". The dialog contains the following information:

- License: General Insurance - Level 3 D/R
- License Holder: [Color-coded selection]
- Agency: ABC General Insurance Inc.
- Sponsor Company: Aviva General Insurance Company
- Corporate License: New corporate license application will be generated.

At the bottom of the dialog, there is a "Note" section: "Note: You can't edit these fields after creating an application. However, you can delete an application and create a new one to start over." Below the note are two buttons: "Cancel" and "Yes, create application". The "Yes, create application" button is highlighted with a red rectangular border.



Enter your business address, by clicking "Click to edit address" on the top right corner of this section



Home > Applications

## License Applications

11005346-2017 General Insurance - Level 3 D/R Back Delete Application

License 2017 (D/R) License 7-11005346-2017 (Corporate)  
Fee 95.00 (New Application) Fee 95.00 (New Application)  
Agency ABC General Insurance Inc. Pending Agency ABC General Insurance Inc. Pending

**BUSINESS ADDRESS** Click to edit address

Address ...  
... Alberta  
Canada

**CORPORATE ADDRESS** Click to edit address Copy

Address ...  
... Alberta  
Canada

**E & O** +

At least one (1) Active Errors and Omissions insurance policy is required.

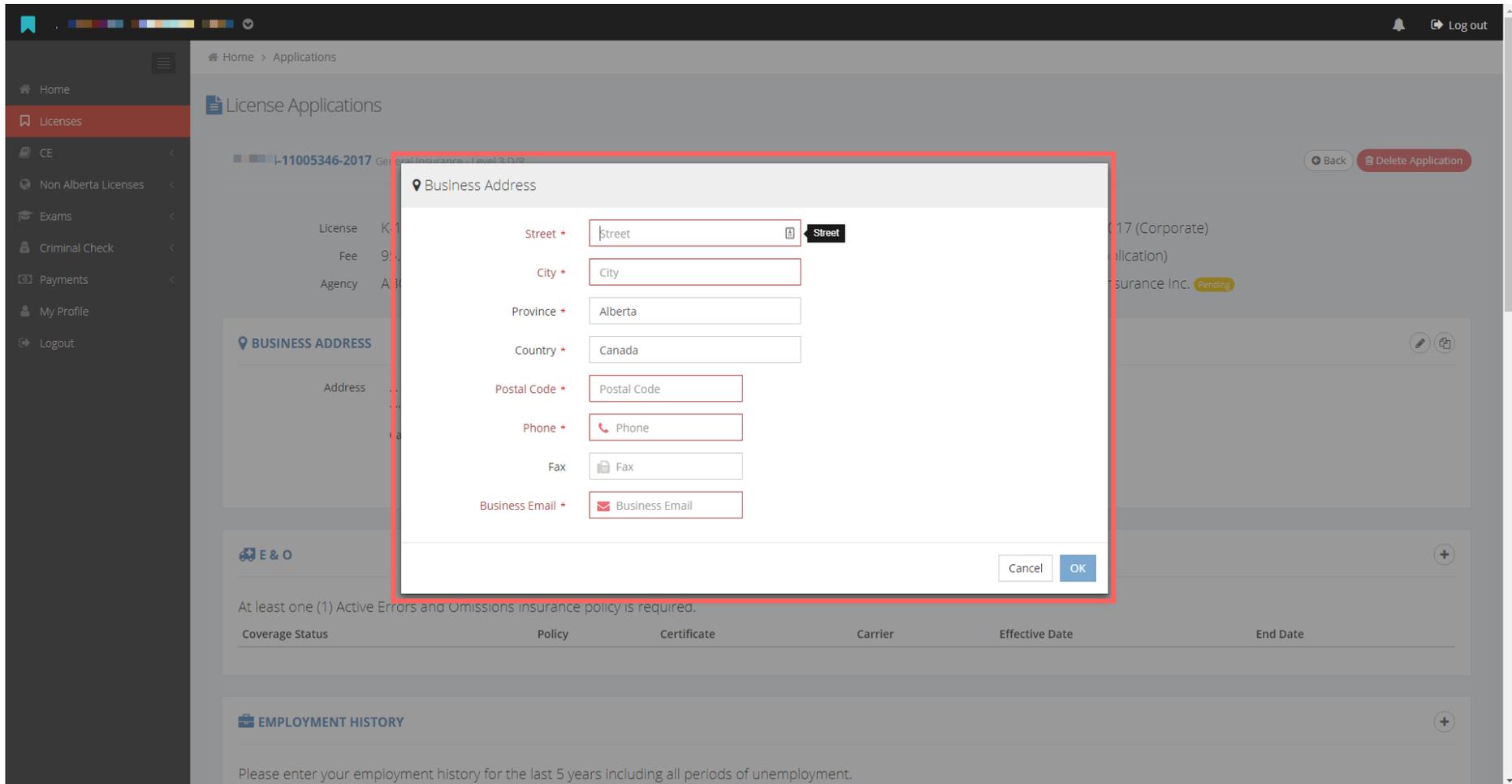
Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
-----------------	--------	-------------	---------	----------------	----------

**EMPLOYMENT HISTORY** +

Please enter your employment history for the last 5 years including all periods of unemployment.



Enter your full business address information. TIP: Select your city Name and province from the drop down menu



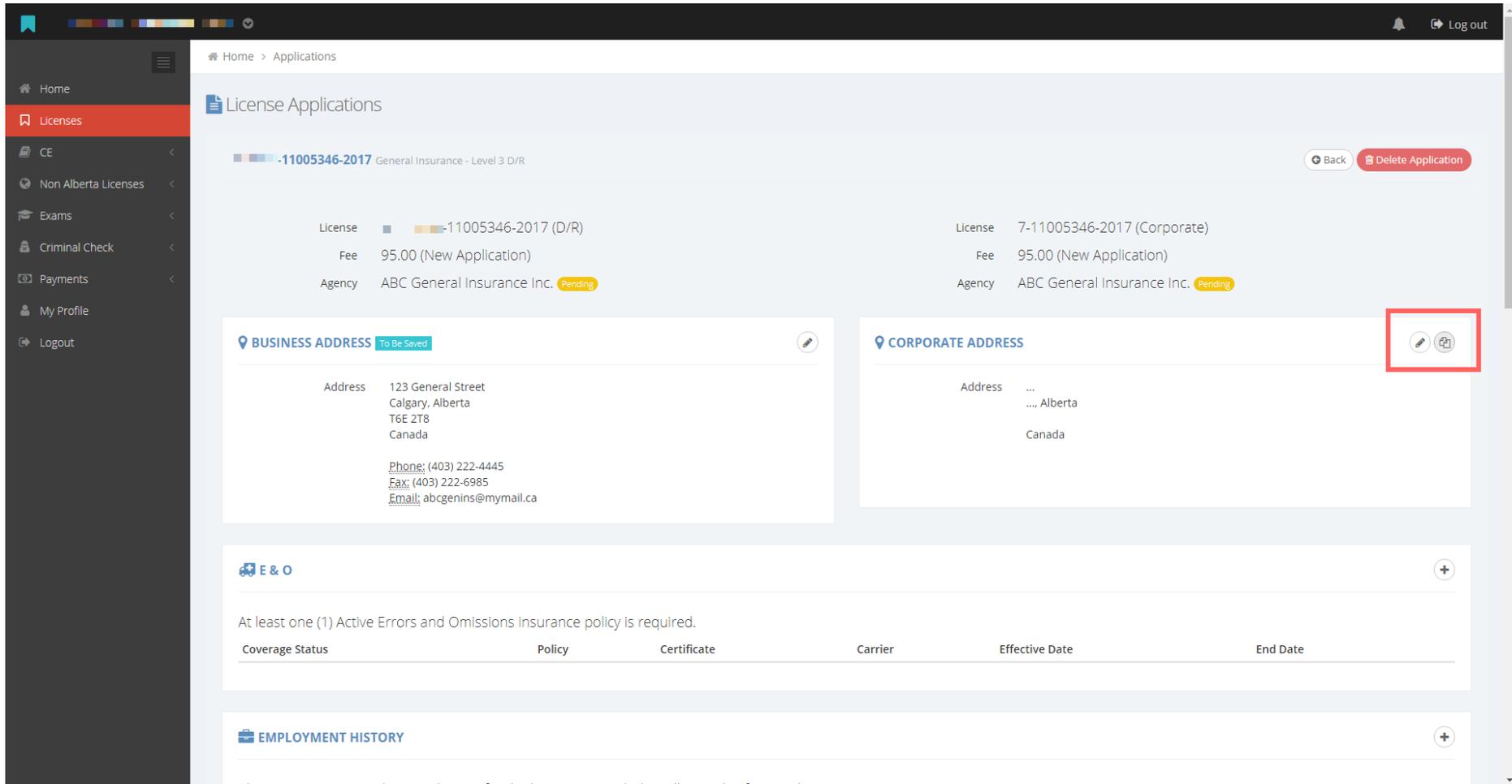
The screenshot displays the 'License Applications' section of the Alberta Insurance Council portal. A modal window titled 'Business Address' is open, containing the following fields:

- Street:  (with a dropdown arrow and a 'Street' label)
- City:
- Province:
- Country:
- Postal Code:
- Phone:
- Fax:
- Business Email:

At the bottom of the modal are 'Cancel' and 'OK' buttons. The background shows a sidebar with navigation options like 'Home', 'Licenses', 'CE', 'Non Alberta Licenses', 'Exams', 'Criminal Check', 'Payments', 'My Profile', and 'Logout'. The main content area includes a 'BUSINESS ADDRESS' section with an 'Address' field, an 'E & O' section with a note: 'At least one (1) Active Errors and Omissions insurance policy is required.', and an 'EMPLOYMENT HISTORY' section with a note: 'Please enter your employment history for the last 5 years including all periods of unemployment.'



If your Business Address is the same as your Corporate Address, click the 'Copy Address' button shown on the top right hand side or Enter a different address by selecting the Pencil icon



The screenshot shows the 'License Applications' page in the Alberta Insurance Council portal. The page displays details for a license application, including the license number, fee, and agency. It also shows the 'BUSINESS ADDRESS' and 'CORPORATE ADDRESS' sections. The 'BUSINESS ADDRESS' section is highlighted with a red box, and the 'CORPORATE ADDRESS' section is also highlighted with a red box, showing a pencil icon and a copy icon.

**License Applications**

Home > Applications

License Applications

7-11005346-2017 General Insurance - Level 3 D/R

Back Delete Application

License 7-11005346-2017 (D/R) License 7-11005346-2017 (Corporate)

Fee 95.00 (New Application) Fee 95.00 (New Application)

Agency ABC General Insurance Inc. Pending Agency ABC General Insurance Inc. Pending

**BUSINESS ADDRESS** To Be Saved

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**CORPORATE ADDRESS**

Address ...  
... Alberta  
Canada

**E & O**

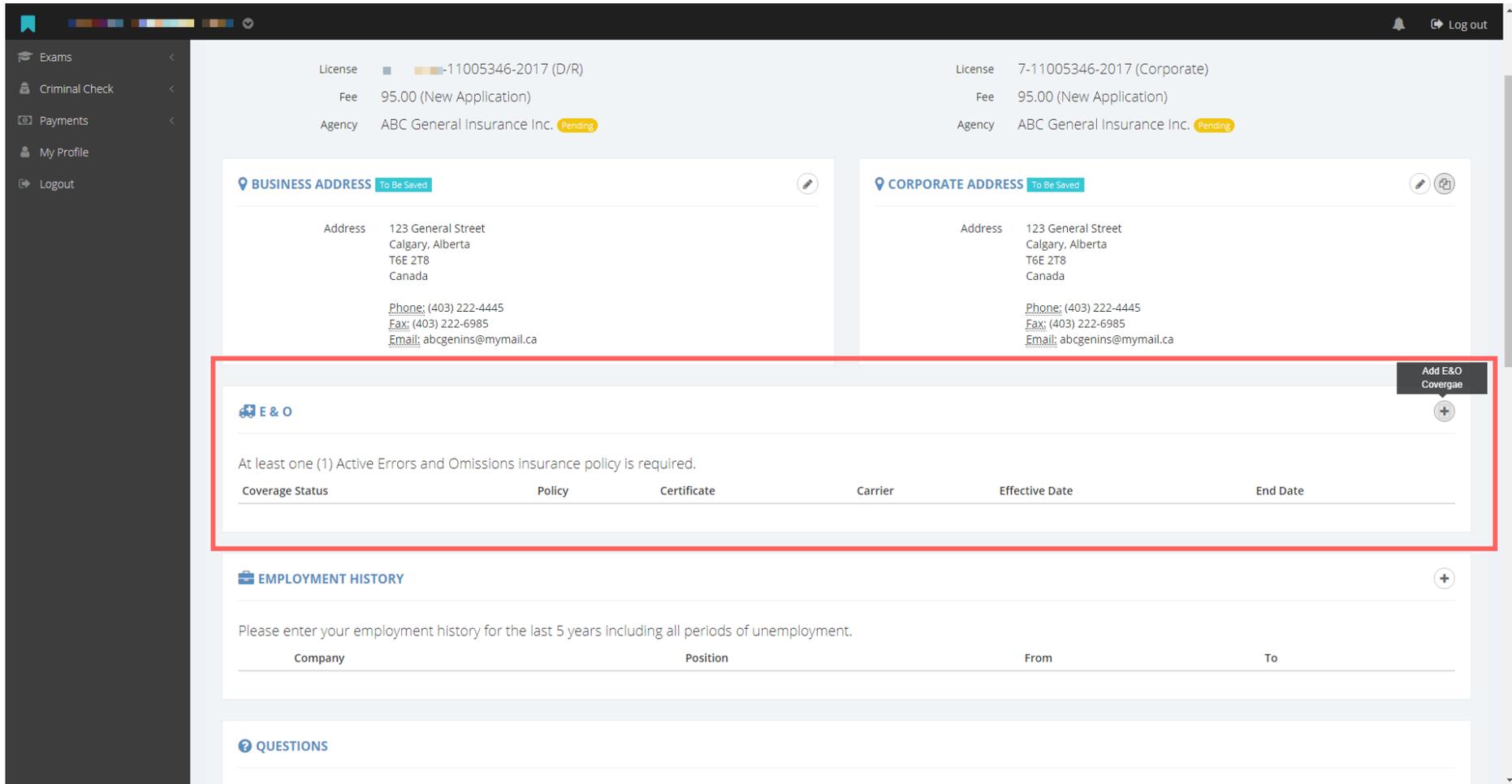
At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
-----------------	--------	-------------	---------	----------------	----------

**EMPLOYMENT HISTORY**



Add "At least one (1) Active Errors and Omissions insurance policy by clicking the Plus (+) on the right hand side of the section



The screenshot shows the application portal interface. At the top, there are two license summary cards for 'ABC General Insurance Inc.' with a 'Pending' status. Below these are sections for 'BUSINESS ADDRESS' and 'CORPORATE ADDRESS', both marked 'To Be Saved'. The 'E & O' section is highlighted with a red box and contains a table with the following structure:

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
At least one (1) Active Errors and Omissions insurance policy is required.					

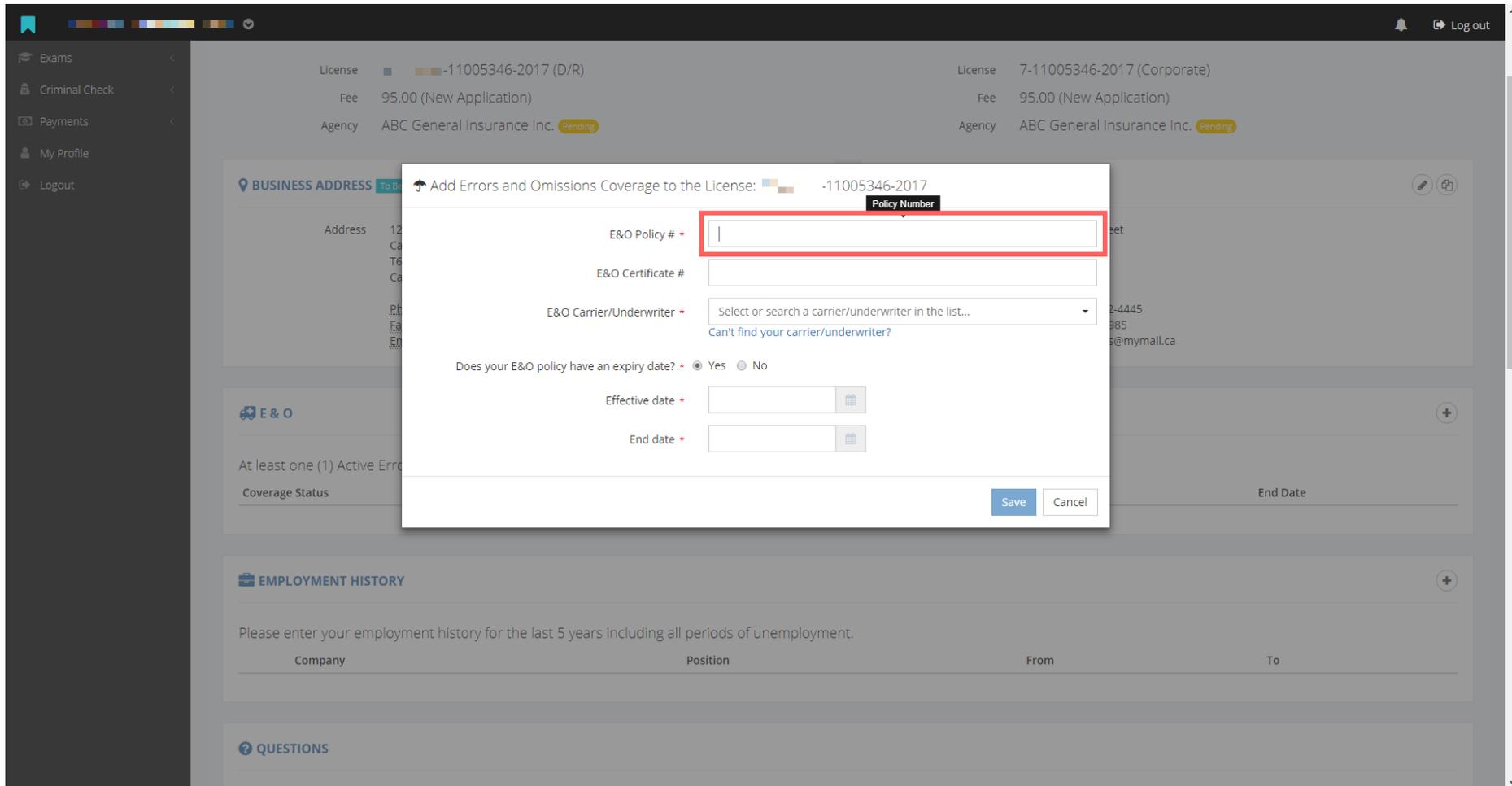
Below the table is an 'EMPLOYMENT HISTORY' section with a table structure:

Company	Position	From	To
Please enter your employment history for the last 5 years including all periods of unemployment.			

At the bottom, there is a 'QUESTIONS' section.



## Enter the E&O Policy Number



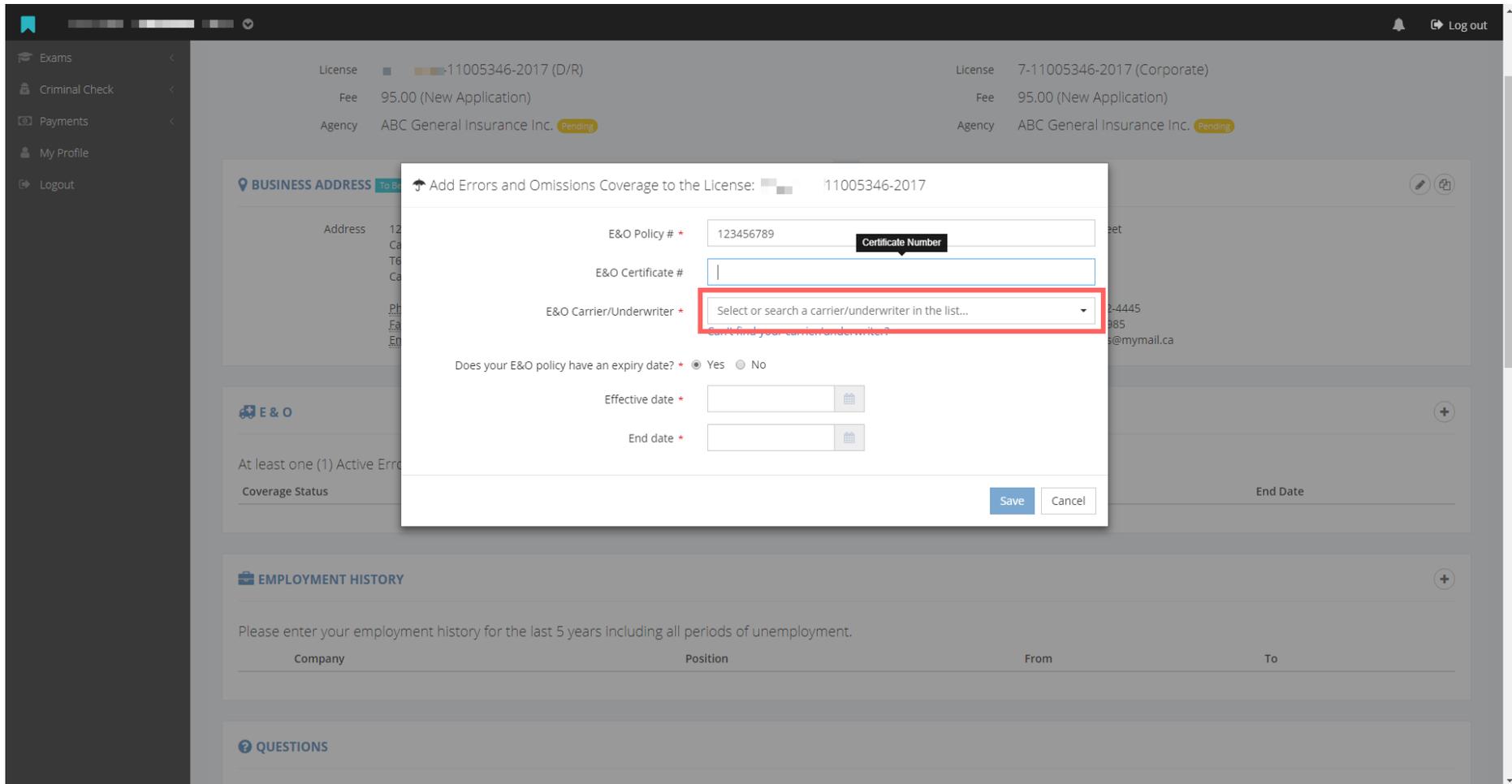
The screenshot displays a web application interface for applying for a license. A modal window is open, titled "Add Errors and Omissions Coverage to the License: -11005346-2017". The modal contains the following fields and options:

- E&O Policy # \***: A text input field with a red border, containing a cursor. A tooltip "Policy Number" is visible above it.
- E&O Certificate #**: A text input field.
- E&O Carrier/Underwriter \***: A dropdown menu with the text "Select or search a carrier/underwriter in the list..." and a link "Can't find your carrier/underwriter?" below it.
- Does your E&O policy have an expiry date? \***: Radio buttons for "Yes" (selected) and "No".
- Effective date \***: A date picker field.
- End date \***: A date picker field.

At the bottom of the modal are "Save" and "Cancel" buttons. The background shows a license application form for "ABC General Insurance Inc." with a "Pending" status. Other visible sections include "BUSINESS ADDRESS", "E & O", "EMPLOYMENT HISTORY", and "QUESTIONS".



Begin typing Carrier (Insurer) name. Select Carrier from search list



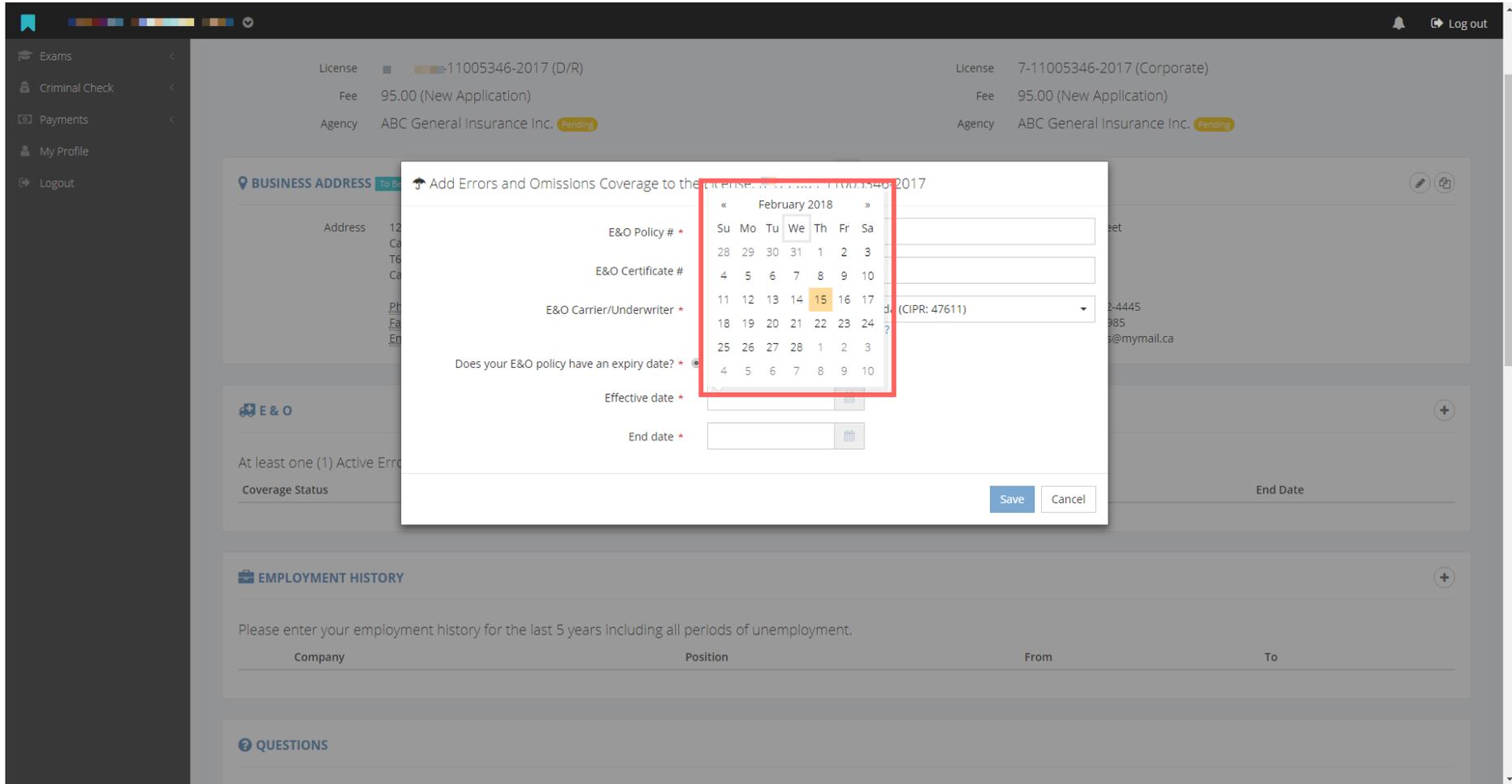
The screenshot displays the application portal interface. A modal window titled "Add Errors and Omissions Coverage to the License: 11005346-2017" is open. The modal contains the following fields and options:

- E&O Policy #**: 123456789 (with a "Certificate Number" tooltip)
- E&O Certificate #**: (empty)
- E&O Carrier/Underwriter**: A dropdown menu with the text "Select or search a carrier/underwriter in the list...". This field is highlighted with a red box.
- Does your E&O policy have an expiry date?**: Radio buttons for "Yes" (selected) and "No".
- Effective date**: (empty) with a calendar icon.
- End date**: (empty) with a calendar icon.

At the bottom of the modal are "Save" and "Cancel" buttons. The background shows the application details for license 11005346-2017 (D/R) and 7-11005346-2017 (Corporate), both with a fee of 95.00 and agency ABC General Insurance Inc. (Pending).



Click Effective date to open calendar



The screenshot displays the application portal interface. A modal window titled "Add Errors and Omissions Coverage to the license: 7-11005346-2017" is open. The modal contains the following fields:

- E&O Policy # \*
- E&O Certificate # \*
- E&O Carrier/Underwriter \* (Dropdown menu showing "d (CIPR: 47611)")
- Does your E&O policy have an expiry date? \*
- Effective date \* (Calendar icon)
- End date \* (Calendar icon)

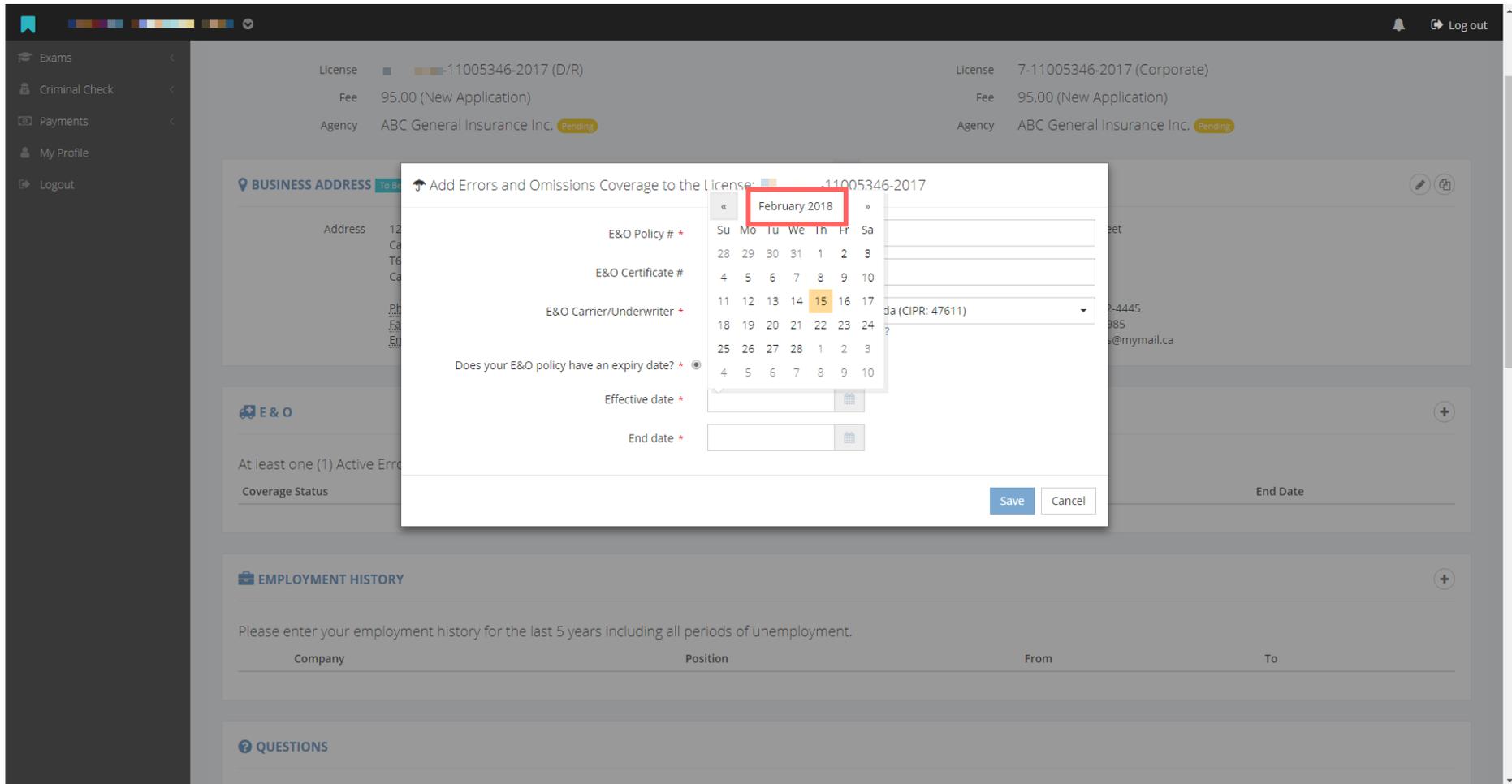
The calendar for February 2018 is displayed, with the date 15 highlighted. The calendar grid is as follows:

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	1	2	3
4	5	6	7	8	9	10

At the bottom of the modal are "Save" and "Cancel" buttons.



Click Month-Year to change view to months



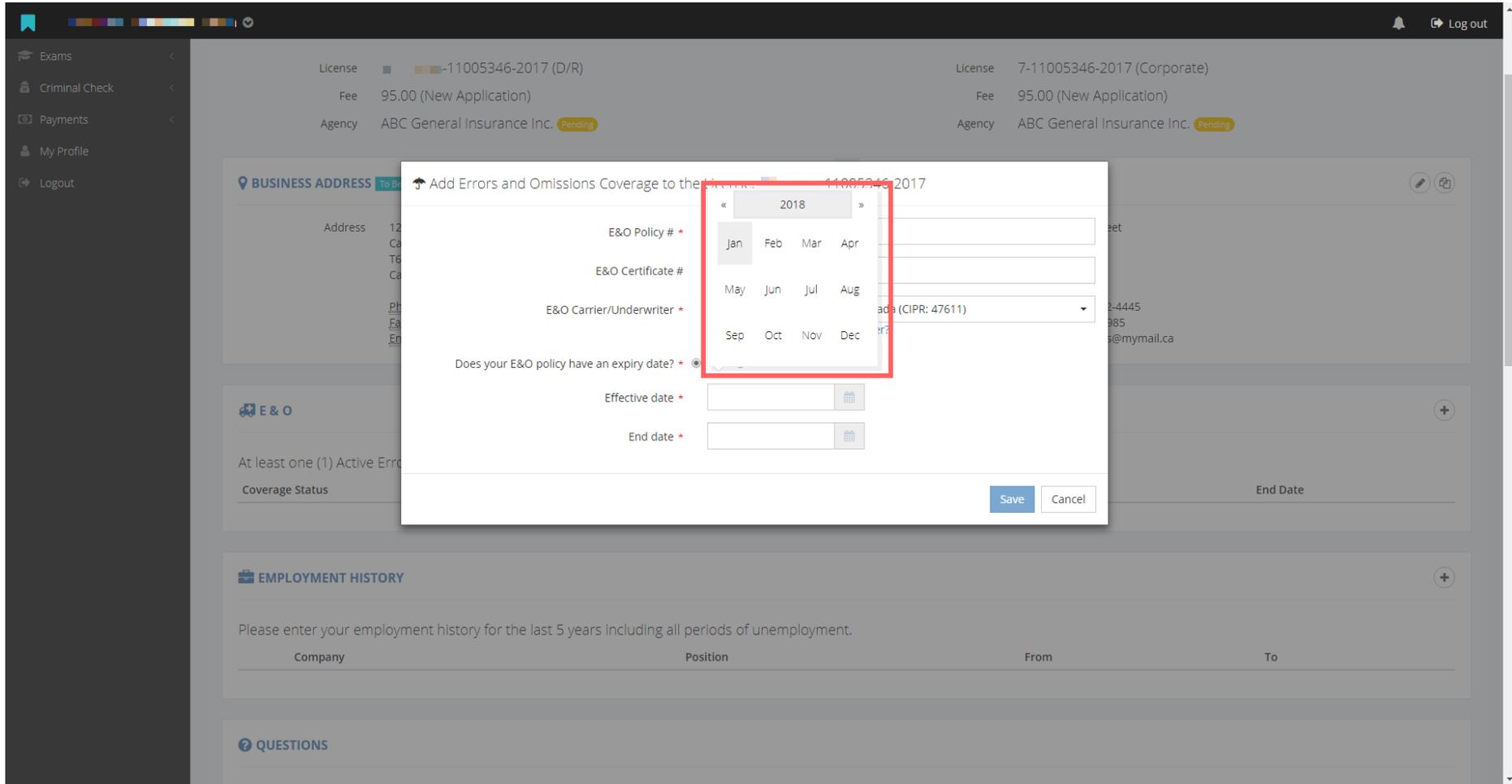
The screenshot shows the application portal interface. A modal window titled "Add Errors and Omissions Coverage to the License: 11005346-2017" is open. The modal contains the following fields:

- E&O Policy # \*
- E&O Certificate # \*
- E&O Carrier/Underwriter \* (Dropdown menu showing "da (CIPR: 47611)")
- Does your E&O policy have an expiry date? \* (Radio button selected)
- Effective date \* (Calendar icon)
- End date \* (Calendar icon)

The date picker is currently set to "February 2018", which is highlighted with a red box. The calendar shows the month of February with the 15th selected. At the bottom of the modal are "Save" and "Cancel" buttons.



Click applicable Month



The screenshot displays a web application interface for applying for a new agency/business license. A modal window is open, titled "Add Errors and Omissions Coverage to the License # 11005346-2017". The modal contains the following fields:

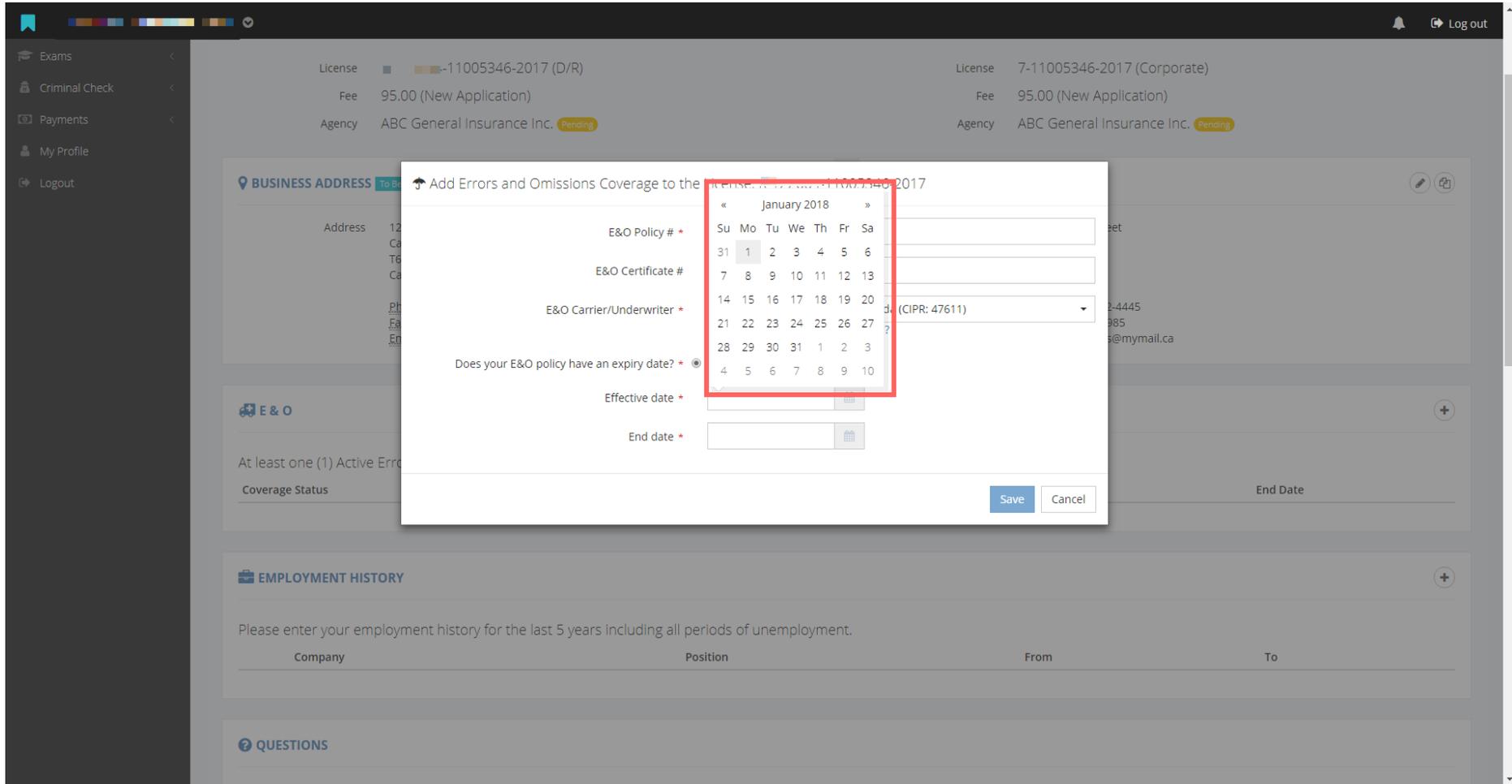
- E&O Policy # \*
- E&O Certificate # \*
- E&O Carrier/Underwriter \* (Dropdown menu showing "ad (CIPR: 47611)")
- Does your E&O policy have an expiry date? \*
- Effective date \* (Date picker)
- End date \* (Date picker)

The month selection calendar is open for the year 2018, with "Jan" selected. The background interface shows:

- License: 11005346-2017 (D/R) and 7-11005346-2017 (Corporate)
- Fee: 95.00 (New Application)
- Agency: ABC General Insurance Inc. (Pending)
- Sections: BUSINESS ADDRESS, E & O, EMPLOYMENT HISTORY, and QUESTIONS.



Click applicable date



The screenshot shows a web application interface for applying for a license. A modal window is open, titled "Add Errors and Omissions Coverage to the license: 7-11005346-2017". The modal contains several input fields:

- E&O Policy # \*
- E&O Certificate # \*
- E&O Carrier/Underwriter \* (Dropdown menu showing "d (CIPR: 47611)")
- Does your E&O policy have an expiry date? \* (Radio button selected)
- Effective date \* (Calendar icon)
- End date \* (Calendar icon)

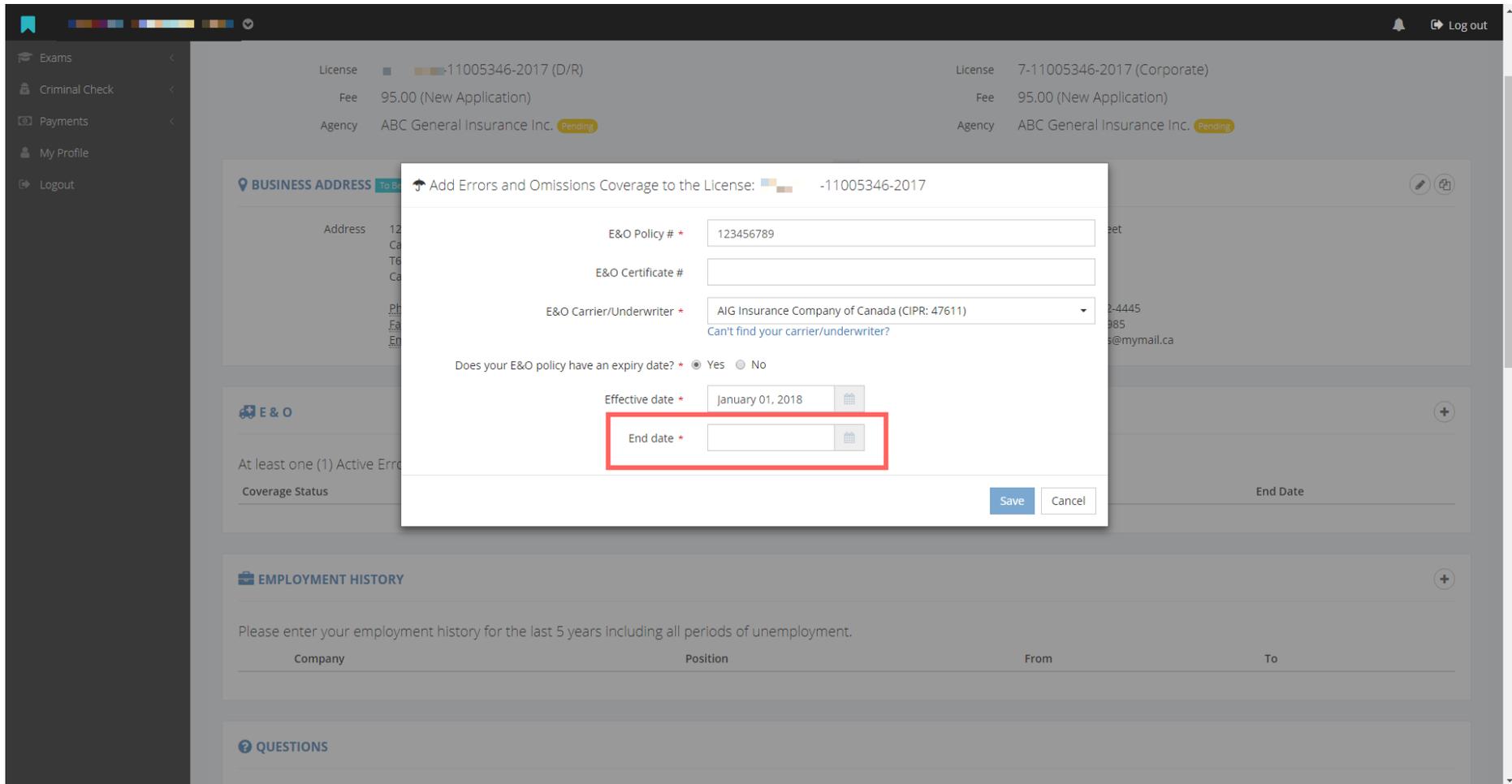
A calendar for January 2018 is displayed, with the date 1st highlighted. The calendar grid is as follows:

Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

At the bottom of the modal are "Save" and "Cancel" buttons. The background shows a sidebar with navigation options like "Exams", "Criminal Check", "Payments", "My Profile", and "Logout". The main content area displays license information for "ABC General Insurance Inc." and sections for "BUSINESS ADDRESS", "E & O", "EMPLOYMENT HISTORY", and "QUESTIONS".



Click End date (TIP: most policies will have an expiry date)



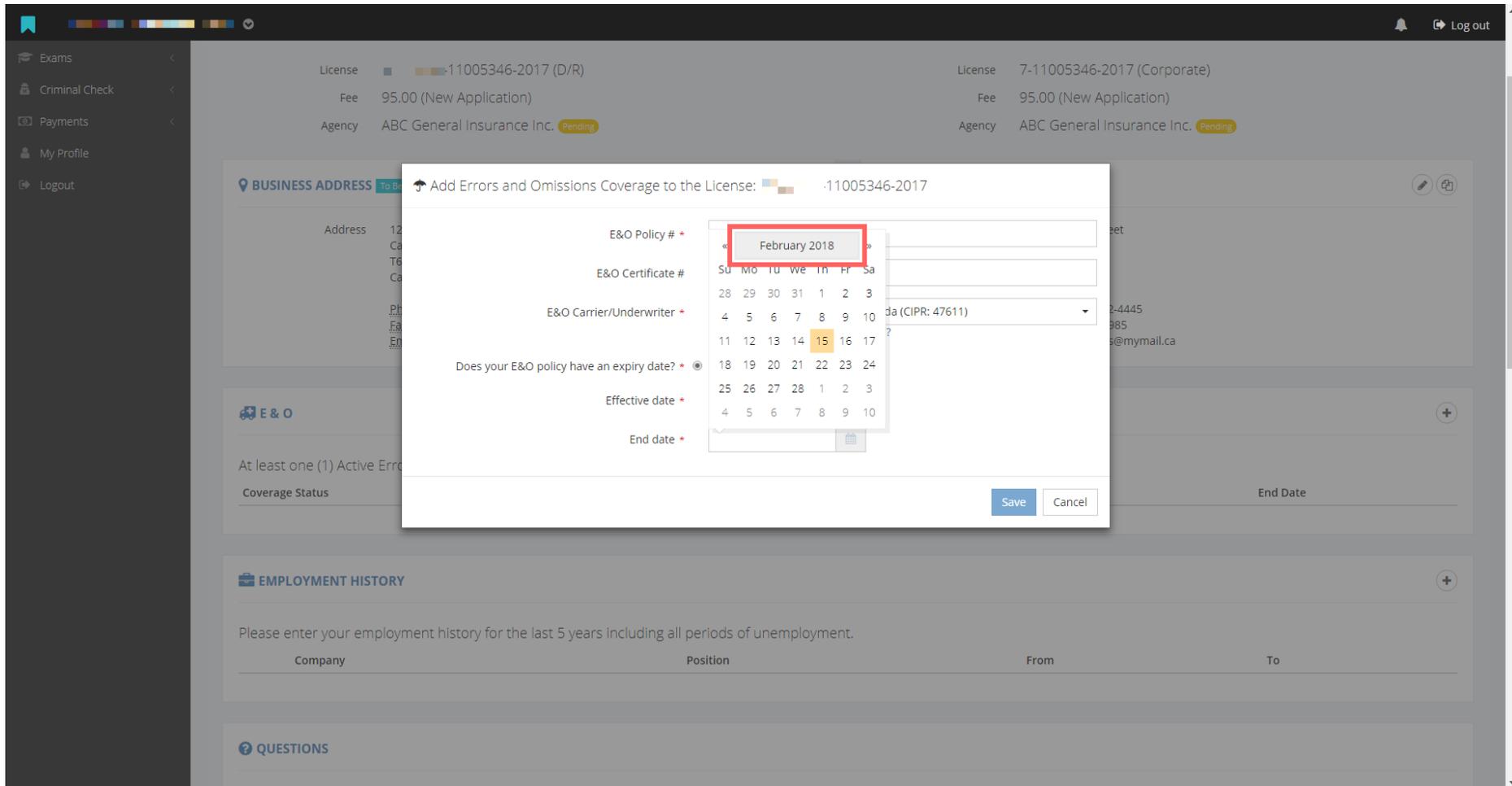
The screenshot displays the application portal interface. A modal dialog box titled "Add Errors and Omissions Coverage to the License: -11005346-2017" is open. The dialog contains the following fields and options:

- E&O Policy #: 123456789
- E&O Certificate #: (empty)
- E&O Carrier/Underwriter: AIG Insurance Company of Canada (CIPR: 47611)
- Does your E&O policy have an expiry date?:  Yes  No
- Effective date: January 01, 2018
- End date: (empty) - This field is highlighted with a red box.

Buttons for "Save" and "Cancel" are located at the bottom right of the dialog. The background shows the application details for license 7-11005346-2017 (Corporate) with a fee of 95.00 and agency ABC General Insurance Inc. (Pending).



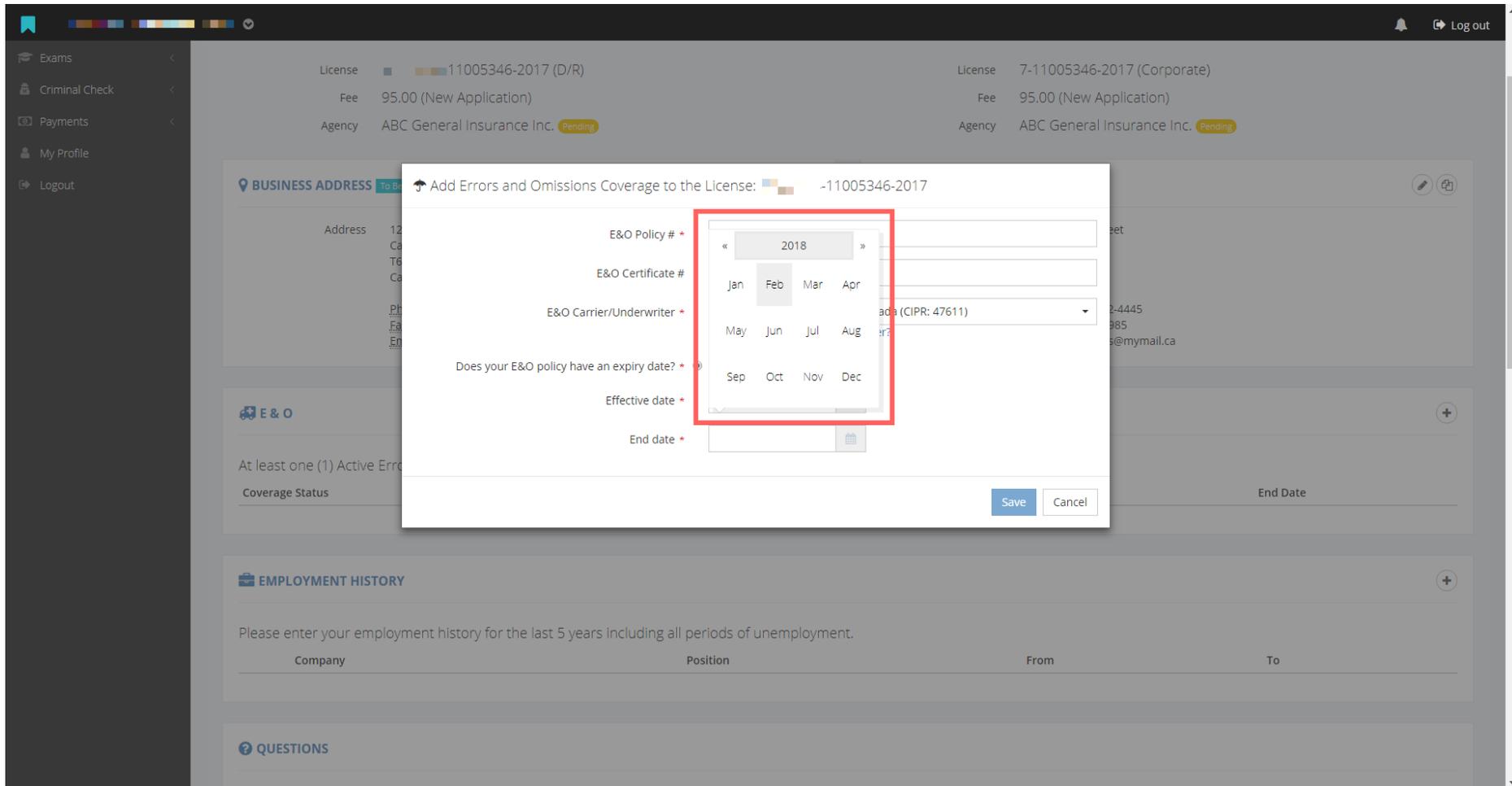
Click Month - Year



The screenshot shows a web application interface for applying for a license. A modal window titled "Add Errors and Omissions Coverage to the License: 11005346-2017" is open. The modal contains several fields: "E&O Policy #", "E&O Certificate #", "E&O Carrier/Underwriter" (with a dropdown menu showing "da (CIPR: 47611)"), "Does your E&O policy have an expiry date?" (with a radio button selected), "Effective date", and "End date". A calendar is displayed for February 2018, with the date "15" highlighted. The calendar is a standard grid with days of the week (Su, Mo, Tu, We, Th, Fr, Sa) and dates (1-28). The date "15" is highlighted in yellow. The modal also has "Save" and "Cancel" buttons at the bottom right.



Click Year to change to Year view



The screenshot shows the application portal interface. A modal window titled "Add Errors and Omissions Coverage to the License: -11005346-2017" is open. The modal contains the following fields:

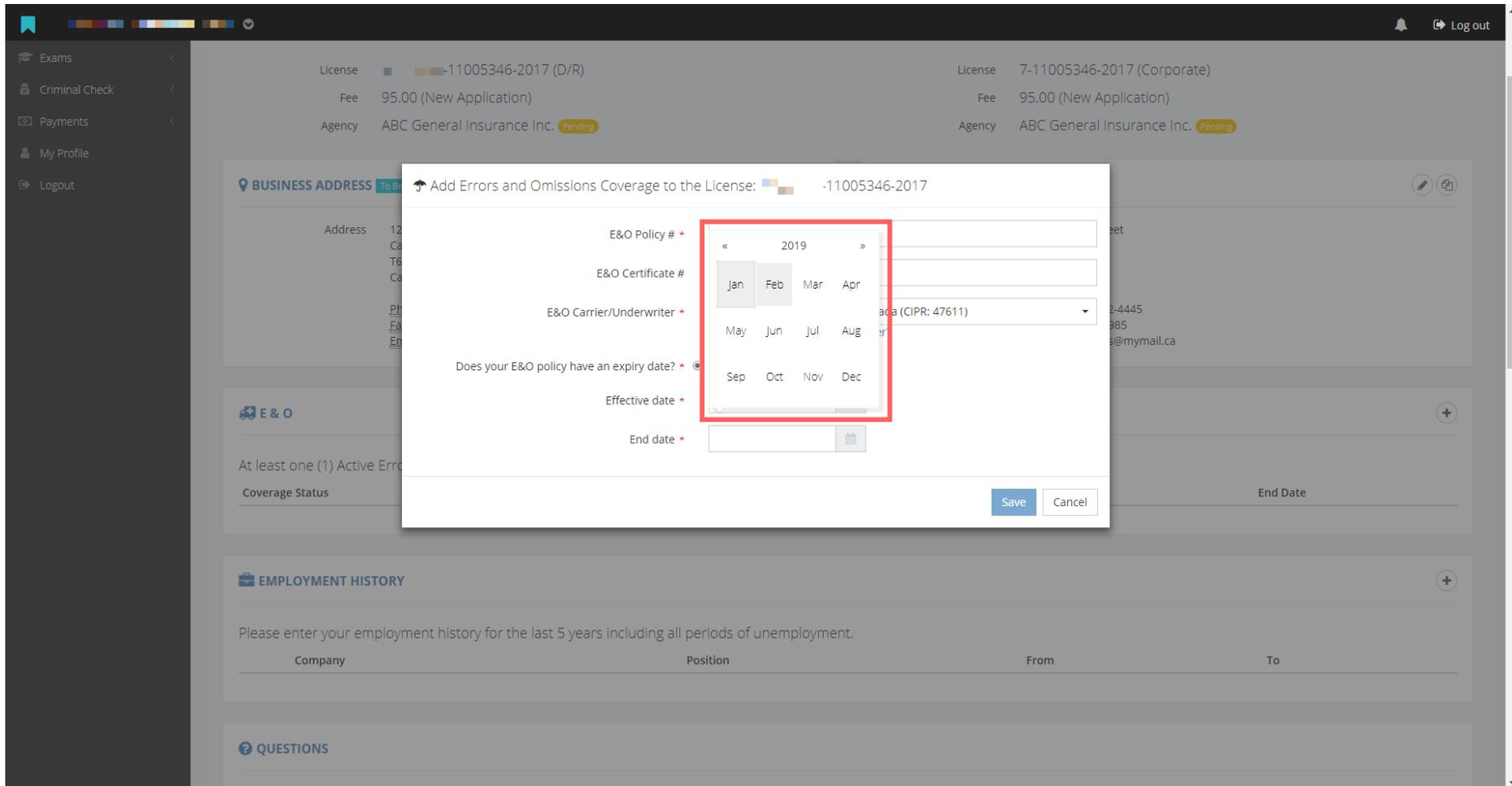
- E&O Policy # \*
- E&O Certificate # \*
- E&O Carrier/Underwriter \*
- Does your E&O policy have an expiry date? \*
- Effective date \*
- End date \*

A date picker is open for the "Effective date" field, showing the year 2018 and the months Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, Dec. The year 2018 is highlighted with a red box. The date picker also includes navigation arrows and a "2018" label.

At the bottom of the modal, there are "Save" and "Cancel" buttons.



## Select Month policy expires



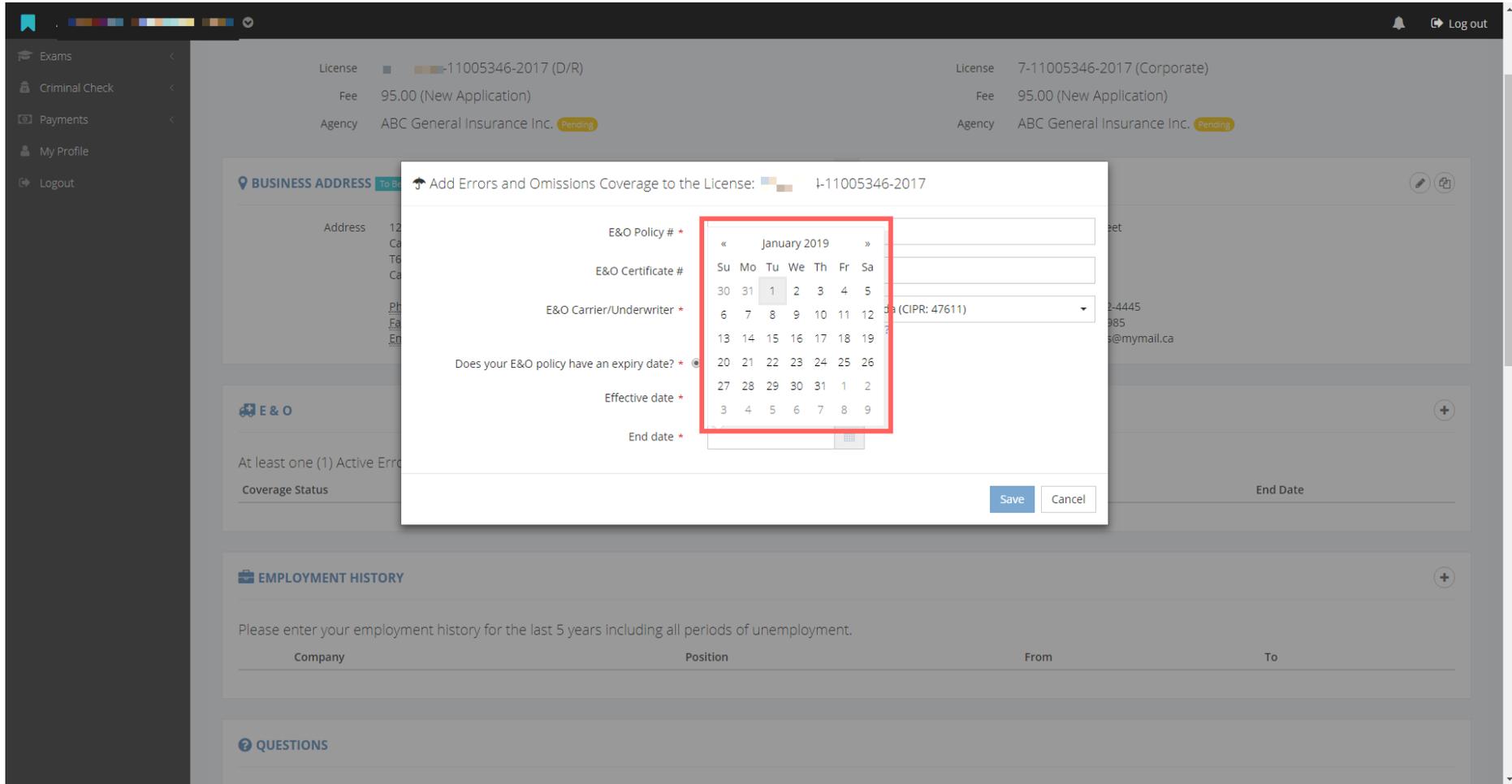
The screenshot displays the application portal interface. A modal window titled "Add Errors and Omissions Coverage to the License: -11005346-2017" is open. The modal contains the following fields:

- E&O Policy # \*
- E&O Certificate # \*
- E&O Carrier/Underwriter \* (dropdown menu)
- Does your E&O policy have an expiry date? \*
- Effective date \* (calendar picker)
- End date \* (calendar icon)

The calendar picker for the "Effective date" field is highlighted with a red box. It shows the year "2019" and a grid of months: Jan, Feb, Mar, Apr, May, Jun, Jul, Aug, Sep, Oct, Nov, Dec. The "Save" and "Cancel" buttons are located at the bottom right of the modal.



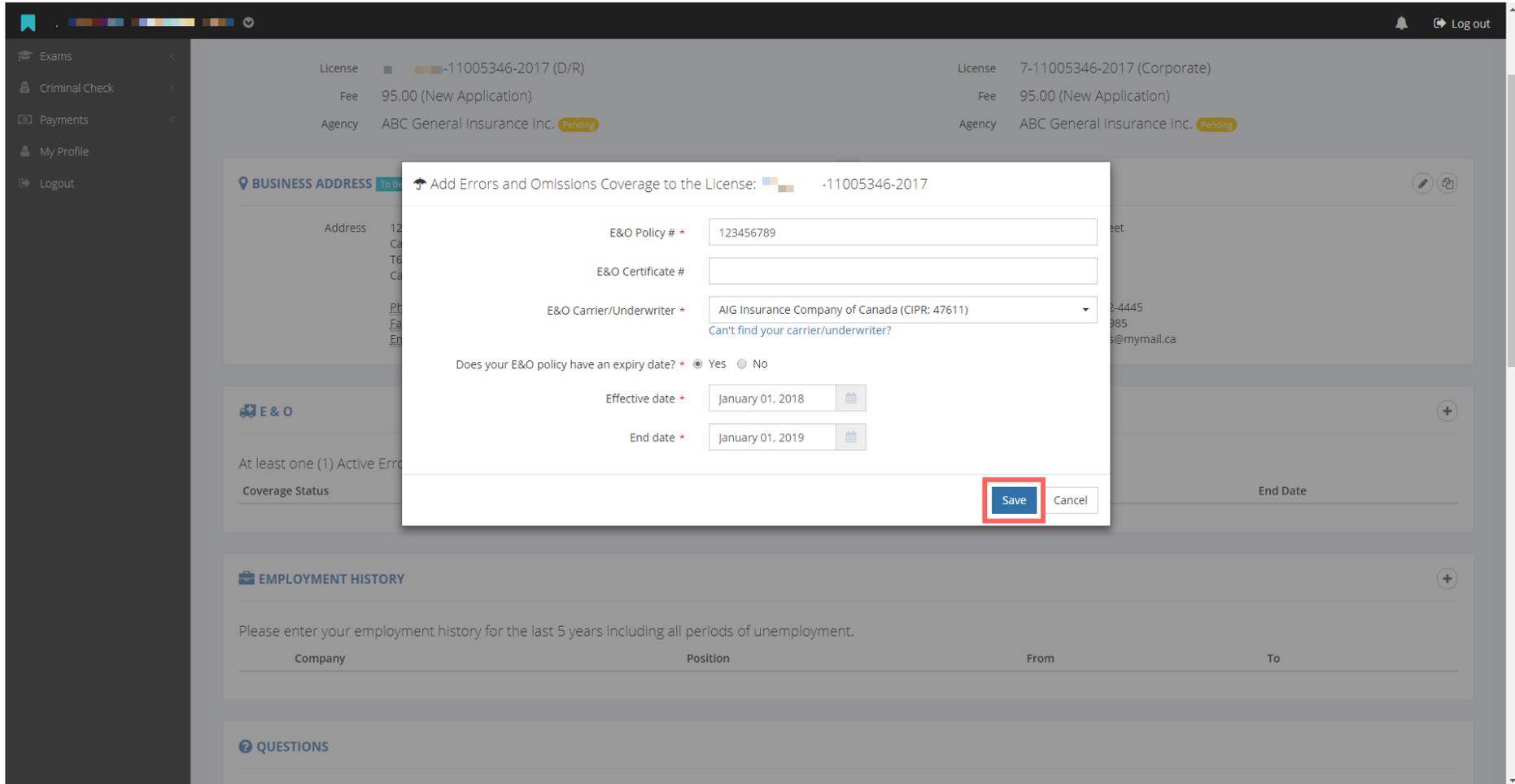
Click Day policy expires



The screenshot shows a web application interface for applying for a license. A modal window titled "Add Errors and Omissions Coverage to the License: I-11005346-2017" is open. The modal contains several input fields: "E&O Policy #", "E&O Certificate #", "E&O Carrier/Underwriter" (with a dropdown menu showing "CIPR: 47611"), "Does your E&O policy have an expiry date?" (with a radio button), "Effective date", and "End date". A calendar date picker is displayed for the "Effective date" field, showing the month of January 2019. The date "1" (January 1st) is highlighted with a red box. The background shows a sidebar with navigation options like "Exams", "Criminal Check", "Payments", "My Profile", and "Logout". The main content area displays license information for "ABC General Insurance Inc." and a "BUSINESS ADDRESS" section.



Click Save



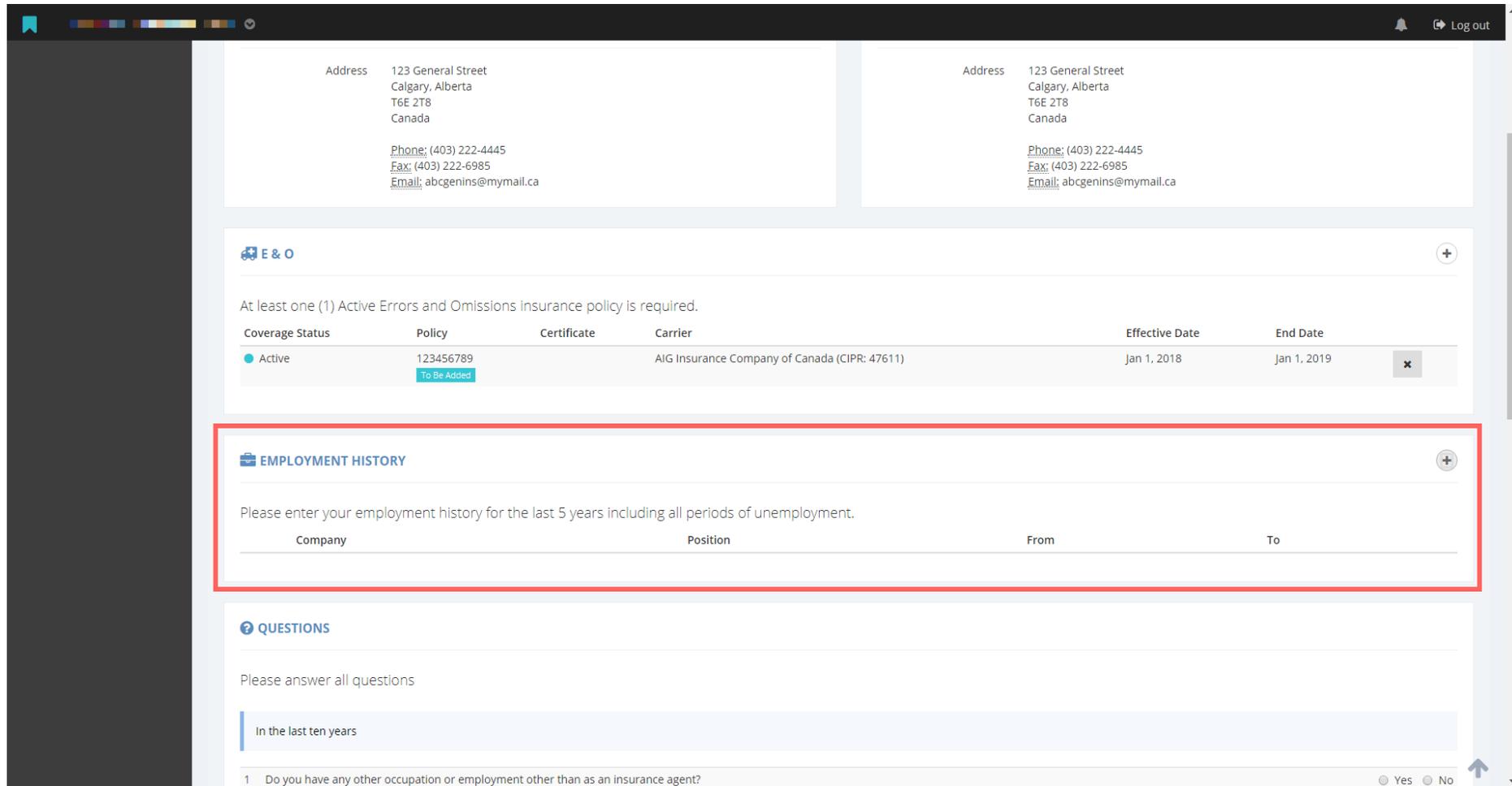
The screenshot shows a web application interface for applying for a license. A modal window is open, titled "Add Errors and Omissions Coverage to the License: -11005346-2017". The modal contains the following fields and options:

- E&O Policy #: 123456789
- E&O Certificate #: (empty)
- E&O Carrier/Underwriter: AIG Insurance Company of Canada (CIPR: 47611)
- Does your E&O policy have an expiry date?:  Yes  No
- Effective date: January 01, 2018
- End date: January 01, 2019

At the bottom of the modal, there are two buttons: "Save" (highlighted with a red box) and "Cancel".

The background interface shows a sidebar with navigation options: Exams, Criminal Check, Payments, My Profile, and Logout. The main content area displays license details for "ABC General Insurance Inc." with a "Pending" status. Below the modal, there are sections for "BUSINESS ADDRESS", "E & O", "EMPLOYMENT HISTORY", and "QUESTIONS".

 Click on the Plus (+) at the top right hand side to Add Employment History section



The screenshot shows a web application interface for applying for a license. At the top, there are two address blocks for '123 General Street, Calgary, Alberta, T6E 2T8, Canada'. Below these are contact details: Phone: (403) 222-4445, Fax: (403) 222-6985, and Email: abcgenins@mymail.ca. The 'E & O' section is partially visible, showing a requirement for an Active Errors and Omissions insurance policy. A table lists one active policy from 'AIG Insurance Company of Canada' with an effective date of Jan 1, 2018, and an end date of Jan 1, 2019. The 'EMPLOYMENT HISTORY' section is highlighted with a red box and contains a plus sign in the top right corner. It prompts the user to enter their employment history for the last 5 years. Below this is a table with columns for Company, Position, From, and To. The 'QUESTIONS' section is at the bottom, starting with the question: '1 Do you have any other occupation or employment other than as an insurance agent?' with radio buttons for 'Yes' and 'No'.



Select Employed or Unemployed Tip: You must enter the last 5 years of employment history including all periods of unemployment

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada
Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca
Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions Insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <span style="color: blue; font-size: small;">To Be Added</span>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

If still currently employed leave "TO" section blank

Company	Position	From	To
<div style="border: 1px solid #ccc; padding: 2px;">Employed</div> <div style="border: 1px solid #ccc; padding: 2px;"> <span style="color: red; font-weight: bold;">✓ Employed</span>  <small>Unemployed</small> </div>	<div style="border: 1px solid #ccc; padding: 2px;">Company is required</div> <div style="border: 1px solid #ccc; padding: 2px;"> <span style="color: blue; font-size: small;">To Be Added</span>  <small>ABC General Insurance Inc.</small> </div>	<div style="border: 1px solid #ccc; padding: 2px;">Position is required</div> <div style="border: 1px solid #ccc; padding: 2px;"> <small>Owner/President</small> </div>	<div style="border: 1px solid #ccc; padding: 2px;">From Date is required</div> <div style="border: 1px solid #ccc; padding: 2px;"> <small>November 1, 2017</small> </div>

**QUESTIONS**



## Enter the name of the Company

Log out

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <span style="color: blue; font-size: small;">To Be Added</span>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

If still currently employed leave "TO" section blank

	Company	Position	From	To
Employed	<input style="border: 2px solid red;" type="text"/>		<input type="text" value="From"/>	<input type="text" value="To"/>
	<span style="color: red; font-size: small;">Company is required</span>	<span style="color: red; font-size: small;">Position is required</span>	<span style="color: red; font-size: small;">From Date is required</span>	
Employed	ABC General Insurance Inc. <span style="color: blue; font-size: small;">To Be Added</span>	Owner/President	November 1, 2017	

**QUESTIONS**



## Enter your position

Log out

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <span style="color: blue; font-size: small;">To Be Added</span>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

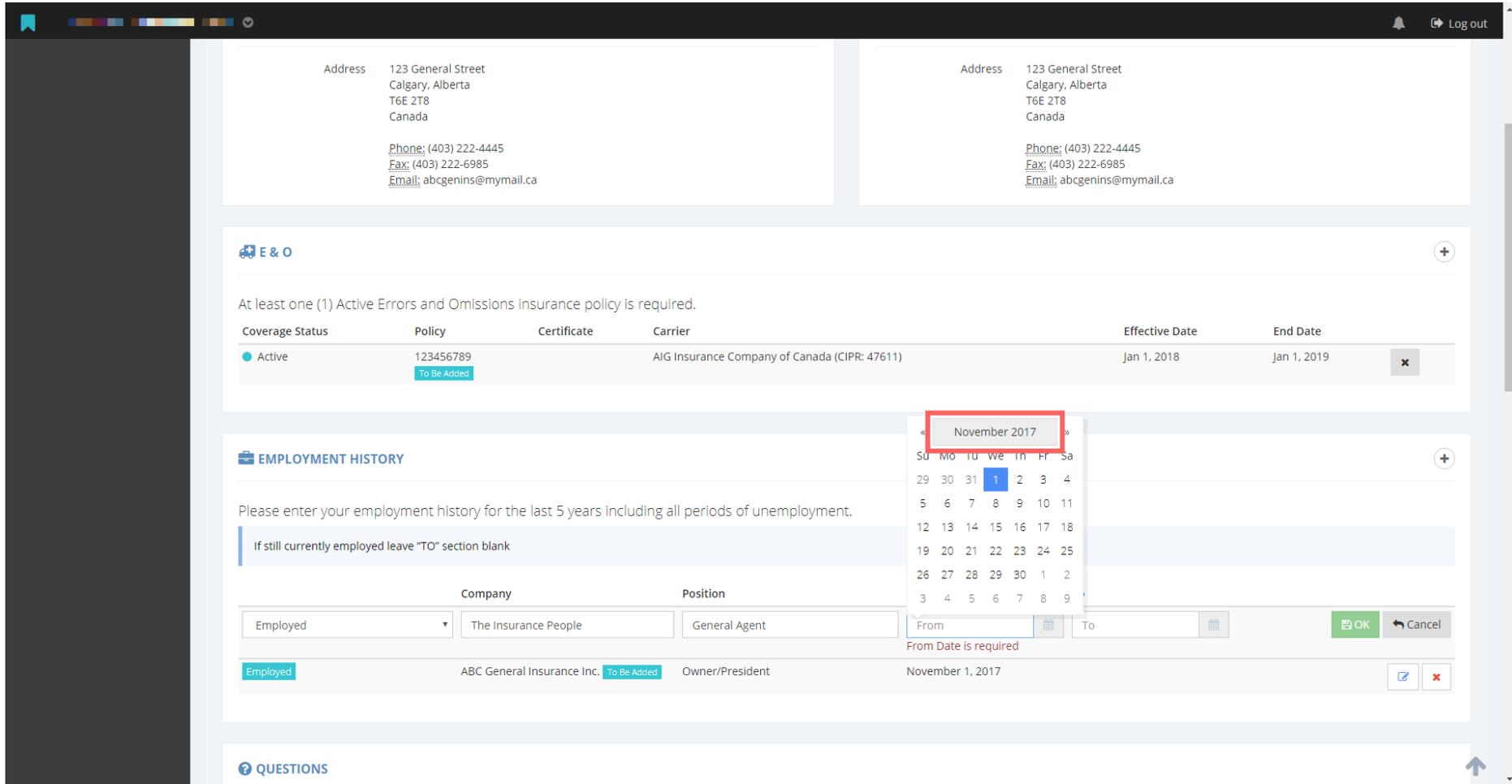
If still currently employed leave "TO" section blank

Employed	Company	Position	From	To
Employed	The Insurance People		From	To
Employed	ABC General Insurance Inc. <span style="color: blue; font-size: small;">To Be Added</span>	Owner/President	November 1, 2017	

**QUESTIONS**



Click From to open calendar, Click Month-Year



Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <a href="#">To Be Added</a>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

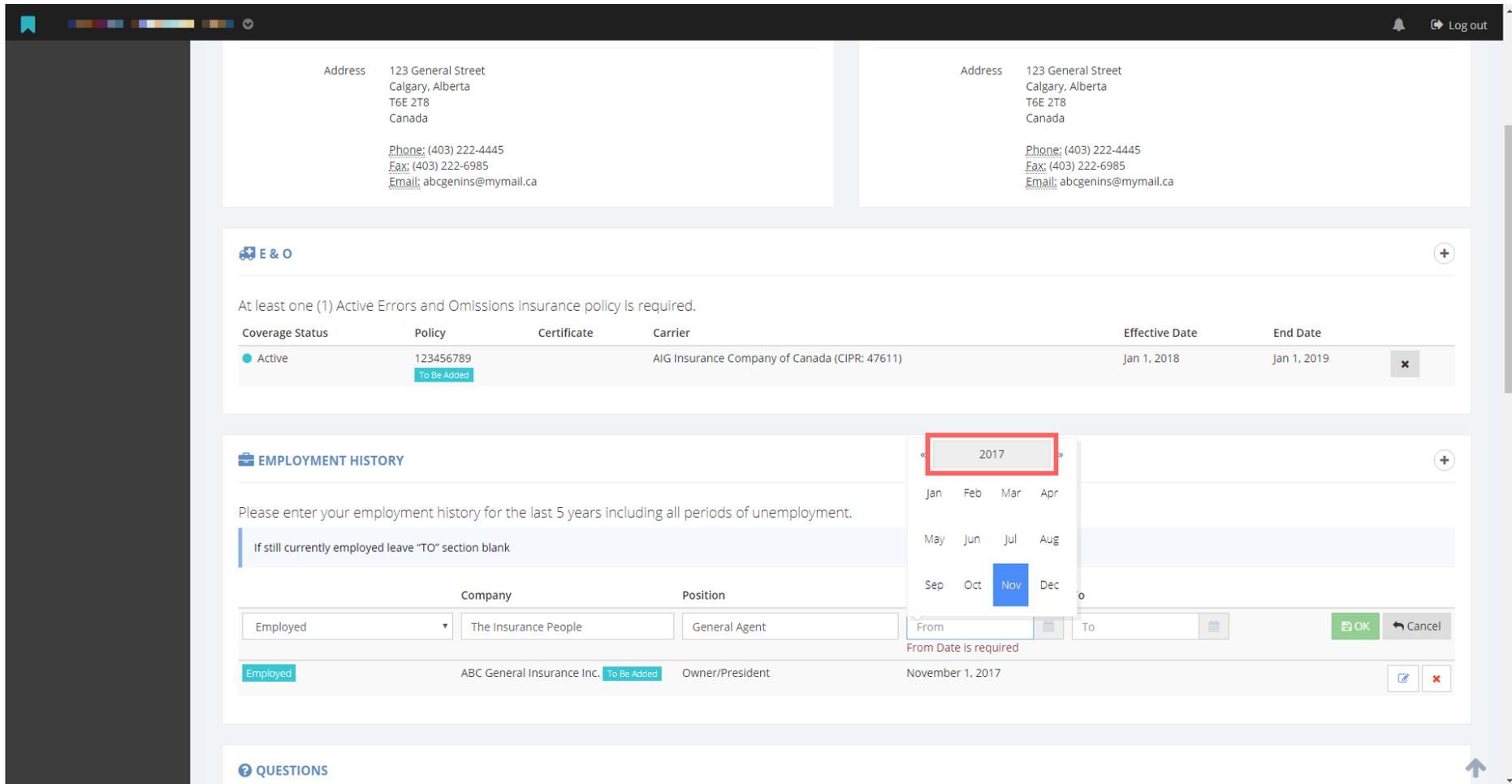
If still currently employed leave "TO" section blank

Employed	Company	Position	From	To
Employed	The Insurance People	General Agent		
Employed	ABC General Insurance Inc. <a href="#">To Be Added</a>	Owner/President	November 1, 2017	

Calendar pop-up: November 2017



Click Year to change to Year view



Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <small>To Be Added</small>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

If still currently employed leave "TO" section blank

Company	Position	From	To
Employed	The Insurance People General Agent		
Employed	ABC General Insurance Inc. Owner/President	November 1, 2017	

2017

Jan Feb Mar Apr  
May Jun Jul Aug  
Sep Oct Nov Dec

From Date is required

OK Cancel

**QUESTIONS**



Click applicable Year

Log out

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <small>To Be Added</small>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

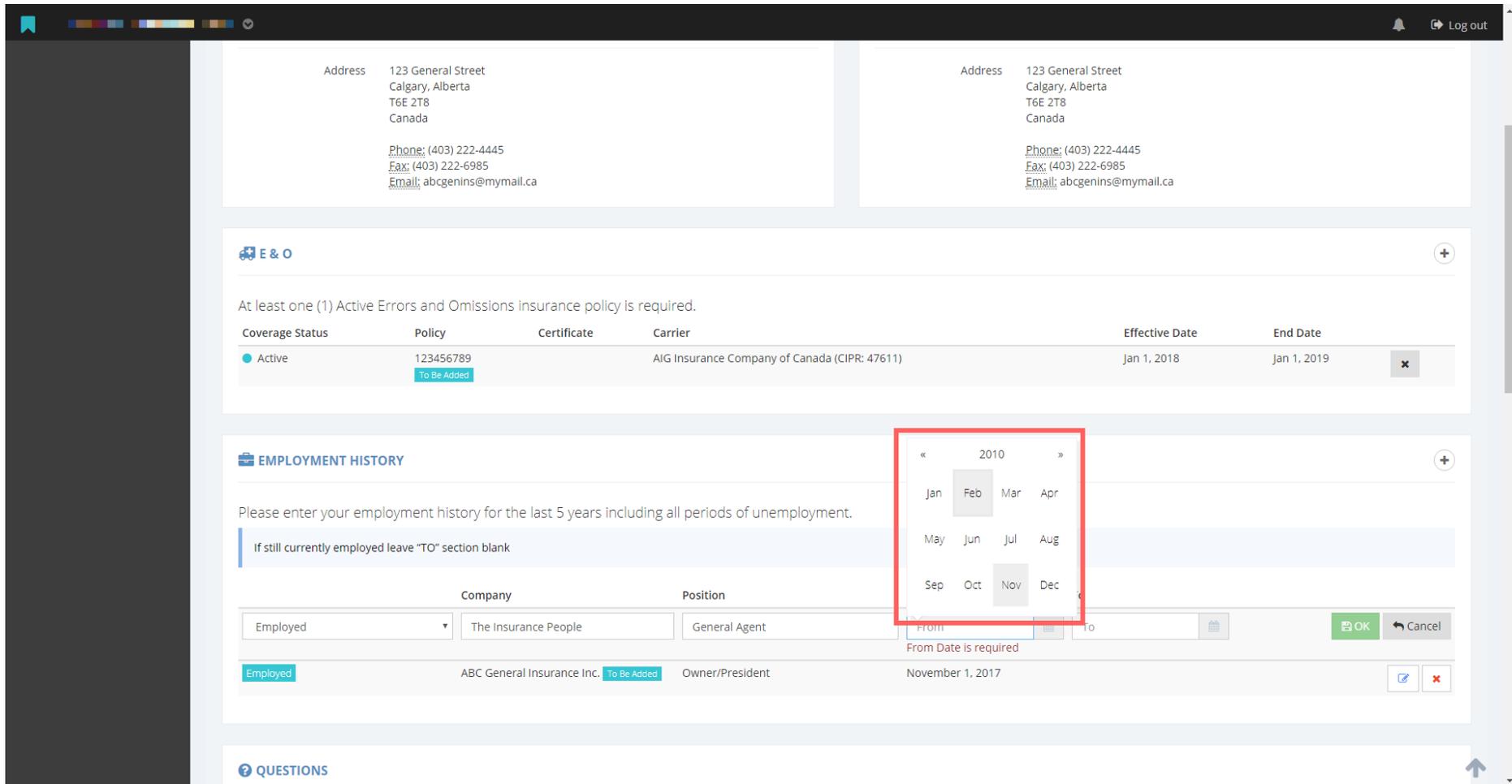
If still currently employed leave "TO" section blank

Company	Position	From	To
Employed	The Insurance People	General Agent	
Employed	ABC General Insurance Inc.	Owner/President	November 1, 2017

**QUESTIONS**



Click Applicable Month



Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <small>To Be Added</small>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

If still currently employed leave "TO" section blank

Company	Position	From	To
Employed	The Insurance People	General Agent	
Employed	ABC General Insurance Inc. <small>To Be Added</small>	Owner/President	November 1, 2017

2018

Jan Feb Mar Apr  
May Jun Jul Aug  
Sep Oct Nov Dec

From Date is required

OK Cancel

**QUESTIONS**



Click applicable Date

Log out

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <small>To Be Added</small>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

If still currently employed leave "TO" section blank

Company	Position	From	To
Employed	The Insurance People General Agent		
Employed	ABC General Insurance Inc. Owner/President	November 1, 2017	

**QUESTIONS**





Click "To" to End Date applicable Employment Tip: If still currently employed leave "TO" section blank

Log out

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

Address 123 General Street  
Calgary, Alberta  
T6E 2T8  
Canada

Phone: (403) 222-4445  
Fax: (403) 222-6985  
Email: abcgenins@mymail.ca

**E & O**

At least one (1) Active Errors and Omissions insurance policy is required.

Coverage Status	Policy	Certificate	Carrier	Effective Date	End Date
Active	123456789 <span style="color: blue; font-size: small;">To Be Added</span>		AIG Insurance Company of Canada (CIPR: 47611)	Jan 1, 2018	Jan 1, 2019

**EMPLOYMENT HISTORY**

Please enter your employment history for the last 5 years including all periods of unemployment.

If still currently employed leave "TO" section blank

Company	Position	From	To
Employed	The Insurance People	General Agent	February 01, 2010
Employed	ABC General Insurance Inc. <span style="color: blue; font-size: small;">To Be Added</span>	Owner/President	November 1, 2017

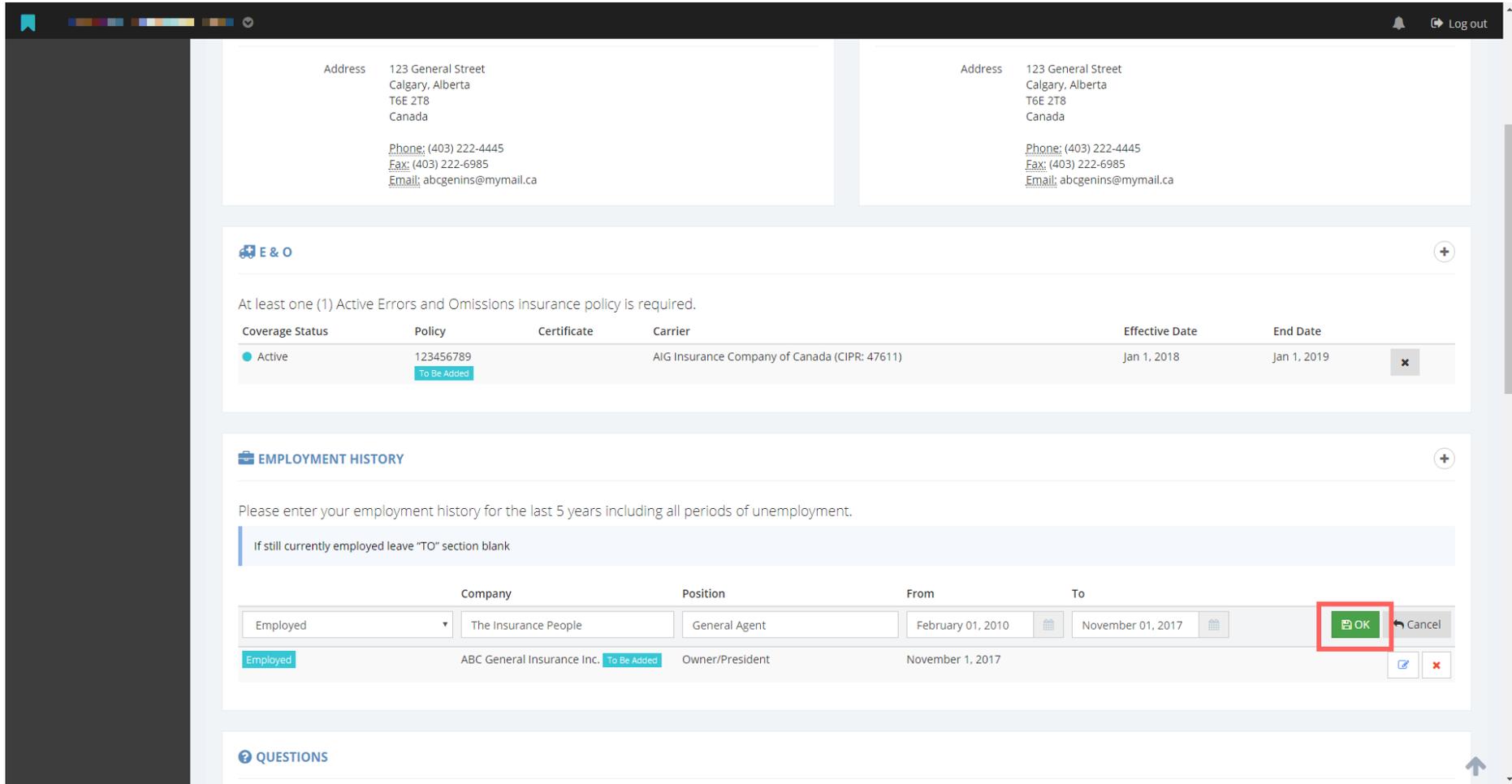
**QUESTIONS**

« February 2018 »

Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	1	2	3
4	5	6	7	8	9	10



Click OK to save that record,

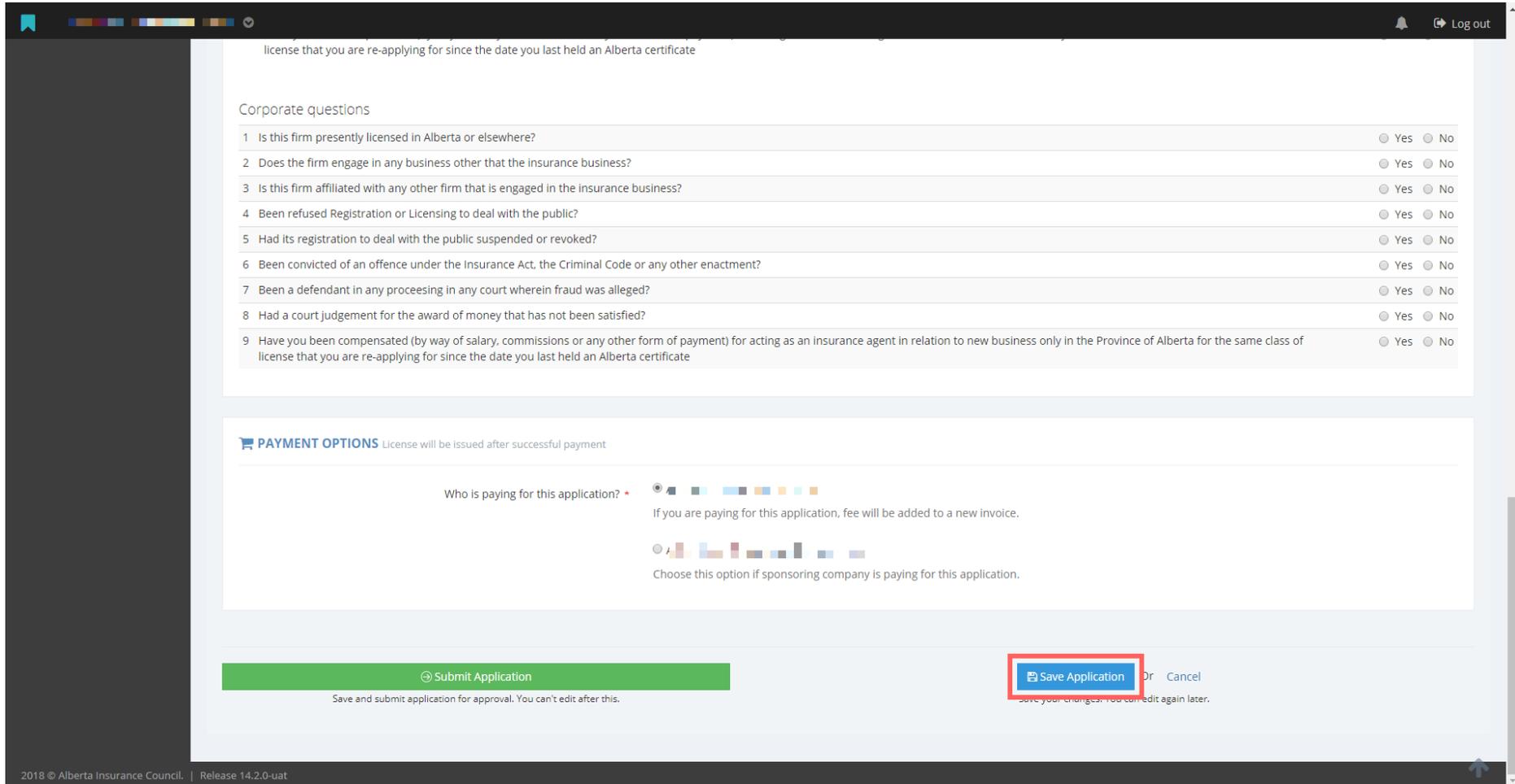


The screenshot shows a web application interface with a dark header bar containing a 'Log out' link. The main content area is divided into several sections:

- Address:** Two identical address blocks for '123 General Street, Calgary, Alberta, T6E 2T8, Canada'. Contact information includes Phone: (403) 222-4445, Fax: (403) 222-6985, and Email: abcgenins@mymail.ca.
- E & O:** A section titled 'E & O' with a plus icon. It contains the text 'At least one (1) Active Errors and Omissions insurance policy is required.' Below this is a table with columns: Coverage Status, Policy, Certificate, Carrier, Effective Date, and End Date. One row is shown with 'Active' status, policy number '123456789', and a 'To Be Added' button. The carrier is 'AIG Insurance Company of Canada (CIPR: 47611)' with an effective date of 'Jan 1, 2018' and an end date of 'Jan 1, 2019'.
- EMPLOYMENT HISTORY:** A section titled 'EMPLOYMENT HISTORY' with a plus icon. It contains the text 'Please enter your employment history for the last 5 years including all periods of unemployment.' and a note 'If still currently employed leave "TO" section blank'. Below this is a table with columns: Company, Position, From, and To. The first row shows 'Employed' (dropdown), 'The Insurance People' (text input), 'General Agent' (text input), 'February 01, 2010' (calendar), and 'November 01, 2017' (calendar). A green 'OK' button is highlighted with a red box. The second row shows 'Employed' (dropdown), 'ABC General Insurance Inc.' (text input), 'Owner/President' (text input), and 'November 1, 2017' (text input).
- QUESTIONS:** A section titled 'QUESTIONS' with a plus icon.



Click Save Application after each section as you complete your application



license that you are re-applying for since the date you last held an Alberta certificate

Corporate questions

- 1 Is this firm presently licensed in Alberta or elsewhere?  Yes  No
- 2 Does the firm engage in any business other than the insurance business?  Yes  No
- 3 Is this firm affiliated with any other firm that is engaged in the insurance business?  Yes  No
- 4 Been refused Registration or Licensing to deal with the public?  Yes  No
- 5 Had its registration to deal with the public suspended or revoked?  Yes  No
- 6 Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?  Yes  No
- 7 Been a defendant in any proceeding in any court wherein fraud was alleged?  Yes  No
- 8 Had a court judgement for the award of money that has not been satisfied?  Yes  No
- 9 Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate?  Yes  No

**PAYMENT OPTIONS** License will be issued after successful payment

Who is paying for this application?                                       

If you are paying for this application, fee will be added to a new invoice.

Choose this option if sponsoring company is paying for this application.



Read and answer all questions from 1 - 10

Log out

---

### EMPLOYMENT HISTORY

Please enter your employment history for the last 5 years including all periods of unemployment.

	Company	Position	From	To	
Employed	ABC General Insurance Inc.	Owner/President	November 1, 2017		<input type="text"/> <input type="text"/>
Employed	The Insurance People	General Agent	February 1, 2010	November 1, 2017	<input type="text"/> <input type="text"/>

---

### QUESTIONS

Please answer all questions

**In the last ten years**

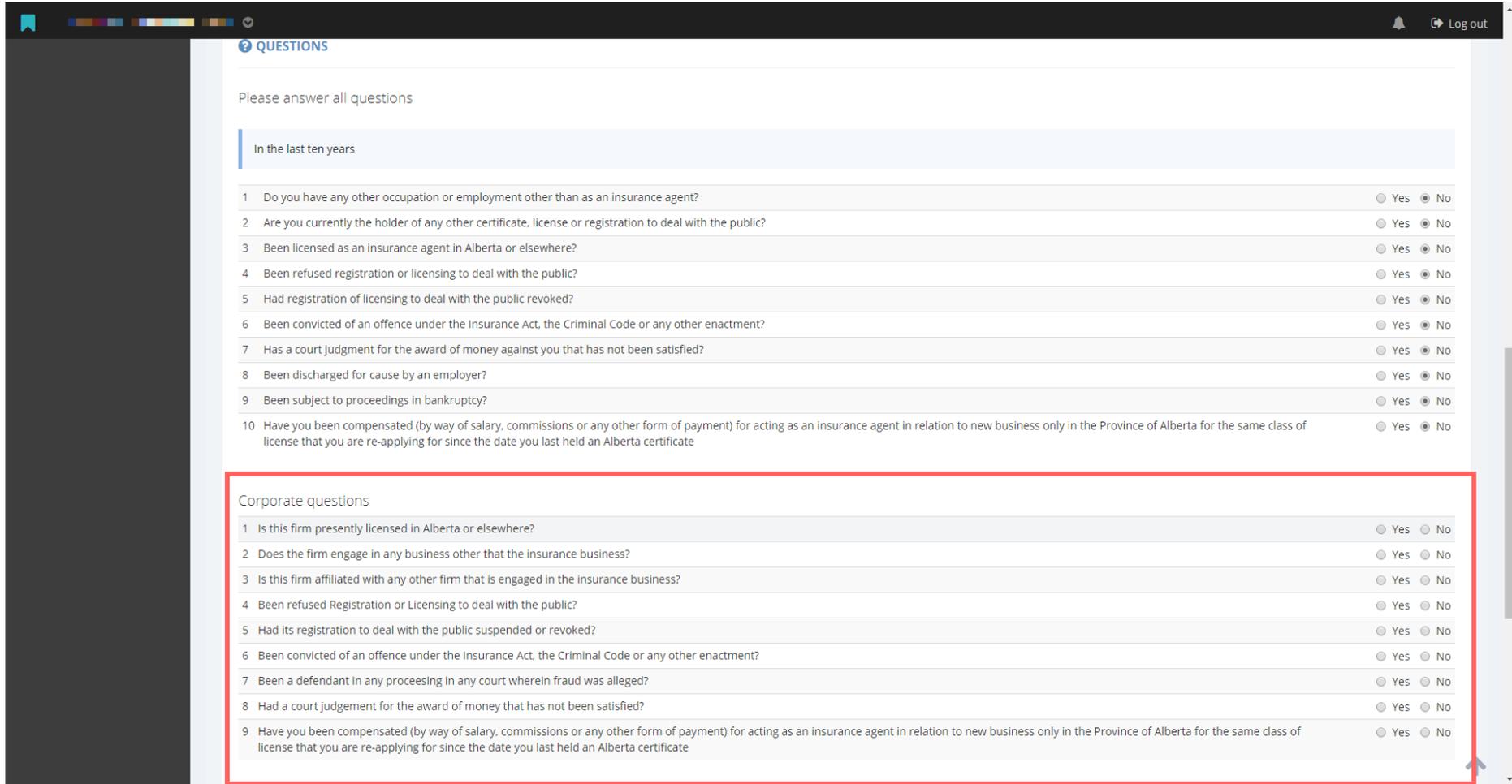
- Do you have any other occupation or employment other than as an insurance agent?  Yes  No
- Are you currently the holder of any other certificate, license or registration to deal with the public?  Yes  No
- Been licensed as an insurance agent in Alberta or elsewhere?  Yes  No
- Been refused registration or licensing to deal with the public?  Yes  No
- Had registration of licensing to deal with the public revoked?  Yes  No
- Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?  Yes  No
- Has a court judgment for the award of money against you that has not been satisfied?  Yes  No
- Been discharged for cause by an employer?  Yes  No
- Been subject to proceedings in bankruptcy?  Yes  No
- Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate  Yes  No

**Corporate questions**

- Is this firm presently licensed in Alberta or elsewhere?  Yes  No



Read and answer all the corporate questions from 1 - 9



**QUESTIONS**

Please answer all questions

**In the last ten years**

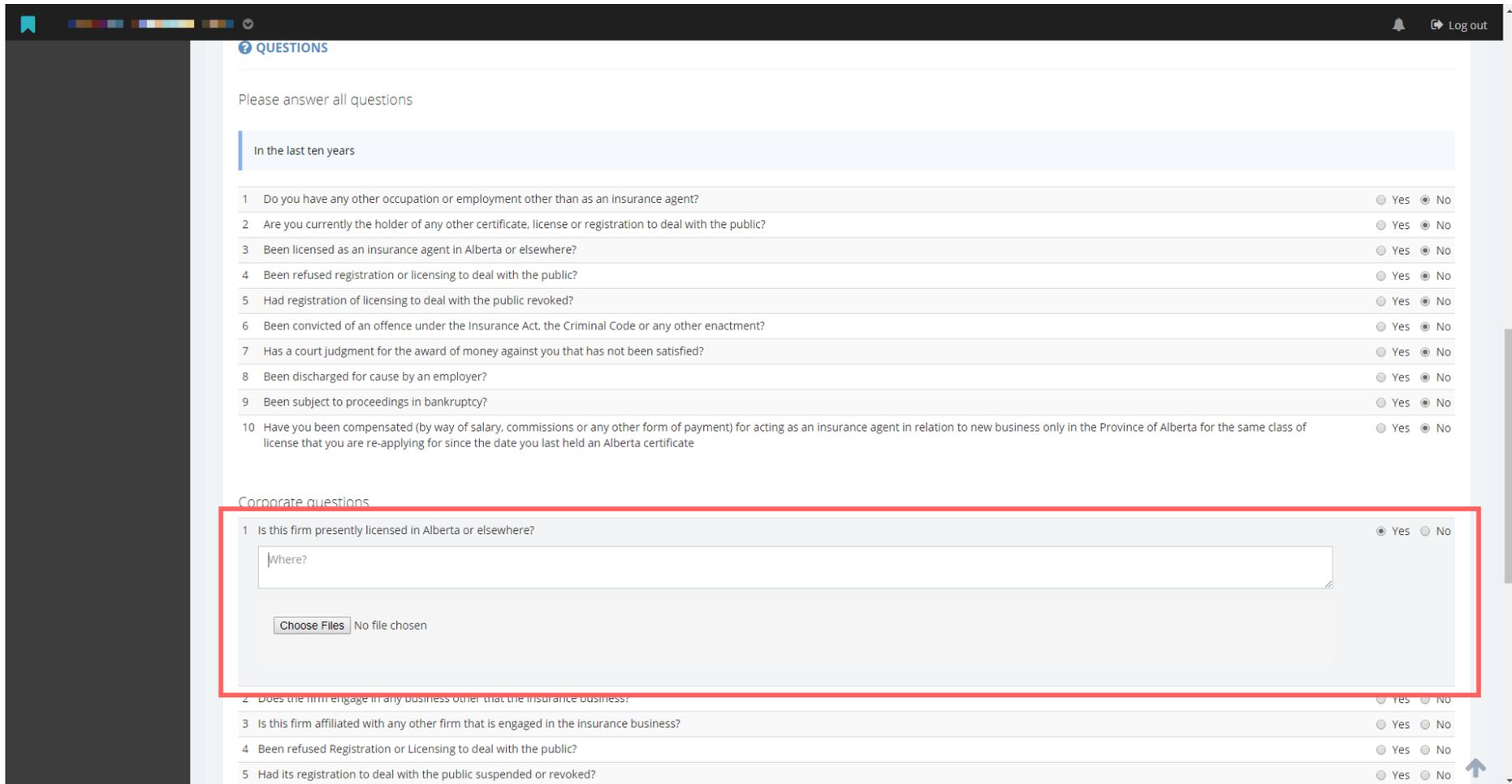
- 1 Do you have any other occupation or employment other than as an insurance agent?  Yes  No
- 2 Are you currently the holder of any other certificate, license or registration to deal with the public?  Yes  No
- 3 Been licensed as an insurance agent in Alberta or elsewhere?  Yes  No
- 4 Been refused registration or licensing to deal with the public?  Yes  No
- 5 Had registration of licensing to deal with the public revoked?  Yes  No
- 6 Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?  Yes  No
- 7 Has a court judgment for the award of money against you that has not been satisfied?  Yes  No
- 8 Been discharged for cause by an employer?  Yes  No
- 9 Been subject to proceedings in bankruptcy?  Yes  No
- 10 Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate  Yes  No

**Corporate questions**

- 1 Is this firm presently licensed in Alberta or elsewhere?  Yes  No
- 2 Does the firm engage in any business other than the insurance business?  Yes  No
- 3 Is this firm affiliated with any other firm that is engaged in the insurance business?  Yes  No
- 4 Been refused Registration or Licensing to deal with the public?  Yes  No
- 5 Had its registration to deal with the public suspended or revoked?  Yes  No
- 6 Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?  Yes  No
- 7 Been a defendant in any proceeding in any court wherein fraud was alleged?  Yes  No
- 8 Had a court judgement for the award of money that has not been satisfied?  Yes  No
- 9 Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate  Yes  No



If any questions are answered yes, enter the information in the box provided and an attachment (if required)



**QUESTIONS**

Please answer all questions

In the last ten years

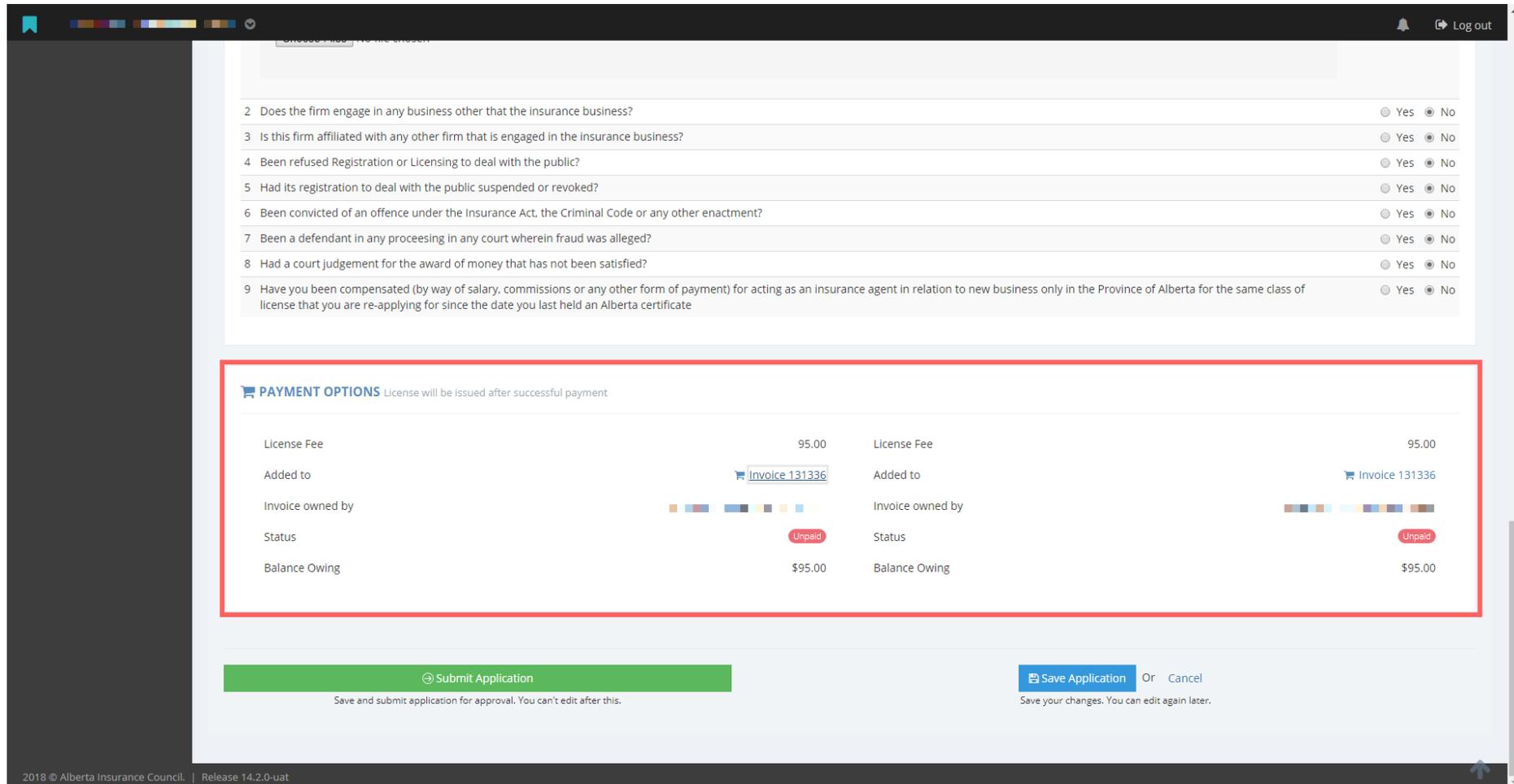
- 1 Do you have any other occupation or employment other than as an insurance agent?  Yes  No
- 2 Are you currently the holder of any other certificate, license or registration to deal with the public?  Yes  No
- 3 Been licensed as an insurance agent in Alberta or elsewhere?  Yes  No
- 4 Been refused registration or licensing to deal with the public?  Yes  No
- 5 Had registration of licensing to deal with the public revoked?  Yes  No
- 6 Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?  Yes  No
- 7 Has a court judgment for the award of money against you that has not been satisfied?  Yes  No
- 8 Been discharged for cause by an employer?  Yes  No
- 9 Been subject to proceedings in bankruptcy?  Yes  No
- 10 Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate  Yes  No

Corporate questions

- 1 Is this firm presently licensed in Alberta or elsewhere?  Yes  No  
  
 No file chosen
- 2 Does the firm engage in any business other than the insurance business?  Yes  No
- 3 Is this firm affiliated with any other firm that is engaged in the insurance business?  Yes  No
- 4 Been refused Registration or Licensing to deal with the public?  Yes  No
- 5 Had its registration to deal with the public suspended or revoked?  Yes  No



Click Invoice # to pay as you are the payee



The screenshot shows a web application interface for applying for a license. At the top, there is a navigation bar with a 'Log out' link. Below this is a questionnaire with nine questions, each with 'Yes' and 'No' radio button options. The questions are:

- Does the firm engage in any business other than the insurance business?
- Is this firm affiliated with any other firm that is engaged in the insurance business?
- Been refused Registration or Licensing to deal with the public?
- Had its registration to deal with the public suspended or revoked?
- Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?
- Been a defendant in any proceeding in any court wherein fraud was alleged?
- Had a court judgement for the award of money that has not been satisfied?
- Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate?

Below the questionnaire is a 'PAYMENT OPTIONS' section, highlighted with a red box. It contains two identical columns of information:

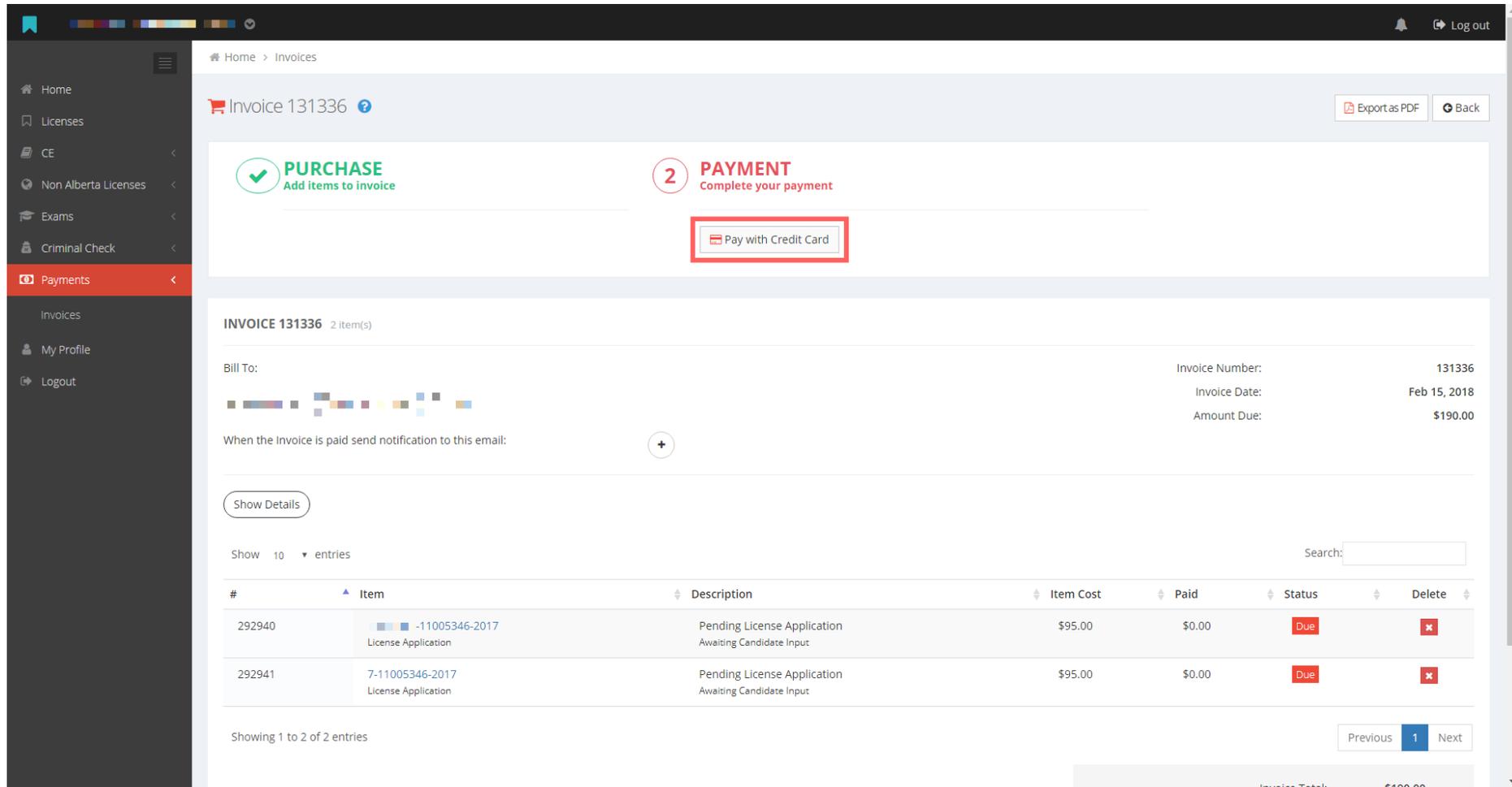
PAYMENT OPTIONS		License will be issued after successful payment	
License Fee	95.00	License Fee	95.00
Added to	<a href="#">Invoice 131336</a>	Added to	<a href="#">Invoice 131336</a>
Invoice owned by		Invoice owned by	
Status	Unpaid	Status	Unpaid
Balance Owing	\$95.00	Balance Owing	\$95.00

At the bottom of the payment section, there are two buttons: a green 'Submit Application' button and a blue 'Save Application' button with 'Or Cancel' text next to it. Below the 'Submit Application' button is a small note: 'Save and submit application for approval. You can't edit after this.' Below the 'Save Application' button is a note: 'Save your changes. You can edit again later.'

At the very bottom of the page, there is a footer: '2018 © Alberta Insurance Council. | Release 14.2.0-uat'.



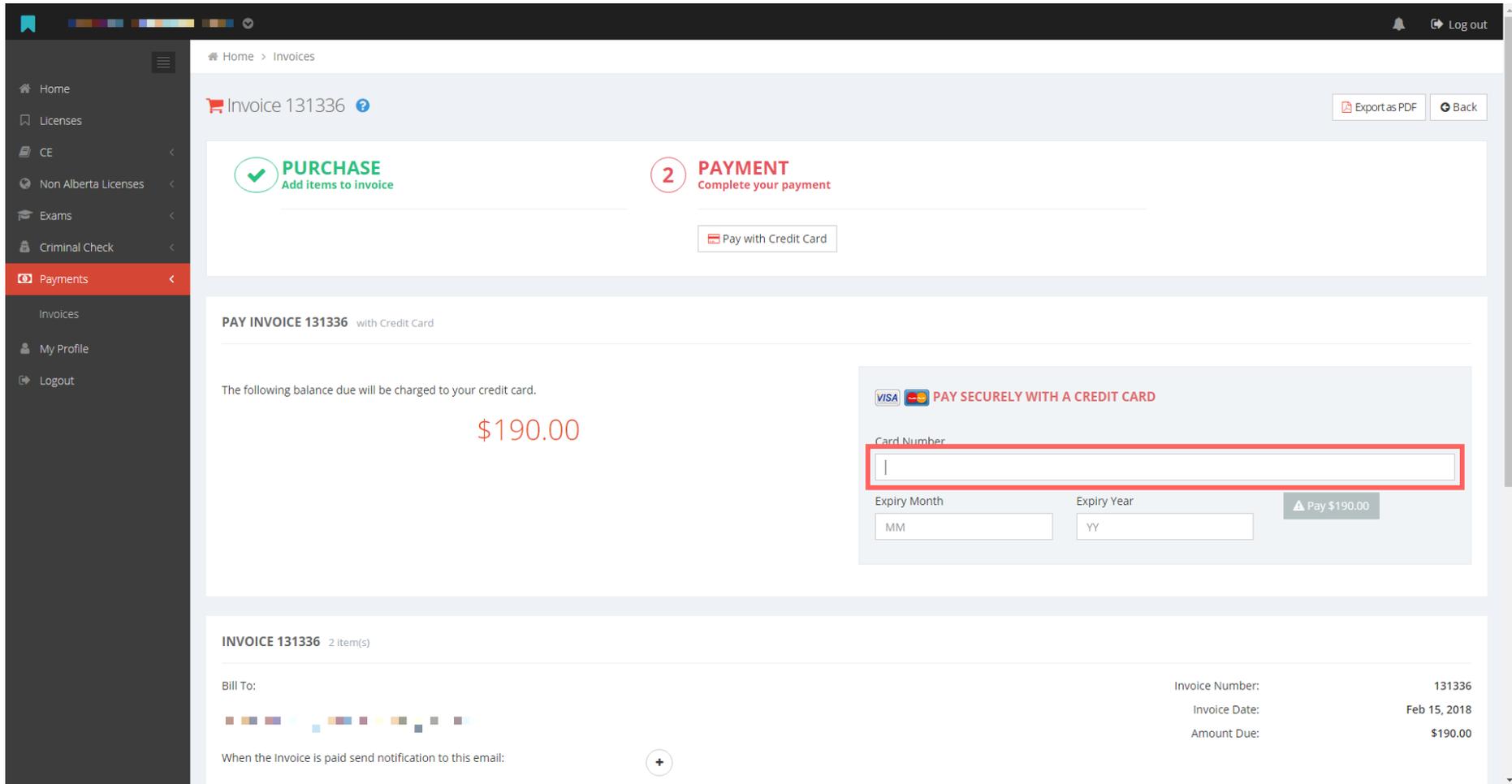
Click *Pay with Credit Card*



The screenshot shows the 'Invoices' section of the web portal. At the top, there is a navigation bar with 'Home > Invoices' and a 'Log out' link. Below this, the invoice number '131336' is displayed with 'Export as PDF' and 'Back' buttons. The main content area features two steps: '1 PURCHASE Add items to invoice' and '2 PAYMENT Complete your payment'. The 'PAYMENT' step is active, and a 'Pay with Credit Card' button is highlighted with a red box. Below the steps, the invoice details are shown, including the bill-to information, invoice number (131336), invoice date (Feb 15, 2018), and amount due (\$190.00). A table lists the items on the invoice, showing two 'Pending License Application' items, each for \$95.00. The status for both items is 'Due'. A 'Show Details' button is visible above the table. At the bottom right, the 'Invoice Total' is shown as \$190.00.



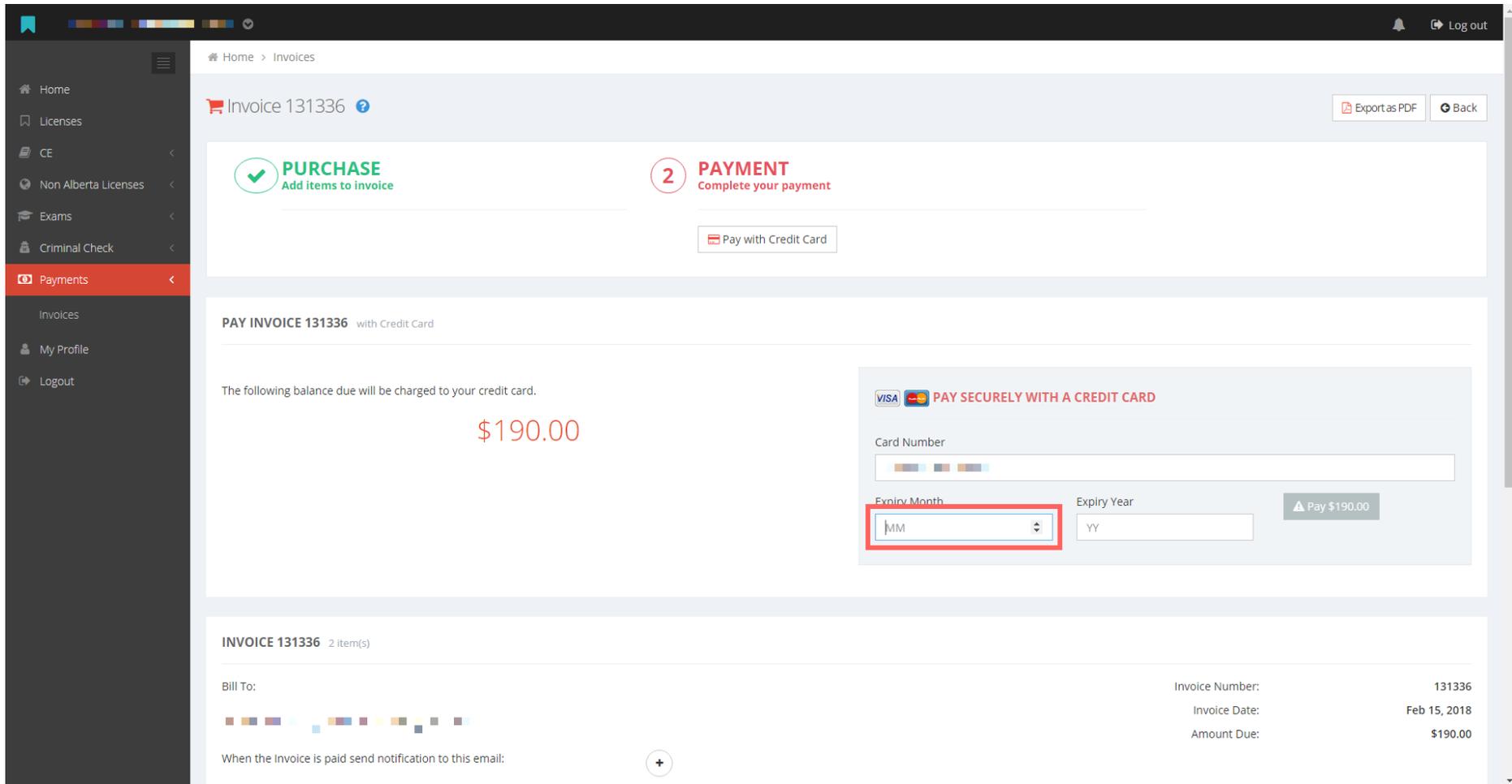
Type in Credit Card number (no spaces or dashes) NOTE: We are unable to accept Visa Debit or MasterCard Debit for on-line transactions.



The screenshot shows the payment interface for Invoice 131336. The page is titled "Invoice 131336" and includes a navigation sidebar on the left with options like Home, Licenses, CE, Non Alberta Licenses, Exams, Criminal Check, and Payments (highlighted). The main content area has two steps: "PURCHASE Add items to invoice" and "2 PAYMENT Complete your payment". A "Pay with Credit Card" button is visible. Below this, the text reads "PAY INVOICE 131336 with Credit Card" and "The following balance due will be charged to your credit card." followed by the amount "\$190.00". A "PAY SECURELY WITH A CREDIT CARD" section contains a "Card Number" field (highlighted with a red box), "Expiry Month" (MM) and "Expiry Year" (YY) dropdowns, and a "Pay \$190.00" button. At the bottom, there is an "INVOICE 131336 2 Item(s)" section with a "Bill To:" field and a "When the Invoice is paid send notification to this email:" field with a plus icon. Invoice details on the right include: Invoice Number: 131336, Invoice Date: Feb 15, 2018, and Amount Due: \$190.00.



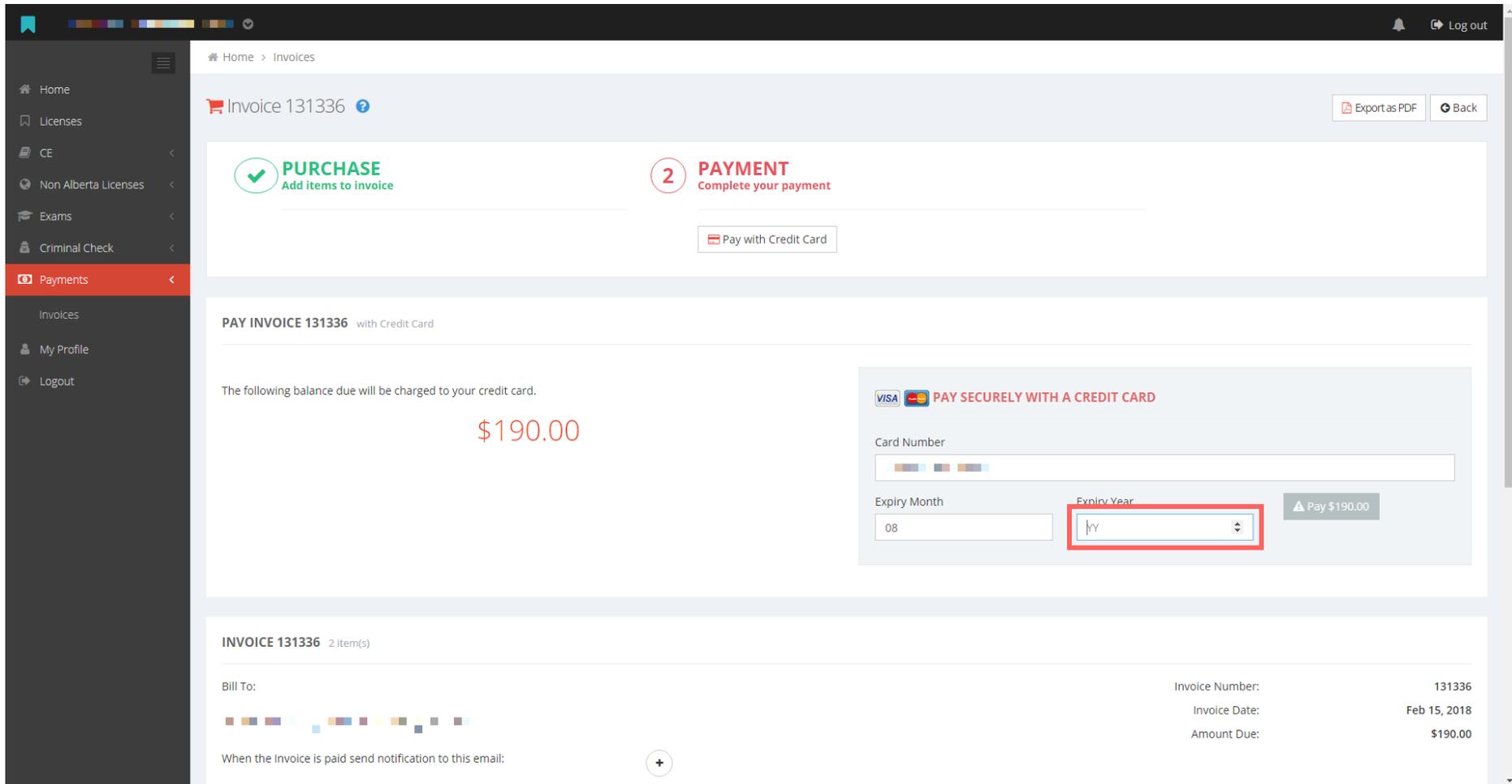
Enter 2 digit Month (e.g.: January = 01)



The screenshot shows a web interface for paying an invoice. The left sidebar contains navigation options: Home, Licenses, CE, Non Alberta Licenses, Exams, Criminal Check, Payments (highlighted), Invoices, My Profile, and Logout. The main content area is titled 'Invoice 131336' and includes 'Export as PDF' and 'Back' buttons. It features two main steps: 'PURCHASE Add items to invoice' and '2 PAYMENT Complete your payment'. A 'Pay with Credit Card' button is visible. Below this, the section 'PAY INVOICE 131336 with Credit Card' displays the amount due as '\$190.00'. A 'PAY SECURELY WITH A CREDIT CARD' section contains a 'Card Number' field, an 'Expiry Month' dropdown menu (highlighted with a red box and containing 'MM'), and an 'Expiry Year' field. A 'Pay \$190.00' button is also present. At the bottom, the invoice details are listed: 'INVOICE 131336 2 item(s)', 'Bill To:', 'Invoice Number: 131336', 'Invoice Date: Feb 15, 2018', and 'Amount Due: \$190.00'. A notification option 'When the Invoice is paid send notification to this email:' is also visible.



Enter last 2 digits of expiry year



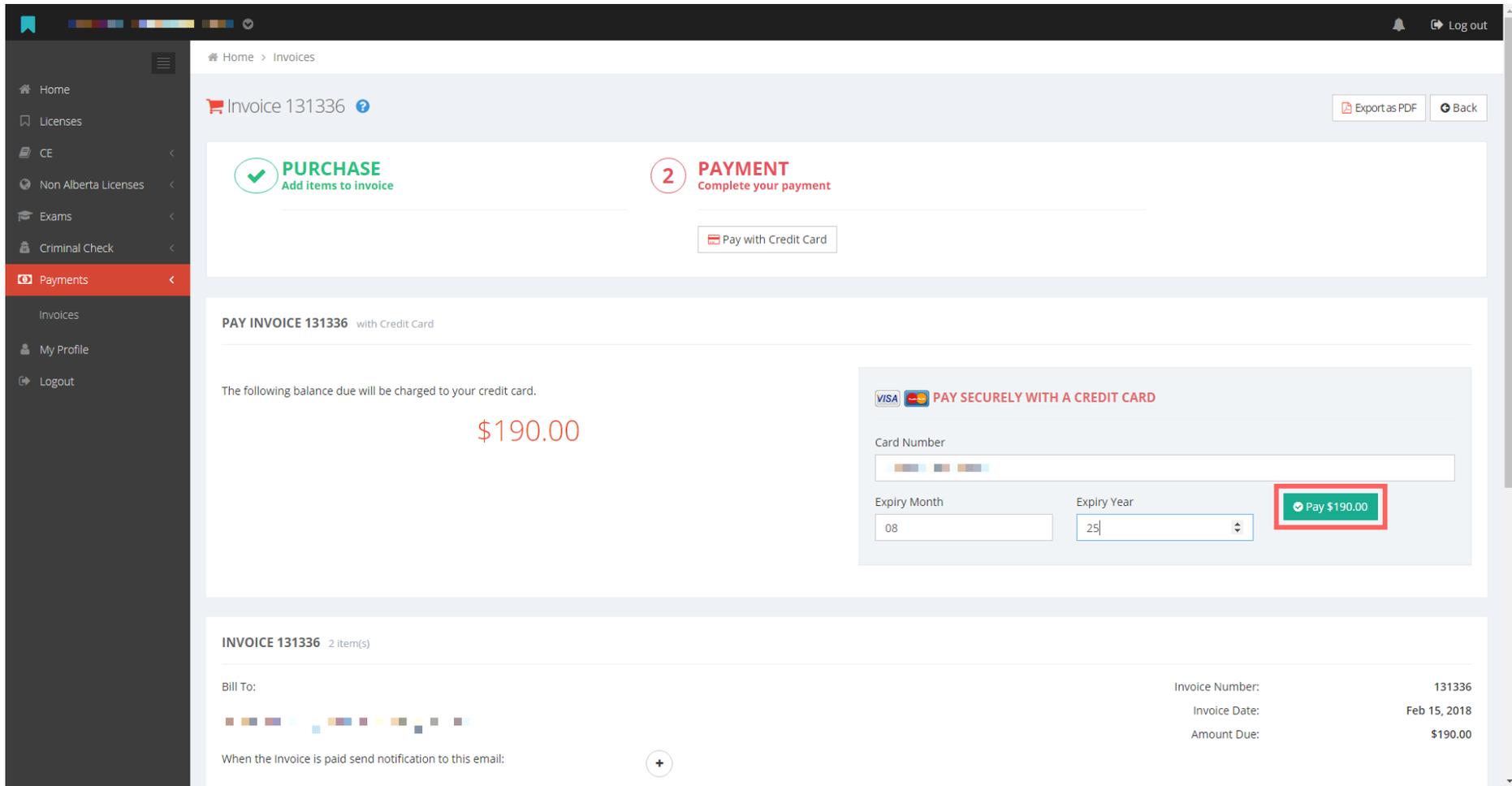
The screenshot shows a web interface for paying an invoice. The main content area is titled "Invoice 131336" and features a progress bar with two steps: "PURCHASE Add items to invoice" (completed) and "2 PAYMENT Complete your payment" (current step). A "Pay with Credit Card" button is visible. Below this, the section "PAY INVOICE 131336 with Credit Card" displays the amount due as "\$190.00". To the right, a "PAY SECURELY WITH A CREDIT CARD" form includes fields for Card Number, Expiry Month (08), and Expiry Year (17). The Expiry Year field is highlighted with a red box. A "Pay \$190.00" button is also present. At the bottom, an invoice summary table is shown:

INVOICE 131336 2 item(s)	
Bill To:	Invoice Number: 131336
	Invoice Date: Feb 15, 2018
	Amount Due: \$190.00

Below the table, there is a field for "When the Invoice is paid send notification to this email:" with a plus sign icon.



Click Pay button to complete



The screenshot shows a web application interface for paying an invoice. The top navigation bar includes a home icon, a user profile icon, and a 'Log out' link. The left sidebar contains a menu with items: Home, Licenses, CE, Non Alberta Licenses, Exams, Criminal Check, Payments (highlighted in red), Invoices, My Profile, and Logout. The main content area is titled 'Invoice 131336' and includes 'Export as PDF' and 'Back' buttons. A progress bar shows two steps: 'PURCHASE Add items to invoice' (completed) and '2 PAYMENT Complete your payment' (current step). A 'Pay with Credit Card' button is visible. Below this, the section 'PAY INVOICE 131336 with Credit Card' displays the amount due: '\$190.00'. A 'PAY SECURELY WITH A CREDIT CARD' section contains input fields for Card Number, Expiry Month (08), and Expiry Year (25). A green 'Pay \$190.00' button is highlighted with a red box. At the bottom, there is an 'INVOICE 131336 2 item(s)' section with a 'Bill To:' field and a notification option. A summary table on the right shows: Invoice Number: 131336, Invoice Date: Feb 15, 2018, and Amount Due: \$190.00.

Home > Invoices

Invoice 131336

Export as PDF Back

**PURCHASE**  
Add items to invoice

**2 PAYMENT**  
Complete your payment

Pay with Credit Card

**PAY INVOICE 131336** with Credit Card

The following balance due will be charged to your credit card.

**\$190.00**

**PAY SECURELY WITH A CREDIT CARD**

Card Number

Expiry Month Expiry Year

08 25

**Pay \$190.00**

**INVOICE 131336** 2 item(s)

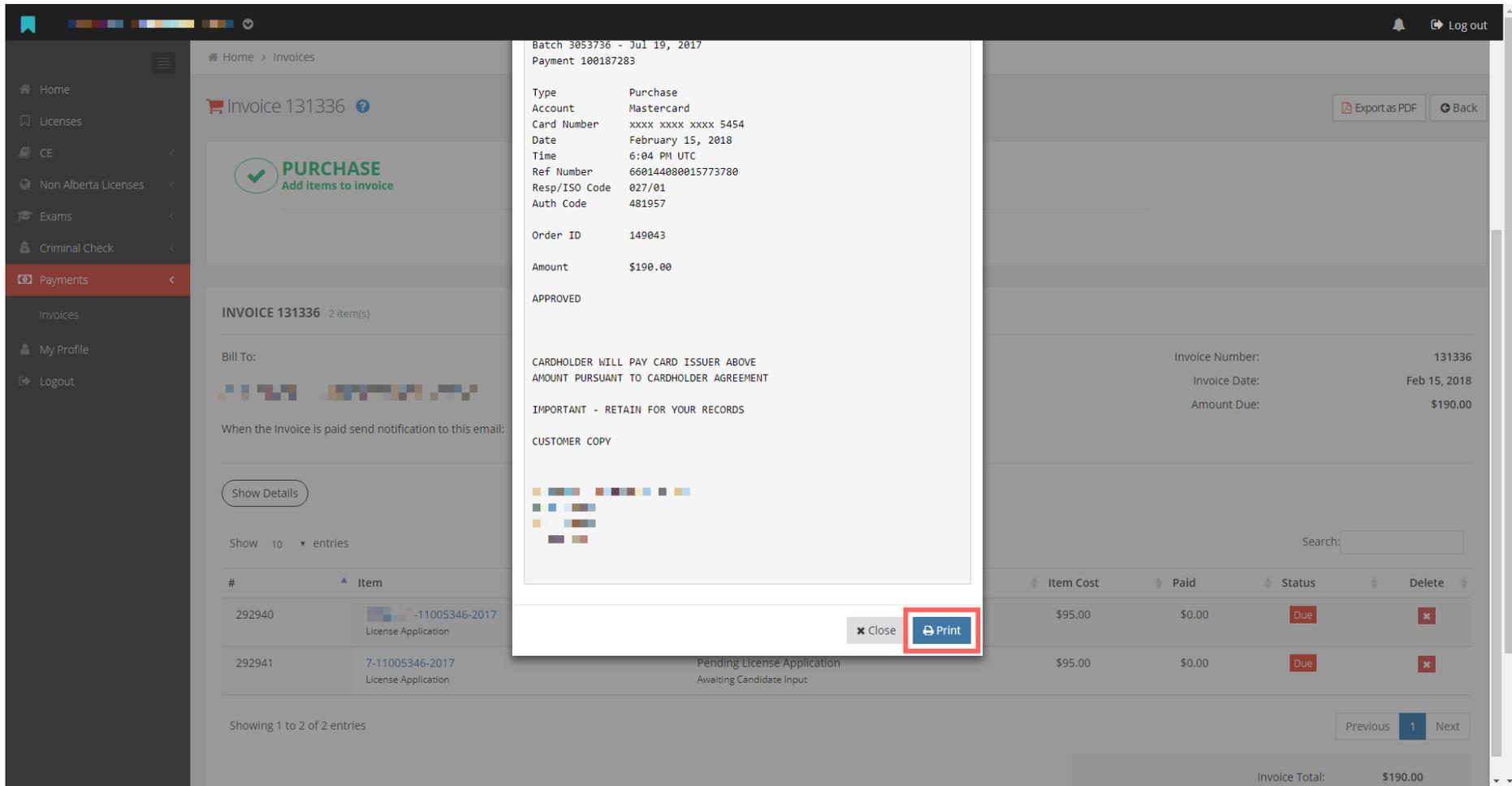
Bill To:

Invoice Number: 131336  
Invoice Date: Feb 15, 2018  
Amount Due: \$190.00

When the Invoice is paid send notification to this email: +



Click Print button for receipt



Batch 3053736 - Jul 19, 2017  
Payment 100187283

Type Purchase  
Account Mastercard  
Card Number xxxx xxxx xxxx 5454  
Date February 15, 2018  
Time 6:04 PM UTC  
Ref Number 660144080015773780  
Resp/ISO Code 027/01  
Auth Code 481957

Order ID 149043  
Amount \$190.00

APPROVED

CARDHOLDER WILL PAY CARD ISSUER ABOVE  
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT

IMPORTANT - RETAIN FOR YOUR RECORDS

CUSTOMER COPY

Close Print

Invoice 131336

**PURCHASE**  
Add items to invoice

INVOICE 131336 2 item(s)

Bill To:

When the invoice is paid send notification to this email:

Show Details

Show 10 entries

#	Item	Item Cost	Paid	Status	Delete
292940	-11005346-2017 License Application	\$95.00	\$0.00	Due	X
292941	7-11005346-2017 License Application Pending License Application Awaiting Candidate Input	\$95.00	\$0.00	Due	X

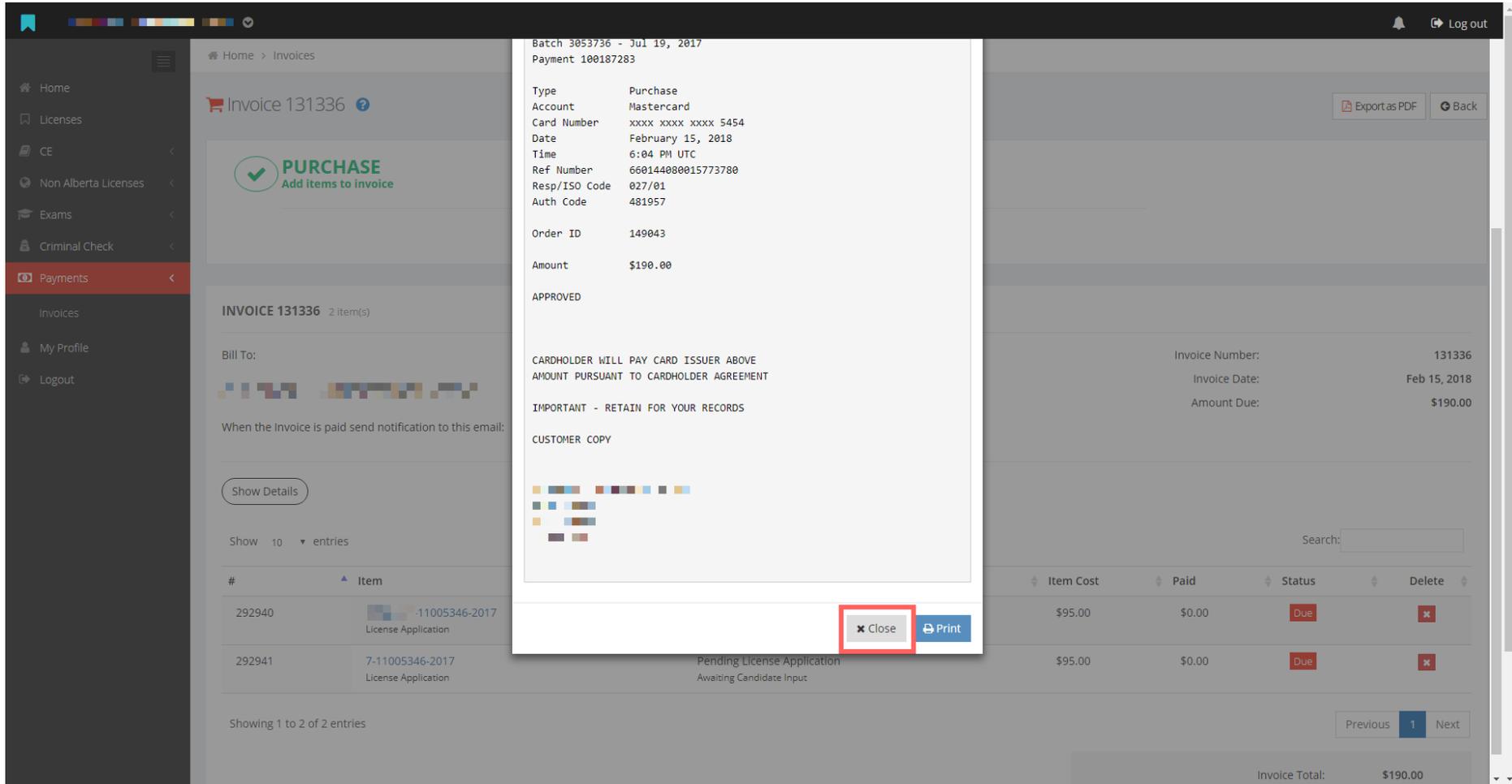
Showing 1 to 2 of 2 entries

Invoice Number: 131336  
Invoice Date: Feb 15, 2018  
Amount Due: \$190.00

Invoice Total: \$190.00



Click Close to return to invoice



Batch 3053736 - Jul 19, 2017  
Payment 100187283

Type Purchase  
Account Mastercard  
Card Number xxxx xxxx xxxx 5454  
Date February 15, 2018  
Time 6:04 PM UTC  
Ref Number 660144080015773780  
Resp/ISO Code 027/01  
Auth Code 481957

Order ID 149043  
Amount \$190.00

APPROVED

CARDHOLDER WILL PAY CARD ISSUER ABOVE  
AMOUNT PURSUANT TO CARDHOLDER AGREEMENT

IMPORTANT - RETAIN FOR YOUR RECORDS

CUSTOMER COPY

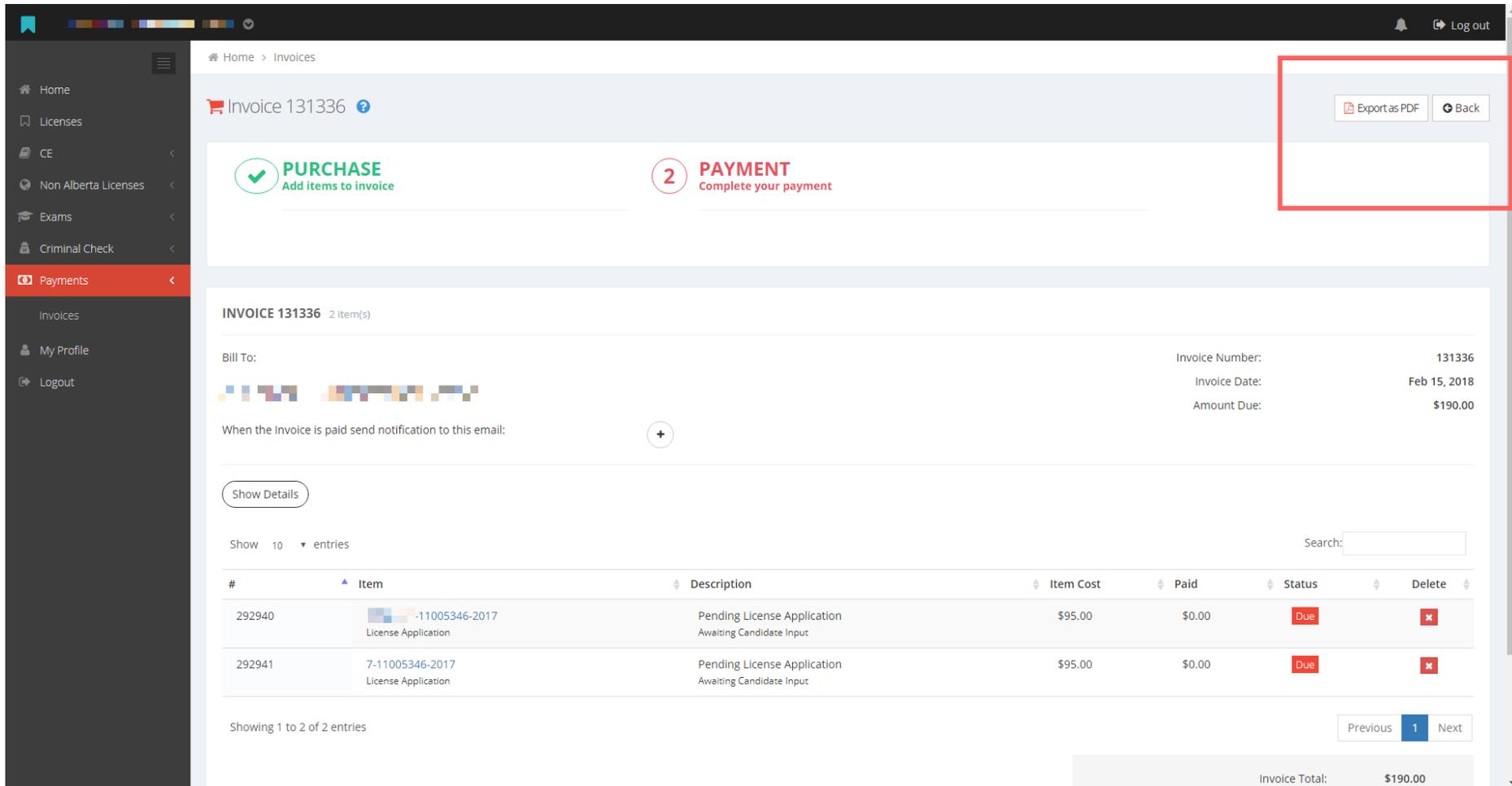
Invoice Number: 131336  
Invoice Date: Feb 15, 2018  
Amount Due: \$190.00

Item Cost	Paid	Status	Delete
\$95.00	\$0.00	Due	X
\$95.00	\$0.00	Due	X

Showing 1 to 2 of 2 entries

Invoice Total: \$190.00

 Click Back to return to your online application in order to submit your application



Home > Invoices

Invoice 131336

**1 PURCHASE**  
Add items to invoice

**2 PAYMENT**  
Complete your payment

Export as PDF Back

**INVOICE 131336** 2 item(s)

Bill To:  Invoice Number: 131336  
Invoice Date: Feb 15, 2018  
Amount Due: \$190.00

When the invoice is paid send notification to this email: 

Show Details

Show 10 entries Search:

#	Item	Description	Item Cost	Paid	Status	Delete
292940	 -11005346-2017 License Application	Pending License Application Awaiting Candidate Input	\$95.00	\$0.00	Due	
292941	7-11005346-2017 License Application	Pending License Application Awaiting Candidate Input	\$95.00	\$0.00	Due	

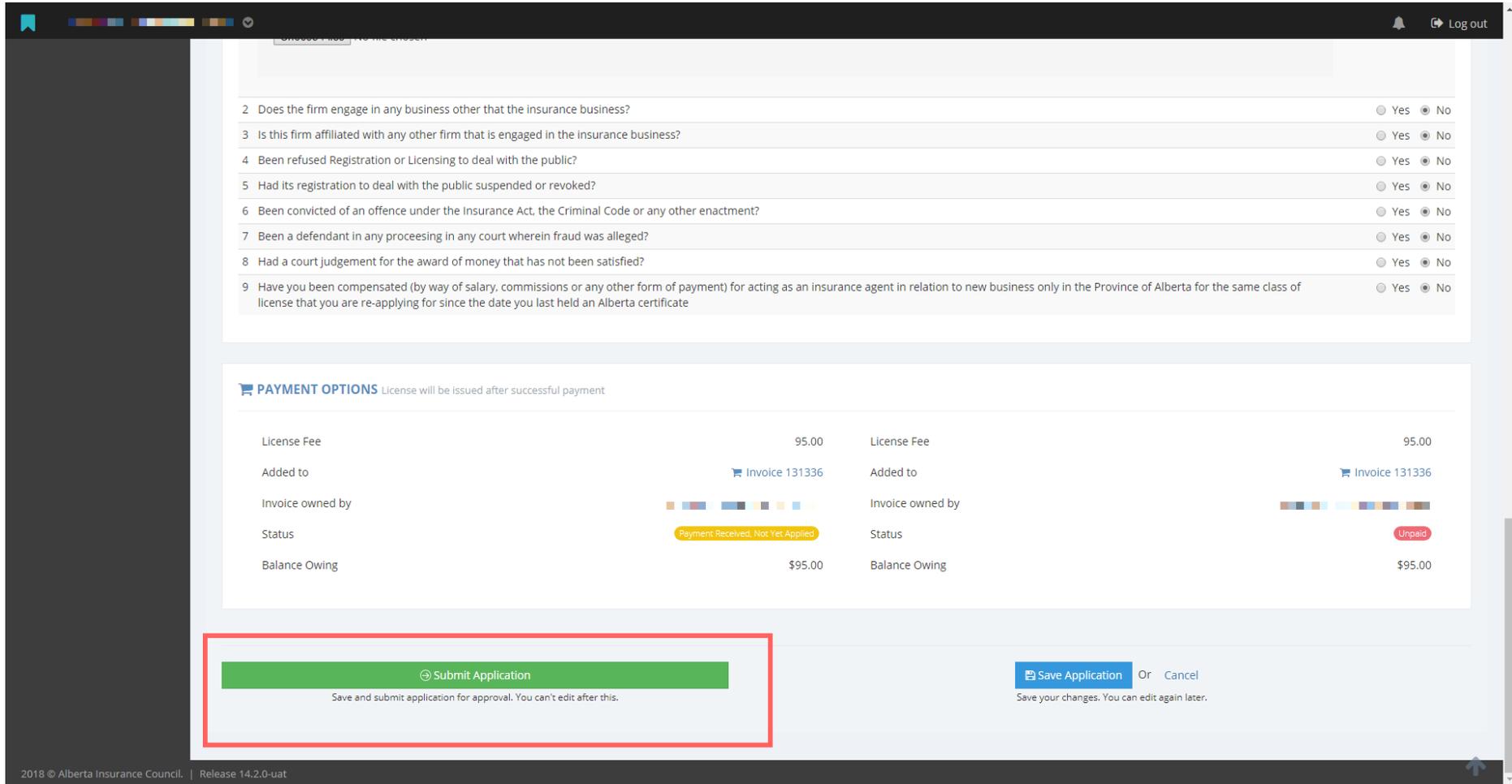
Showing 1 to 2 of 2 entries

Previous 1 Next

Invoice Total: \$190.00



Scroll to the bottom of the application and click Submit Application



2 Does the firm engage in any business other than the insurance business?  Yes  No

3 Is this firm affiliated with any other firm that is engaged in the insurance business?  Yes  No

4 Been refused Registration or Licensing to deal with the public?  Yes  No

5 Had its registration to deal with the public suspended or revoked?  Yes  No

6 Been convicted of an offence under the Insurance Act, the Criminal Code or any other enactment?  Yes  No

7 Been a defendant in any proceeding in any court wherein fraud was alleged?  Yes  No

8 Had a court judgement for the award of money that has not been satisfied?  Yes  No

9 Have you been compensated (by way of salary, commissions or any other form of payment) for acting as an insurance agent in relation to new business only in the Province of Alberta for the same class of license that you are re-applying for since the date you last held an Alberta certificate?  Yes  No

**PAYMENT OPTIONS** License will be issued after successful payment

License Fee	95.00	License Fee	95.00
Added to	 Invoice 131336	Added to	 Invoice 131336
Invoice owned by		Invoice owned by	
Status	Payment Received, Not Yet Applied	Status	Unpaid
Balance Owing	\$95.00	Balance Owing	\$95.00

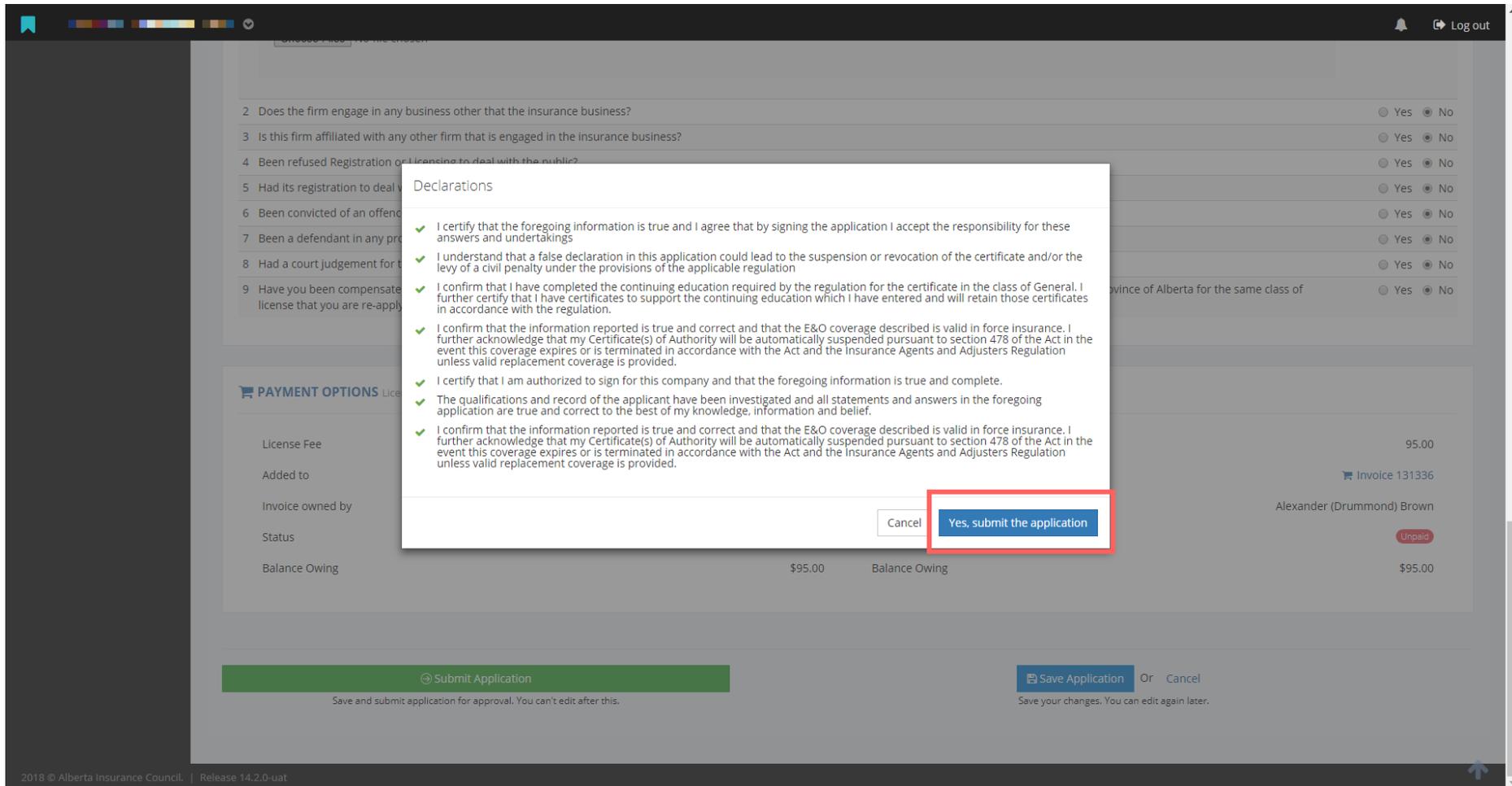
[Submit Application](#)  
Save and submit application for approval. You can't edit after this.

[Save Application](#) Or [Cancel](#)  
Save your changes. You can edit again later.

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Click Yes, submit the application after reviewing the declarations



2 Does the firm engage in any business other than the insurance business?  Yes  No

3 Is this firm affiliated with any other firm that is engaged in the insurance business?  Yes  No

4 Been refused Registration or Licensing to deal with the public?  Yes  No

5 Had its registration to deal with the public...  Yes  No

6 Been convicted of an offence...  Yes  No

7 Been a defendant in any proceeding...  Yes  No

8 Had a court judgement for...  Yes  No

9 Have you been compensated...  Yes  No

**Declarations**

- ✓ I certify that the foregoing information is true and I agree that by signing the application I accept the responsibility for these answers and undertakings
- ✓ I understand that a false declaration in this application could lead to the suspension or revocation of the certificate and/or the levy of a civil penalty under the provisions of the applicable regulation
- ✓ I confirm that I have completed the continuing education required by the regulation for the certificate in the class of General. I further certify that I have certificates to support the continuing education which I have entered and will retain those certificates in accordance with the regulation.
- ✓ I confirm that the information reported is true and correct and that the E&O coverage described is valid in force insurance. I further acknowledge that my Certificate(s) of Authority will be automatically suspended pursuant to section 478 of the Act in the event this coverage expires or is terminated in accordance with the Act and the Insurance Agents and Adjusters Regulation unless valid replacement coverage is provided.
- ✓ I certify that I am authorized to sign for this company and that the foregoing information is true and complete.
- ✓ The qualifications and record of the applicant have been investigated and all statements and answers in the foregoing application are true and correct to the best of my knowledge, information and belief.
- ✓ I confirm that the information reported is true and correct and that the E&O coverage described is valid in force insurance. I further acknowledge that my Certificate(s) of Authority will be automatically suspended pursuant to section 478 of the Act in the event this coverage expires or is terminated in accordance with the Act and the Insurance Agents and Adjusters Regulation unless valid replacement coverage is provided.

Cancel **Yes, submit the application**

**Submit Application** Save and submit application for approval. You can't edit after this.

**Save Application** Or Cancel Save your changes. You can edit again later.

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Your application is Awaiting Approver Review, you will receive an email notification once it is Submitted to Regulator

Alexander (Drummond) Brown Log out

Home > Licenses

**Success!**  
Applications K-122664-11005346-2017 and 7-11005346-2017 has been sent off for approval.

[License History](#)

[Apply for a License](#)

### Your License Summary

APPLICATIONS

1

RENEWALS

0

ACTIVE LICENSES

1

### License Applications Your applications

2 APPLICATIONS

Show 10 entries Search:

License	Agency & Sponsor	Recommender	Regulator	Fee	Status	Actions
<p>11005346-2017 General Insurance - Level 3 D/R</p> <p>7-11005346-2017 Corporate License</p>	<p>ABC General Insurance Inc. Aviva General Insurance Company o/a</p>	Feb 15, 2018		<p>Invoice 131336 \$190 Fee → \$190.00 Balance owing</p>	<p><span style="color: orange;">●</span> Awaiting Approver Review</p>	<a href="#">[Icon]</a>

Showing 1 to 1 of 1 entries Previous **1** Next

### Licenses Your active licenses

1 ACTIVE LICENSES

[Review and Add E&O Policies](#)
[Edit Address](#)



Click **Log out**, That's it. You're done.

Alexander (Drummond) Brown Log out

Home > Licenses

### Your License Summary

**APPLICATIONS**

1

**RENEWALS**

0

**ACTIVE LICENSES**

1

[License History](#)  
[Apply for a License](#)

### License Applications Your applications

2 APPLICATIONS

Show 10 entries Search:

License	Agency & Sponsor	Recommender	Regulator	Fee	Status	Actions
K-122664-11005346-2017 General Insurance - Level 3 D/R 7-11005346-2017 Corporate License	ABC General Insurance Inc. Aviva General Insurance Company o/a	Feb 15, 2018		Invoice 131336 \$190 Fee → \$190.00 Balance owing	● Awaiting Approver Review	<a href="#">[i]</a>

Showing 1 to 1 of 1 entries Previous **1** Next

### Licenses Your active licenses

1 ACTIVE LICENSES [Review and Add E&O Policies](#) [Edit Address](#)